



**CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
Guayaquil, Ecuador**

October 15, 2013

To: Prospective Offerors

Subject: Moving Services - Solicitation Number S-EC300-14-Q-0001

Enclosed is a Request for Quotations (RFQ) for moving and move related services to relocate the U.S. Consulate General Guayaquil from Av. 9 de Octubre y Garcia Moreno to Calle Santa Ana y Av. José Rodríguez Bonín Sector San Eduardo. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document (to include Section I, Block 23, Section 5, Representations and Certifications) and submit it with a technical proposal to the address shown on the Standard Form 1449 that follows this letter.

The Consulate General intends to conduct a pre-proposal conference followed by a pre-move survey on Thursday, October 24, 2013 at 14h30 at the Existing Office Building located at Av. 9 de Octubre y Garcia Moreno, and a second pre-move survey on Friday, October 25, 2013 at 15h00 at the warehouse located at Lotizacion Camino Real, km 10.5 Via a La Costa, and afterward we will go to the NCC located at Calle Santa Ana y Av. José Rodríguez Bonín, Sector San Eduardo. Offerors interested should contact the NCC Transition Coordinator, Hariharan Gopinath at (04) 232-3570 ext. 458 or at GSO_guayaquil@state.gov to confirm attendance.

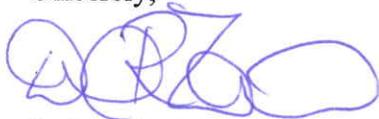
Questions regarding this solicitation should be submitted in writing to D. Rosalind Zavras, General Services Officer by letter or at the e-mail address GSO_guayaquil@state.gov on or before Friday, November 1, 2013 at 12h00.

The enclosed packet and any other general written correspondence regards this RFQ is available on the U.S. Consulate internet page: <http://guayaquil.usconsulate.gov/about-us/contract-opportunities.html>

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to the Contracting Officer, D. Rosalind Zavras, American Consulate General, Av. 9 de Octubre y Garcia Moreno, Guayaquil, Ecuador on or before Friday, November 15, 2013 at 12h00. No quotation will be accepted after this time.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Rosalind Zavras', with a large, stylized flourish at the end.

D. Rosalind Zavras
Contracting Officer