**United States Consulate General**
**Guayaquil, Ecuador**

**http://guayaquil.usconsulate.gov/**

You have received a letter from the National Visa Center (NVC) scheduling an appointment for you to come to the American Consulate in Guayaquil and formally apply for an immigrant visa. All members of your family immigrating with you must appear for the appointment. **This information packet contains 8 pages; please read the entire packet carefully.**

## Passport Delivery Requirement

All passports and supporting documents will be returned to the applicant via DHL, **at no additional cost**. Go to **http://ecuador.usvisa-info.com** and register for your passport delivery **BEFORE** attending to your interview. Follow these steps:

**STEP 1:** Click on ***"Log In"*** in the upper right corner of this website.
**STEP 2:** Read the disclaimer, check the box and then click ***"Confirm."***
**STEP 3:** Input your surname, given name, email address, passport number, date of birth and nationality to register your account. Type the two words that will appear as a security confirmation.
**STEP 4:** Click on ***"Pick Up Location."***
**STEP 5:** Choose the DHL location where you would like to retrieve your documents.

Please do this for **ALL** applicants that will be applying for a visa (including children). Failure to comply with this requirement **PRIOR** attending your interview will delay the return of your passport.

- **Unfortunately, due to our heavy workload we cannot expedite your visa appointment.** If you do not attend to the visa appointment scheduled by the NVC, you may visit http://ecuador.usvisa-info.com to schedule a new interview date.

- If you have previously paid all fees to the National Visa Center, there will be no additional fees to pay on the day of the interview.

- No assurance can be given in advance that a visa will be issued on the day of interview. The applicant is advised to **NOT** make any travel arrangements, purchase airline tickets, dispose of any property, or give up employment until the applicant receives the visa.

- The visas are affixed inside each passport and the applicant is given a sealed envelope which should be hand carried, **UNOPENED**, to the United States and submitted to the immigration inspector at the U.S. port-of-entry.

# ** Additional Documentation Requirements **

You are responsible for ensuring that all required documents are available at the time of the interview. While you may have previously submitted the majority of required documents to the NVC, there are additional documents that you need to bring with you to your interview. **Failure to bring all required documentation to the interview will result in a delay in visa issuance or a visa refusal.** Please review this information carefully and acquire if needed for your visa interview.

**Original Birth and Marriage Certificates:** If born or married in Ecuador and your birth or marriage was filed in the ***Civil Registry Office***, we will only accept the hand-written certificates with the official seal; if your birth or marriage was filed in the ***Corporación Registro Civil de Guayaquil*** we can accept the printed version certificate with the official seal ***(Please see document samples in pages 4-5).*** We **do not** accept computerized or typed forms issued by the ***Civil Registry Office***. **IMPORTANT: If you have children, bring the birth certificate for each one (the same type as indicated above) whether or not they are immigrating with you to the United States.**

**Original Divorce Certificate:** If previous marriages were executed in Ecuador, you must bring the marriage certificate as described above with the annotation of the divorce ***(Please see document sample in page 6).*** If they were executed in another country, please bring the divorce decree with the court's original stamp.

**Police Record:** Records are required from country of current residence and country of nationality. It is also required from countries of previous residence, if residence there was for more than one year, **except for the United States.** Ecuadorian police record, known as Certificado de Antecedentes Penales, can be obtained online at www.ministeriodelinterior.gob.ec and is only available for people over the age of 18.

**Medical Examination:** All the information pertaining to the medical examination can be found in: http://travel.state.gov/visa/immigrants/info/info_3739.html

**U.S. visas previously issued:** If you have obtained any type of U.S. non-immigrant visa (for example, tourist visas, student visas, work visas, etc.) you must bring those with you to your interview.

**Evidence of relationship:** If your status as an intending immigrant depends upon a relationship established between an alien and a United States citizen or legal permanent resident, please be prepared to present suitable documentation to establish the bona-fides of that relationship at the time of your immigrant visa interview. The type of documentation you present will depend on your particular circumstances. Failure to present satisfactory documentation may delay issuance of your immigrant visa.

- **Marital relationship:** Unfortunately, we have found that there is a great deal of fraud involved in marriages or fiancée visas, which confer immigration benefits. This high level of fraud makes it imperative that we see concrete evidence to support your claim to a visa based on marriage or engagement. In the past, the following types of documentation have proven helpful in the adjudication of any of these visa cases:

- ✓ Photos from you and your spouse taken before, during and after the marriage.
- ✓ Birth certificates of any children born of the marriage.
- ✓ Correspondence exchanged between you and your spouse (letters, e-mails).
- ✓ Telephone bills with calls from the petitioner to the visa beneficiary.
- ✓ Copy of passport pages from any trips your spouse has taken to visit you.
- ✓ Life and medical insurance policies indicating beneficiaries.
- ✓ Any other convincing documentation that shows that you and your petitioning spouse have or will have a joint residence and have formed an economic and material union. These may include but are not limited to, Lease/Mortgage held jointly, Utility Bills, Evidence of Joint Accounts, Rent Receipts, Joint bank and credit accounts, etc.

**Note:** You are not required to bring all of these documents. Please bring any evidence you feel convincingly shows that you are in an ongoing relationship.

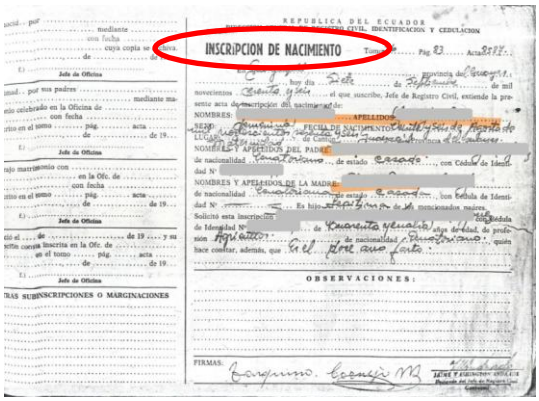
- **Child, Parent, or Sibling relationship:** Birth certificates alone do not establish biological relationships. If your visa application is based on a relationship with a child, parent, or sibling you may wish to bring:

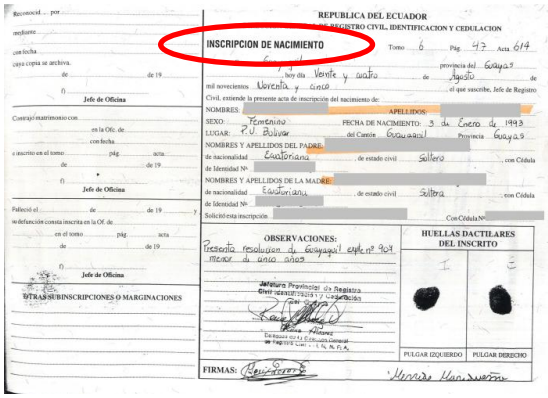
- ✓ Hospital Records
- ✓ Baptismal Certificates
- ✓ School Records
- ✓ Childhood Immunization Records
- ✓ Bank Statement or other financial records
- ✓ Correspondence exchanged (letters, e-mails)
- ✓ Photographs taken over a period of years of yourself and your relative
- ✓ Telephone bills with calls from the petitioner to the beneficiary

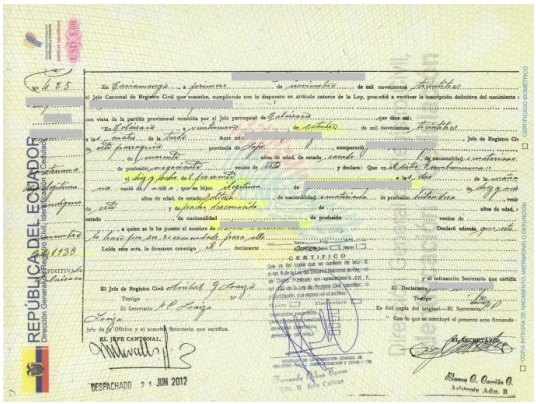
Generally these documents should cover the span of several years. If you do not have any of the evidence listed above, the consular officer may recommend DNA testing. DNA testing must be supervised and authorized by this office.

- **Step-child relationship:** All step-child visa categories should bring evidence of relationship between the step-parent and the biological parent to the interview. If your visa application is based on a step-child relationship you may wish to bring the documents listed under ***Marital relationship.***

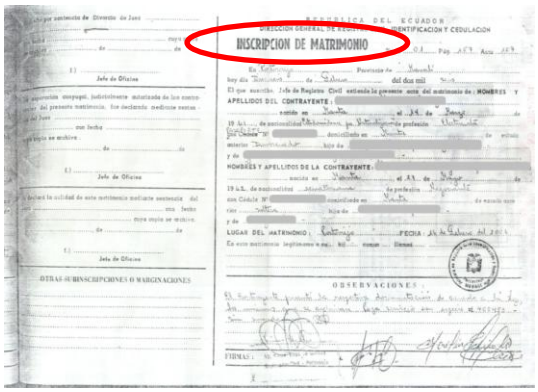
# Ecuadorian Birth Certificate Samples - <u>ACCEPTED</u> documents

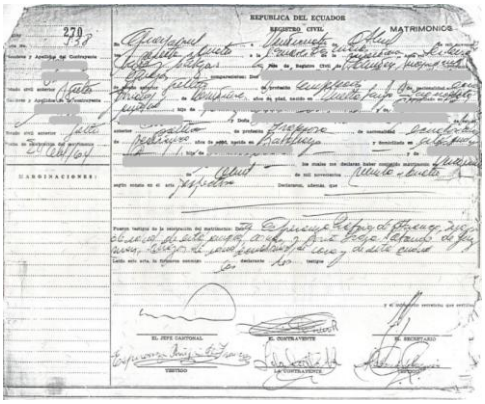


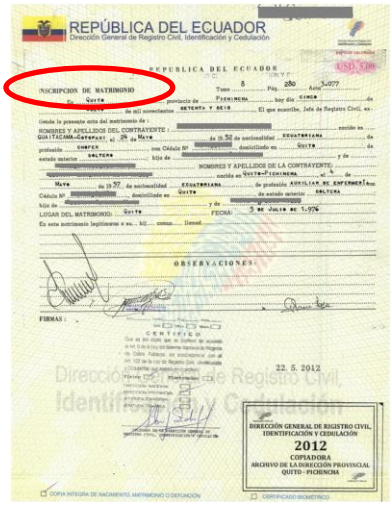


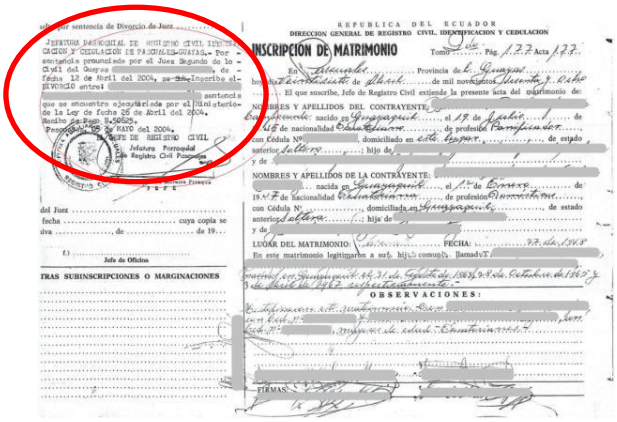
## Ecuadorian Marriage Certificate Samples - <u>ACCEPTED</u> documents



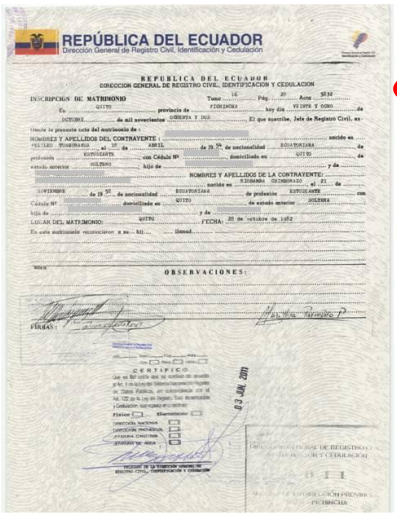



## Ecuadorian Divorce Certificate Sample - <u>ACCEPTED</u> documents



REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION
INSCRIPCION DE MATRIMONIO
OBSERVACIONES:



REPÚBLICA DEL ECUADOR
Dirección General de Registro Civil, Identificación y Cedulación
REPUBLICA DEL ECUADOR
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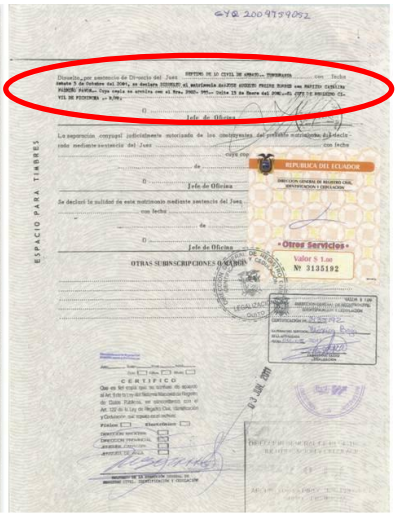
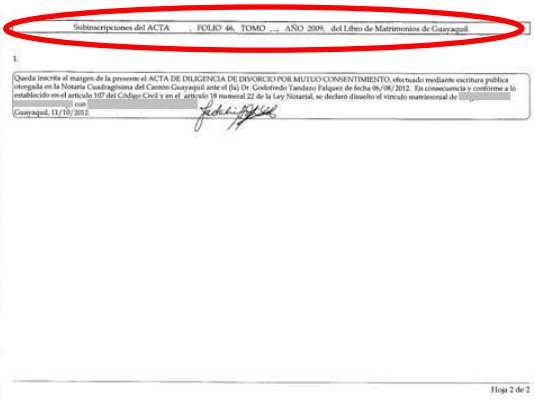


ESPACIO PARA TIMBRES
REPUBLICA DEL ECUADOR
Otros Servicios
Valor $ 1.00
Nº 3135192
OTRAS SUBINSCRIPCIONES O NOTAS

RegistroCivil
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL
REPÚBLICA DEL ECUADOR
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL
LIBRO DE MATRIMONIOS
En el Cantón Guayaquil, Provincia del Guayas, de la República del Ecuador, a 4 días de Agosto de 2009, ante la Dirección Ejecutiva de la CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL se inscribe el MATRIMONIO celebrado entre:
Cédula Identidad: de nacionalidad Ecuatoriana, nacido en la Parroquia Bolívar /sagrario/, del Cantón Guayaquil, Provincia de Guayas, Ecuador, el día 11 de Octubre de 1989, de ocupación ESTUDIANTE; de estado civil anterior Soltero; domiciliado en Guayaquil, Ecuador, hijo de , Cédula Identidad: , y de , Cédula Identidad:
Cédula Identidad: ; de nacionalidad Ecuatoriana; nacida en la Parroquia Carbo /concepcion/, del Cantón Guayaquil, Provincia de Guayas, Ecuador, el día 26 de Septiembre de 1989, de ocupación ESTUDIANTE; de estado civil anterior Soltero; domiciliada en Guayaquil, Ecuador, hija de , Cédula Identidad: , y de , Cédula Identidad:
Lugar y fecha de celebración de matrimonio: Parroquia Tarqui, del Cantón Guayaquil, Provincia de Guayas, Ecuador, 4 de Agosto de 2009.
Observaciones: Los contrayentes declaran no tener hijos.
Firma
Firma
DELEGADO
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL
TOMO AÑO ACTA FOLIO
2009 46
Hoja 1 de 1



Subinscripciones del ACTA FOLIO 46, TOMO ..., AÑO 2009, del Libro de Matrimonios de Guayaquil.
1.
Queda inscrita al margen de la presente el ACTA DE DILIGENCIA DE DIVORCIO POR MUTUO CONSENTIMIENTO, efectuado mediante escritura pública otorgada en la Notaría Cuadragésima del Cantón Guayaquil ante el (la) Dr. Godofredo Tandazo Falquez de fecha 06/08/2012. En consecuencia y conforme a lo establecido en el artículo 107 del Código Civil y en el artículo 18 numeral 22 de la Ley Notarial, se declaró disuelto el vínculo matrimonial de con Guayaquil, 11/10/2012.
Hoja 2 de 2

- **Documents <u>NOT</u> Accepted**

No. 0003437

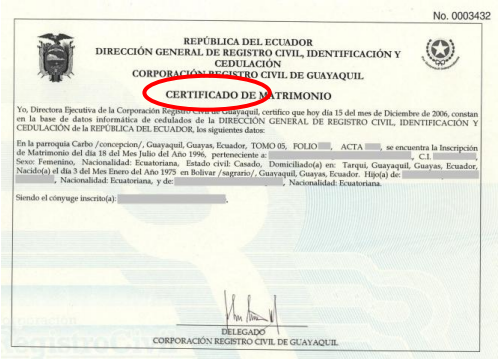
REPÚBLICA DEL ECUADOR
DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

CERTIFICADO DE NACIMIENTO

Yo, Directora Ejecutiva de la Corporación Registro Civil de Guayaquil, certifico que hoy día 15 del mes de Diciembre de 2006, constan en la base de datos informática de cedulados de la DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN de la REPÚBLICA DEL ECUADOR, los siguientes datos:

En la parroquia Tarqui, Guayaquil, Guayas, Ecuador, TOMO 14, FOLIO [redacted], ACTA [redacted], del AÑO 1978, se encuentra la Inscripción de Nacimiento perteneciente a: [redacted], C.I. [redacted], Sexo: Femenino, Nacido(a) el día 7 del Mes de Junio del Año 1978 en Carbo /concepcion/, Guayaquil, Guayas, Ecuador. Hijo(a) de: [redacted], Nacionalidad Ecuatoriana, y de: [redacted], Nacionalidad Ecuatoriana.

DELEGADO
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL



No. 0003432

REPÚBLICA DEL ECUADOR
DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

CERTIFICADO DE MATRIMONIO

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En la parroquia Carbo /concepcion/, Guayaquil, Guayas, Ecuador, TOMO 05, FOLIO [redacted], ACTA [redacted], se encuentra la Inscripción de Matrimonio del día 18 del Mes Julio del Año 1996, perteneciente a: [redacted], C.I. [redacted], Sexo: Femenino, Nacionalidad: Ecuatoriana, Estado civil: Casado, Domiciliado(a) en: Tarqui, Guayaquil, Guayas, Ecuador, Nacido(a) el día 3 del Mes Enero del Año 1975 en Bolivar /sagrario/, Guayaquil, Guayas, Ecuador. Hijo(a) de: [redacted], Nacionalidad: Ecuatoriana, y de: [redacted], Nacionalidad: Ecuatoriana.

Siendo el cónyuge inscrito(a): [redacted].

DELEGADO
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION
JEFATURA PROVINCIAL DE: GUAYAS

USD 0.20

PARTIDA DE NACIMIENTO

CERTIFICO: Que en el registro de nacimientos de la provincia de: GUAYAQUIL********** del Cantón ********** correspondiente a ********** tomo ********** página ********** acta GUITO********** cohorte ********** la inscripción de 1948 5- 1 193

nacido en provincia de, GONZALEZ SUAREZ ** PICHINCHA******; el TRES ** de NOVIEMBRE de MIL NOVECIENTOS CUARENTAIOCHO * nacionalidad ECUATORIANA******* ECUATORIANA******* del GUAYAQUIL********** 16 de MAYO ***

Cédula:

Serie: A
484825

Especie Valorada N°: 001340484

JEFE PROVINCIAL DE REGISTRO CIVIL

REPÚBLICA DEL ECUADOR
Dirección General de Registro Civil, Identificación y Cedulación

USD. 2.00

JEFATURA CANTONAL DE SOZORANGA

PARTIDA DE NACIMIENTO

**CERTIFICO:** Que en el registro de nacimientos de la provincia de: **LOJA** del Cantón: **SOZORANGA** de la Parroquia **SOZORANGA** correspondiente a **1969**, tomo **2Drto**, página **156**, acta **30**, consta la inscripción de: [redacted] nacido en **SOZORANGA** cantón **MACARA** provincia de, **LOJA** el **VEINTE Y UNO** de **FEBRERO** de **MIL NOVECIENTOS SESENTA Y NUEVE** hij(o) de: [redacted] Nacionalidad: **ECUATORIANO** y de: [redacted] nacionalidad: **ECUATORIANA**

Sozoranga, 18 de Julio del 2012

**Observación:**

JEFE DE REGISTRO CIVIL DE SOZORANGA
NIDIA DEL CARMEN UDAY MERINO

***<u>NOTE:</u> If you are not able to get a direct copy from the Civil Registry because the books are lost or have suffered any damage you must bring a letter from your local Civil Registry office including the reasons why they couldn't provide you a direct copy. You must also bring a direct copy of your birth/marriage/divorce certificate from the National Files' books from the Civil Registry's main office in Quito.***

## Prohibited Items

The Consular Section is implementing new security procedures to speed interview processing. In order to minimize the amount of time applicants have to wait in line before their interview; the American Consulate General will prohibit applicants from entering the building with anything other than the documents they need for their application.

Applicants should make arrangements before coming to the American Consulate General, so that the only things they have with them when they arrive are their documents. Purses, bags, suitcases, backpacks, cellular phones, cigarettes, lighters, matches, food or beverages, photographic or video devices, radios, computers, nail trimmers, scissors and weapons will not be permitted to be entered to this Consulate.

Limited baby supplies will still be admitted.

***FAILURE TO COMPLY WITH THESE INSTRUCTIONS WILL DELAY YOUR VISA APPLICATION***