SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER: PR2425166

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE *(mm-dd-yyyy)*

4. ORDER NUMBER

5. SOLICITATION NUMBER: SEC300-13-Q-0002

6. SOLICITATION ISSUE DATE *(mm-dd-yyyy)*: 04-24-2013

7. FOR SOLICITATION INFORMATION CALL: ▶ a. NAME: D. ROSALIND ZAVRAS - CONTRACTING OFFICER

b. TELEPHONE NUMBER *(No collect calls)*: 04 2 327062

8. OFFER DUE DATE/ LOCAL TIME: 05/07/2013 - 16H00

9. ISSUED BY
AMERICAN CONSULATE GENERAL GUAYAQUIL
AV. 9 DE OCTUBRE Y GARCIA MORENO
ATTN: GSO/PROCUREMENT
GUAYAQUIL, ECUADOR

CODE

10. THIS ACQUISITION IS
☐ UNRESTRICTED OR
☐ SET ASIDE: % FOR
☐ SMALL BUSINESS ☐ EMERGING SMALL BUSINESS
☐ HUBZONE SMALL BUSINESS
☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS ☐ 8(A)

NAICS:
SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
☐ SEE SCHEDULE

12. DISCOUNT TERMS

☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☒ RFQ ☐ IFB ☐ RFP

15. DELIVERY TO
AMERICAN CONSULATE GENERAL GUAYAQUIL
AV. 9 DE OCTUBRE Y GARCIA MORENO
ATTN: GSO/PROCUREMENT
GUAYAQUIL, ECUADOR

CODE

16. ADMINISTERED BY

CODE

17a. CONTRACTOR/ OFFEROR CODE

FACILITY CODE

TELEPHONE NO.

18a. PAYMENT WILL BE MADE BY
AMERICAN CONSULATE GENERAL
AV. 9 DE OCTUBRE Y GARCIA MORENO
ATTN: GSO/PROCUREMENT
GUAYAQUIL, ECUADOR

CODE

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED
☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
001	SPANISH CLASSES (Number of students: 2 per class or more)		hrs		0.00
	All levels				0.00
	Location: U.S. Consulate				
002	SPANISH CLASSES (Number of students: 1 per class). All levels		hrs		0.00
	Location: U.S. Consulate				0.00
	(Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Govt. Use Only)*: 0.00

☒ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED

☒ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND AND RETURN 3 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

☐ 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ *(mm-dd-yyyy)*. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, AS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED *(mm-dd-yyyy)*

31b. NAME OF CONTRACTING OFFICER *(Type or Print)*: D. ROSALIND ZAVRAS

31c. DATE SIGNED *(mm-dd-yyyy)*: 04/24/2013

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
003	Book (all levels)		EA		0.00
004	Evaluation exam		EA		0.00
005	Registration fee		EA		0.00
	ATTACHED SCOPE OF WORK IS PART OF THE SOLICITATION				

32a. QUANTITY IN COLUMN 21 HAS BEEN 0.00

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE *(mm-dd-yyyy)*	32d. PRINT NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
☐ PARTIAL ☐ FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE *(mm-dd-yyyy)*	42b. RECEIVED AT *(Location)*	
		42c. DATE REC'D *(mm-dd-yyyy)*	42d. TOTAL CONTAINERS