

Eleanor Roosevelt Center

English Resources for Teachers

Resources from the Office of English Language Program, US Department of State



Easy Does It

By Dean Curry

- Speaking, reading and grammar for beginners. (Book and audiocassette).

This is a supplemental beginning level text consisting of 12 chapters of very short, simple readings dealing with people and what they do. The visuals

reinforce the information given in the present, present progressive, present perfect, and past tenses. The beginning level of the reading and oral exercises help to build up student's self-confidence while at the same time reducing the frequency errors. The book is based more upon three different exercise approaches than upon an increasing difficulty.

The Way It Is

By Dean Curry

- Reading, writing and grammar for beginners. (Book and audiocassette).

Each of the 15 units in this supplementary textbook is introduced by a brief paragraph designed to stimulate speaking and writing practice. Verb tenses emphasized are the present, present progressive, and simple past. Diary-type readings are used in many of the chapters to aid students' identity with the writer and events depicted. Additional activities include dictation, grammar, and cloze exercises.

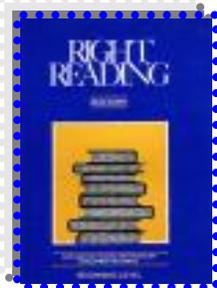


Right Reading

By Dean Curry

- Reading for beginners. (Book and audiocassette)

It has been prepared as a supplementary EFL text for beginning level students with basic knowledge of English structure and vocabulary. It is designed to increase vocabulary and to develop reading skills with quick comprehension of the salient points of material.



World English

By Harcourt Brace

- Six levels. Listening, writing, speaking and reading. (Includes book, audiocassettes and workbooks).

World English is a 6 levels-collection. Lessons are presented through various situations. In a clear and direct approach, the students and teachers are

presented natural and idiomatic language. The teacher's books include all of the student pages and have long explanations and suggestions for the teacher. Student workbooks provide additional practice. The six audiocassettes for each level are especially useful for out-of-classroom practice.

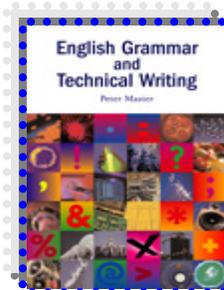
English Grammar and Technical Writing

By Peter Master

- Grammar and technical writing. Intermediate and advance level.

It is a textbook for international students who are studying or have studied science, medicine, or technology. The book is divided into six units representing rhetorical patterns in technical writing.

The last two, the abstract and the research report, are considered to be genres. Each unit focuses on both writing and grammar.

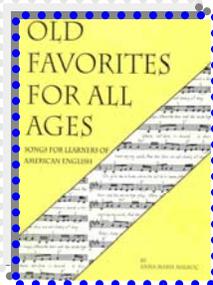


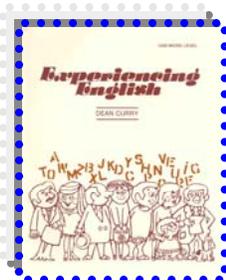
Old Favorites for all Ages

By Anna Maria Malkoc

- Listening, speaking, songs and culture for beginners. (Book and audiocassettes)

As the title suggests, this collection of 68 well-loved songs includes children's songs, action and counting songs, general group (ballads and country) songs, rounds, and lullabies. Musical notations and illustrations appear with each song. Notes to the Teacher and References and Resources sections are appended.





Experiencing English

By Dean Curry

- Reading and speaking for beginners. (Book and audiocassette).

This is a collection of 30 situational *Experiencing English* has been prepared basically as a reading and speaking practice book for begging level student. Although the exercises have been prepared, to be presented orally in the classroom, teachers may opt to have students prepare some of the exercise material as writing practice assignments. The reading selections are to be considered as the principal information source. The exercises are designed to give oral practice at a level on which beginning students can maintain and develop a significant degree of self-confidence.



Varieties of American English: A Teacher's Handbook

By Dennis Preston and Roger Shuy

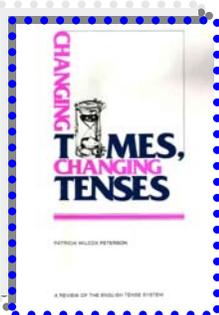
- Methodology - dialects. (Book & audiocassette)

This teacher's manual is intended to supplement the three-part videocassette series *Varieties of American English*, which consists of *Regional Dialects*, *Social and Specialized Groups*, and *Stylistic Differences*. The authors discuss suggestions to the teacher for further classroom discussion and study. It was prepared primarily for use in teacher-training seminars and workshops, or as introductory material for dialect studies in American English.

Changing Times, Changing Tenses.

- Speaking, reading, writing and grammar. Beginning/Intermediate level. (Book & audiocassette)

This supplementary text reviews and clarifies special aspects of the English tense system. The vocabulary of the book is based on the 1,000-word level. Time lines, challenging reading passages, lively exercises, and illustrations are included in each of the ten chapters.

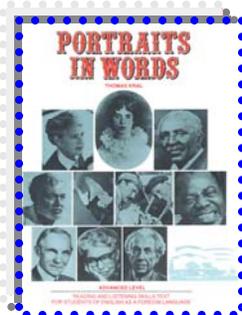
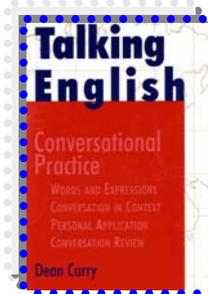


Talking English

By Dean Curry

- Speaking, listening. Intermediate/advanced level. (Book & audiocassette)

This text consists of 62 short conversations or "snippets of talk," featuring a broad range of discussion areas. Accompanying word lists and oral skills development exercises are based on each conversation.



Portraits in Words

By Thomas Kral, editor

- Speaking, reading, writing - biographies. Intermediate/advanced level. (Book & audiocassette)

These biographical essays include a variety of advanced-level reading and listening comprehension activities.

The accompanying cassette contains segments from the radio, commercial records, and live discussions of George Washington Carver, Emily Dickinson, Henry Ford, the Wright Brothers, Ernest Hemingway, Eleanor Roosevelt, Frank Lloyd Wright, Louis Armstrong, Walt Disney and Margaret Bourke-White. The text is illustrated with photos and other graphics. (See *Twelve Famous Americans* for a similar book by the same author. p12)

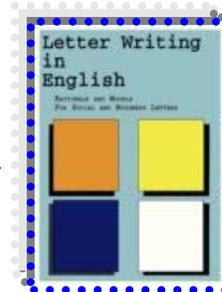


Develop Writing

By Dean Curry

- Listening, speaking and culture. Intermediate level.

Each of the twenty chapters in this book is introduced by a reading selection incorporating the lesson's model structures, mechanics, and grammar points. Each reading is followed by composition, vocabulary, and spelling activities



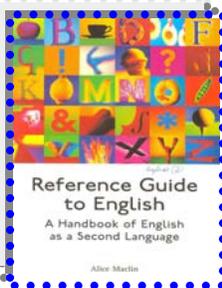
Letter Writing in English

By Anna Maria Malkoc

- Writing. Intermediate level.

This is a simple collection of 34 sample letters illustrating formats, expressions and vocabulary commonly used for writing social letters (apologies, condolences, congratulations, invitations, thank-yours) and business letters (acknowledgments, applications, complaints, invitations, orders, requests). Most models include both formal and informal styles. Appended are a page of postcard greetings, a glossary, and zip.





Reference Guide to English

By Alice Maclin

- Grammar. Intermediate/advanced level.

This handy reference can explain points of grammar for the non-native speaker. Material is presented in an alphabetical

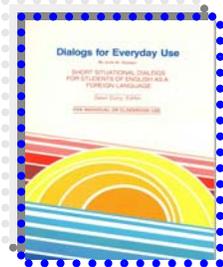
listing by topic for easy reference. Materials are presented in a graded format, working up to the more difficult levels of complexity. It is comprehensive in nature, using traditional approaches to grammar and written for the non-native speaker. The primary focus is on the written form of American English, although explanations of colloquial forms are common throughout. This book is indexed.

Dialogs for Everyday Use

By Julia M. Dobson

- Listening, speaking and grammar for beginners. (Book and audiocassette)

This is a collection of 30 situational dialogs, which focus on a wide variety of communicative, and natural encounters in English. Each dialog is accompanied by a contextualized illustration and by language notes that provide useful information on grammar and intonation patterns.

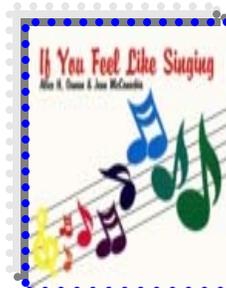
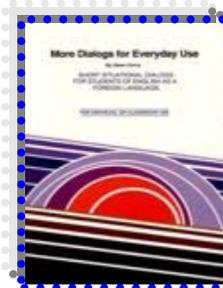


More Dialogs for Everyday Use

By Dean Curry

- Speaking and grammar. Beginners and intermediate level. (Book and audiocassette).

The 36 situation-based dialogs aim to present spoken American English in a relatively natural way. It is similar in format and pedagogy to *Dialogs for Everyday Use*, but with longer conversational episodes. This book includes short language notes.



If you Feel Like Singing

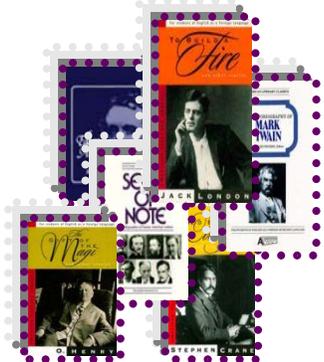
By Alice H. Osman / J. McConochie

- Integrated skills, history and culture. Intermediate level. (Book and audiocassette).

This reprint of the popular former Longman text is a collection of 28 American folksongs with a wide variety of accompanying activities. Each song is introduced by a short reading, which explains the song's origin and its historical/cultural significance. A 60-minute audiocassette recording of all the songs is available. This is an excellent resource for teacher training seminars as well as for EFL classes.

American Literature and Culture

- Adventure of Tom Sawyer by Mark Twain
- Four Stories by Steven Crane.
- Seven Notes: Brief Biographies of Famous American Authors
- Storyteller by Edgar Allan Poe
- The Autography of Mark Twain
- The Gift of the Magic by O. Henry
- The Red Badge of Courage by Stephen Crane
- To Built Fire/jack London
- Walden; or Life in woods/Henry D. Thoreau.

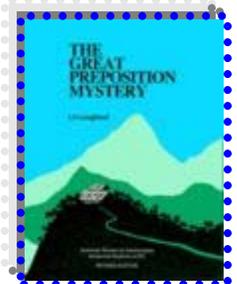


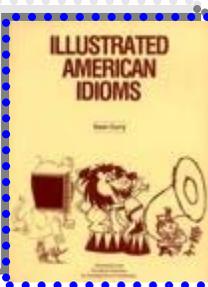
The Great Preposition Mystery

By Lin Lougheed

- Reading and grammar. Intermediate/advanced level.

The Book provides an interesting treatment of the study and review of preposition usage within a contextual setting. Challenging close passages, fill-in-the-blanks, and other problem-solving activities are based on the story line, on the photographs, and on other graphics that illustrate the context. Many exercises may be used separately to supplement other textbook lessons.





Illustrated American Idioms

By Dean Curry

- Speaking reading and idioms. Advanced level.

This is a collection of 99 idiomatic expressions, each based on an accompanying illustration. The pedagogic approach is functional/notional, and the expressions in context may be used

effectively for generating oral and written language practice.

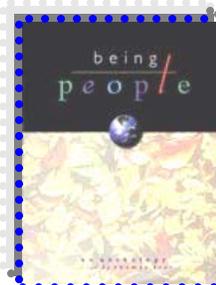
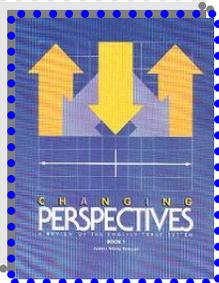
Changing Perspectives. Part I and II

By Patricia Wilcox

- Grammar. Intermediate/advanced level.

Changing Perspectives (Book 1 & 2) is a review of the English system of time and tenses. It is intended for

intermediate and high intermediate level students in non-English speaking countries who have some familiarity with English grammar and who are ready to explore the regularities of the time/tense system in context. The books also present some of the surprises: the irregularities, pragmatic uses, and emotional connotations of the tense system. These books may be used for grammar review, as readers, and as a stimulus for academic discussions.



Being People

By Thomas Kral

- Reading and culture. Advanced level.

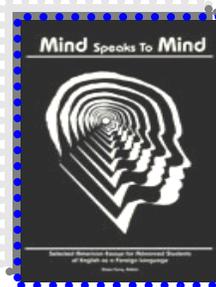
This collection of short stories and poems draws upon the multicultural nature of American society and includes internationally famous writers as well as those that are less well known. Each reading contains linguistic and cultural notes and

discussion questions.

Something to Crow About

- Reference and idioms. Intermediate/advanced level.

It has more than 800 idioms in a dictionary format with definitions and contextual situations. As appropriate, there are explanatory notes which may include information on the origin of the expression, grammatical restrictions, subtle connotations of meaning, synonyms, antonyms, similar expressions, related expressions, and expressions for comparison.



Mind Speaks to Mind

By Dean Curry

- Reading and essays. Advanced level.

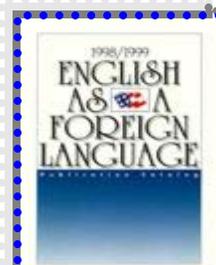
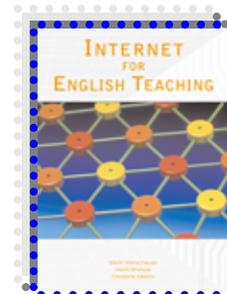
This is a collection of 18 essays, mostly contemporary in nature, by some leading writers and essayists of the United States. It is designed for advanced students who enjoy discussions of ideas,

insights, and philosophical concepts. It brings together a stimulating variety of topics to inspire communicative interchange in the EFL classroom

Internet for English teaching

- Computer aided language learning, methodology and technology.

By special arrangement with Teachers of English to Speakers of Other Languages (TESOL) and the three co-authors, the Office of English Language Programs has published an edition of Internet for English Teaching.



An early American Reader: English as a Foreign Language

By J.A. Leo Lemay, editor

- Reading reference, history and culture. Advanced level.

This anthology of early American primary cultural and literary readings and documents is intended as a reader and reference for advanced students, teachers, and scholars. There are six chapters: The American Dream, Religious Traditions in Early America, The Indian and the Frontier, Nature and the World, Slavery and the Black, and The American Revolution. Eighty-seven illustrations from the period complement the text. (Developed by Department of State Branch for the Study of the U.S.)

American Life and Institution

By Douglas K. Stevenson

- Reading, reference, history and culture. Intermediate/advanced level.

This introduction to the U.S.A. and its people, at an intermediate to advanced level of language difficulty, consists of ten chapters and presents an integrative view of American society, history, economics, politics, media, and culture. The volume is suitable both as a classroom reader and as a reference work for further study. There are suggested questions for discussion and a glossary of terms.

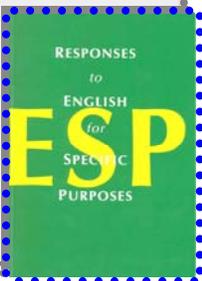


Economic Consideration

By Thomas Kral

- Intergrated skills, economics. Advanced level.

Intended as a supplementary text for EFL courses in Business English, this text combines the content of market economics with language enhancement activities. Collaborating with a partner and frequently interpreting graphs and tables, students are asked to find solutions for a variety of problem situations set forth in case studies and business-related reading selections.



Responses to English for Specific Purposes

By Peter Master

- Intermediate/advanced level.

This collection of ESP articles is divided into nine areas: general ESP, English for academic purposes, English for the arts, English for business and economics, English for legal purposes, English for medical purposes,

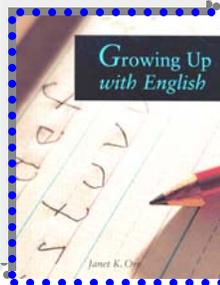
English for science and technology, English for sociocultural purposes, and English for vocational purposes. Each unit consists of a reading text, references, and small group tasks and activities. This text is primarily for teachers in ESP programs at postsecondary institutions.

Growing up with English

By Janet K. Orr

- Methodology, techniques and classroom activities. For young learners.

Designed for elementary and primary teachers and teacher trainers, this book contains suggestions for methods, techniques, and practical worksheets for teaching English to younger learners. Each chapter contains readings by well-known experts in the field, which introduce an approach with activities, reading, and writing English in the subject classes, and evaluation.



Plays for Reading

By Thomas Kral

- Reference, reading and plays. Advanced level/Teacher training.

The title not with standing, *Plays for Reading* is more a text for speaking and listening than it is for reading comprehension. Students become actors

interpreting the written text, and the English classroom becomes a rehearsal hall with the focus placed upon putting on a play. Included are one act plays by William Saroyan, William Inge, Tennessee Williams, Nathaniel Hawthorne, and others. The appendix includes two articles on different approaches for using drama in the EFL classroom.

Bright Ideas: A Teacher's Resource Manual.

By Anna Maria Malkoc

- Methodology, listening, speaking, reading and writing.

These twenty-six practical teaching strategies and techniques originally appeared in *Ideas Plus*, a special ongoing series of publications of the National Council of Teachers of English. The contributions come from instructors of English in elementary, junior, and senior high schools and colleges throughout the U.S.



Creative Classroom Activities

By Thomas Kral

- Applied linguistic, methodology.

The second of a two-volume anthology of articles from the *English Teaching Forum*, 1989 - 1993, *Creative Classroom Activities* is practical in nature, focusing upon teaching techniques and classroom

materials developed by teachers around the world. The articles are divided into the following categories: Activating Communication, Developing Materials, Teaching Reading, Teaching Writing, and Teaching Literature.

Functional Approaches to Writing Text: Classroom Application

By Tom Miller

- Applied linguistic, methodology.

This book attempts to bridge the gap between theory and practice in applying discourse analysis in the classroom.

Leaders in the field introduce 18 approaches to discourse analysis, apply the approach to a sample text, and provide classroom suggestions. Chapters include applications of contrastive rhetoric, pedagogical summaries, information transfer, critical discourse analysis, hedging, the voices of discourse, concordance, genre analysis, and various functional approaches to grammar such as functional sentence perspective and systemic linguistics. This book is a useful addition for teachers looking for applications of recent research in discourse analysis.





From Practice to Performance. Vol. 1 & 2.

By Richard Murphy

- Classroom techniques, workshop procedure.

These books, subtitled "A Manual of Teacher Training Workshop Activities", are designed to be used by trainers and participants in teacher training sessions

preparing teachers in English as a foreign language. These books are designed to give workshop leaders ample direction and focus in a variety of techniques, without an emphasis on one approach or method.

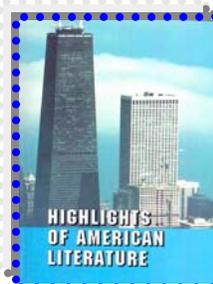
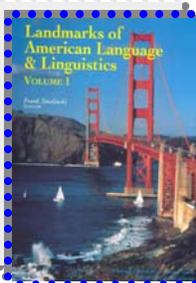
Landmarks of American Language & Linguistics

Part 1 & 2

By Frank Smolinski

- Theoretical, applied linguistics, methodology.

This is a collection of 27 articles on theoretical and applied linguistics written by noted American linguists and teacher trainers. Volume 1 covers the period from the early twentieth century to the 1960s. Each article is followed by discussion questions and professional development activities. The text is most useful for university linguistic classes and teacher-training courses.



Highlights of American Literature

By Carl Bode

- Literature. Advanced level.

This is a revised popular collection that includes the following main sections: "National Beginnings" from Franklin to Hawthorne, "Romanticism and Reason" from Emerson to James, "The

American Short Story" from Bierce to Stockton, "Realism and Reaction" from Dreiser to Steinbeck, "Modern Voices in Prose and Poetry" including Hemingway, Lowell, Roethke, Terrell and Wright. A section dealing with American drama and suggestions to the teacher conclude the volume. This anthology provides a good overview of American literature, its principal writers and writings, up to the mid-sixties. It can be used as a course text in advanced EFL classes in American literature, as well as an introductory text for American Studies.



Making America

By Luther S. Luedtke

- Reading, reference, history and culture. Advanced level.

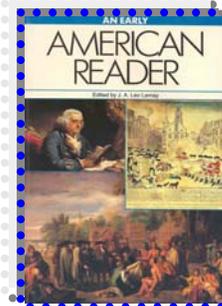
This volume is a collection of 24 original essays by major American scholars on many aspects of American society and is intended as a reader and reference for advanced students, teachers and scholars.

The American Reader

By A. Leo Lemay

- Volume 1 *An Early American Reader.*
- Volume 2 *Nineteenth-century American Reader.*
- Volume 3 *Twentieth-Century American Reader.*

The American Reader Series is a three-volume set of anthologies designed to acquaint foreign students and scholars with the main outlines of American literature and culture. The books contain primarily reading from areas of literature, politics, the arts, thought and popular culture of their respective periods.



Other Resources for English Teaching

75 Readings. An Anthology

- Reading.

75 Readings is designed to introduce students to a range of traditional and contemporary essays as well as topical pieces by international, ethnic, and women writers.

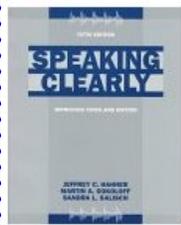


Opening Doors

By Joe Cortina

- Reading.

This is a reading improvement textbook that gets to the heart of the matter: reading comprehension skills and how to apply them. *Opening Doors* takes a three-part approach to teaching students how to understand college readings: orientation, comprehension and systems for studying textbooks.



Speaking Clearly. Improving Voice and Diction

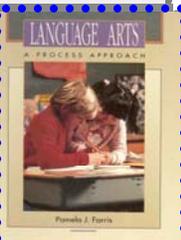
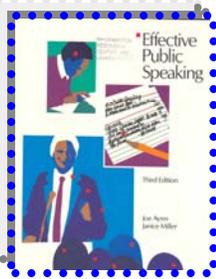
By J. Hahner

This edition of *Speaking Clearly* continues to be defined by its practical, proven, class tested methods. The careful presentation eases students into the more difficult aspects of voice and diction, giving students early success and rewards while minimizing discouraging failures. Drills target sounds close to normal conversation, words used are familiar and can be phased into everyday use, and practice is designed to be comfortable and not embarrassing. Designed for flexibility, the text allows instructors to reorder the chapters to suit their needs.

Effective Public Speaking

By Joe Ayres

In the third edition of *Effective Public Speaking*, we have retained its central purpose and approach, that of presenting clearly and concisely what the student needs to speak effectively in a variety of public settings. The discussion of oral interpretation emphasizes how the same performance skills can be used in public speaking situations.



Language Arts. A process Approach

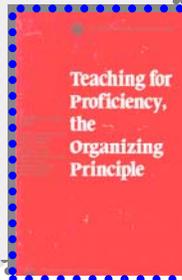
By Pamela J. Farris

This book stresses the integrated language arts via the learning process. As such, it presents both the product/content-oriented view of learning the process approach so that readers may compare and contrast the two educational views. Throughout, the text provides assistance to both novice and the experienced classroom teachers. "Focus Boxes" give a brief explanation and description of various concepts. "In classroom" sections offer examples of language arts activities that can be easily adopted for classroom use.

Reading, Writing and Thinking

By Vivian M. Rosenberg

This text begins with Part I "Foundations: Thinking about Thinking." In this section we examine how are mind works as we try to make sense of the world around us and of our experiences in it. Three topics are considered: ideas, feelings and language - al of which are related to thinking process. Part II "Practical Applications: Strategies for Nonfiction Writing and Reading" builds on the foundation laid down in the first section, introducing problem-solving strategies for approaching many of the reading and writing tasks you will face in academic and professional settings. Part III, "Reading," gives you the opportunities to review and add to what you have learned by providing articles that elaborate on the topics introduced in the previous chapters.



Teaching for Proficiency, the Organizing Principle

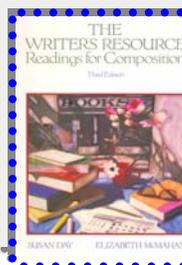
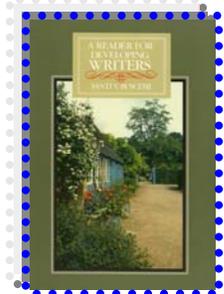
By Theodore V. Higgs

This volume is about proficiency, in all aspects of the teaching/learning process. We have called proficiency "the organizing principle" because literally everything that students, teachers and teachers trainers know and understand about active, spontaneous use of language and productive cultural can be subsumed under the proficiency movement's watch words of function, content and accuracy.

A Reader for Developing Writers

By Santi V. Buscemi

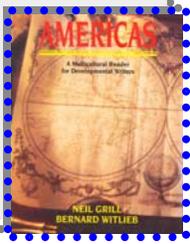
The primary purpose of *A Reader For Developing Writers* is to encourage students to read carefully, to react to what they have to read, and most important, to use these reaction as creative springboards for their own writing. Each selection in this text has been chosen with an eye towards motivating students to use their own experiences and opinions as sources of information and insight through which to explore and to write about topics inspired by if not drawn directly from the reading. A secondary purpose of the text is to provide developmental students to access to reading materials that will help them begin to appreciate the kind of variety, and sophistication of written discourse they will encounter in college.



The Writer's Resource Reading for Composition

By Susan Day

This collection of readings, designed to help students improve their writing, has benefited from several years of classroom use. We have retained this format from the original edition: Part 1: *The Writer's Design*. The selections, all serving specific rhetorical purposes, are intended as brief and interesting models of analysis. Part 2: This section offers reading exposing the language of deception as well as providing example of slanted writing and advertisements for in-class analysis. Part 3: This last section briefly covers the skills students need in order to compose fair and proficient essays using source summarizing, paraphrasing, integration of sources, documentation, and avoiding plagiarism.



Americas

By Niel Grill

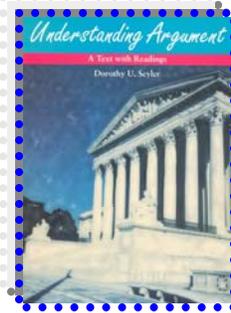
Throughout the world and especially in the Americas, we seek open societies in which people can think, speak, and write as freely as possible. If information is to be properly understood, students must first

filter it through their own experience and express it in their own words. We hope that *Americas* relates to the world you are living in and your vision of the future.

Understanding Argument

By Dorothy U. Seyler

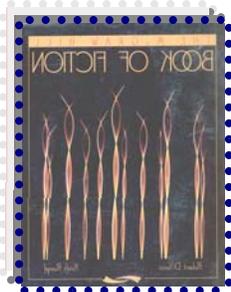
This book is reader rhetoric for freshman composition courses. It provides a clear introduction on the nature of argument that blends both classical and Toulmin patterns, and helpful instruction on how to read, analyze, and write effective arguments. The thematic collection of fifty-six articles is arranged around seven issues that are relevant to students, cross-disciplinary, and examined from several perspectives. To aid both students and instructors working with this text, extensive apparatus is provided for individual articles and for each thematic chapter.



The McGraw-Hill Book of Fiction

By Robert DiYanni

This book takes a global approach to literature, providing a rich selection of narratives for your students. As well as discussing the elements, forms, and the pleasures of fiction, the book's introduction includes a section connecting various fictional texts with works of art and songs ranging from medieval to modern times. Furthermore, the book's anthology dedicates a section to myths, legends, and folktales from around the world. When these two special features are combined with a broad array of short stories and five short novels from the western tradition, the result is a text unparalleled in its ability to introduce students to the many interrelationships within fiction among genre, culture, and history



Lines Of Argument

By Carol Winkler

Lines of Argument for Values Debate is part of a three-part instructional series about argumentation and debate. It is designed to be used in conjunction with *Lines of Arguments*, a core text which introduces the tropical tradition of argumentations they apply to general debate issues of research, evidence,

reasoning, delivery, cross-examination, flowcharting, and ethics. This companion text supplements the core volume by identifying the lines of arguments specific value to debate.

Modern American English 2

By Robert J. Dixon

Modern American English 2 is the second of a series of texts, with correlated workbooks and cassettes, designed as a complete course of study in English as a second language. It is simple to use and easy to follow. It is a basic book, consisting on 15 lessons. Every fifth lessons is a review that provides additional practice on the material covered in the previous four lessons. Each of these remaining lessons is divided into four sections: 1) Reading and oral Practice; 2) Structure and Pattern Practice; 3) Pronunciation and Intonation Practice; 4) General Practice. Each of these sections is indented to give a particular kind of practice that will strengthen the students' learning experience and lead to their ability to communicate in the new language.



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