



September 20, 2013

To: Prospective Offerors

SUBJECT: Solicitation Number SHA70013Q0006

The Embassy of the United States of America invites you to submit a quote for the Drilling of a Well, the Purchase and the Installation of a New Pump in its compound located at Tabarre 41, Blvd 15 October.

If you are interested in submitting a quote on this project, read the instructions in Section L of the attached Request for Quote (RFQ).

If you intend to submit a quote, you should thoroughly examine all documents contained in the contract solicitation package and arrange for a personal inspection of the project site by a representative from your company.

The Embassy intends to conduct a pre-proposal conference at the site and all prospective offerors are invited to attend. The conference will be held at the site on October 7, 2013 at 10:00AM. **Bidders should provide the contracting Officer with the names of those attending the meeting at least three (3) days in advance at sundayea@state.gov.**

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a proposal to be considered, you must also complete and submit the following:

1. Section B and Attachment 2, Proposal Breakdown by Divisions;
2. Section K, Representations and Certifications;
3. Bar Chart illustrating sequence of work to be performed;
4. Additional information as required in Section L.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

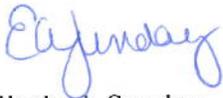
Your quote must be submitted in a sealed envelope marked "Quote Enclosed" to Assistant General Services Officer, Elizabeth Sunday, at the address mentioned in the SF 1442 on or before 2:00PM on October 21, 2013. No proposal will be accepted after this time.

The construction completion time is 60 days commencing on the date you receive the notice to proceed. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of 250.00 per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation to Elizabeth Sunday by email or by telephone 2229-8000 during regular business hours.

Sincerely,



Elizabeth Sunday
Contracting Officer
Sundayea@state.gov