United States Consulate General
Guayaquil, Ecuador

http://guayaquil.usconsulate.gov/

Appointment Package for Immigrant visa applicants

This Appointment Package is for all immigrant visa categories **(except for K visas)**. If your visa category is IR1, IR2, CR1, CR2, IR5, F1, F3, F4, F2A/FX, F2B, E3, EW or SB1 you must download this package. **This information package contains 11 pages; please read the entire package carefully.**

In order to process quickly and easily your visa application, please make a package of the following documents for each visa applicant:

Pictures and passport: You must bring two pictures 5x5 cm. The pictures must have been recently taken. The photographs must show the applicant's entire face on a white background. Applicants should not wear glasses or hats for the photographs. The passport must be valid for at least 1 year.

Original Birth Certificate: If born in Ecuador and your birth was filed in the ***Civil Registry Office***, we will only accept the hand-written certificate with the official seal; if your birth was filed in the ***Corporación Registro Civil de Guayaquil*** we can accept the printed version certificate with the official seal. **PLEASE SEE DOCUMENT SAMPLES IN PAGE 7.** If you are petitioned by a U.S. citizen son, daughter, sibling, you must present the same type of birth certificate for the petitioner. **IMPORTANT: If you have children, bring the birth certificate for each one (the same type as indicated above) whether or not they are immigrating with you to the United States.**

Original Marriage Certificate: If the marriage took place in Ecuador and was filed in the ***Civil Registry Office***, we will only accept the hand-written certificate with the official seal; if your marriage was filed in the ***Corporación Registro Civil de Guayaquil*** we can accept the printed version certificate with the official seal. **PLEASE SEE DOCUMENT SAMPLES IN PAGE 8.** If the marriage took place in another country, the marriage certificate must be certified by the appropriate government authority.

Original Divorce and Death Certificate: To certify the nullity of all prior marriages (both for the applicant and the petitioner). If previous marriages were executed in Ecuador, you must bring the marriage certificate that is a direct copy of the hand-written record book of the Civil Registry and must have their official seal. **PLEASE SEE DOCUMENT SAMPLES IN PAGE 9.** If they were executed in another country, please bring the divorce decree with the court's original stamp. **Death certificates** (if applicable) must be issued by the Civil Registry Office and must have their official seal. **PLEASE SEE DOCUMENT SAMPLES IN PAGE 10.**

DS-260 Form: Each applicant must fill out DS-260 Form. You will sign this form under oath in front of the Consular Officer on your interview date and will be legally responsible for it. You may find the form and instructions on completing DS-260 at: http://www.travel.state.gov/visa/immigrants/info/info_5164.html

Police Record: Records are required from country of current residence and country of nationality. It is also required from countries of previous residence, if residence there was for more than one year, **except for the United States.** Ecuadorian police record, known as Certificado de Antecedentes Penales, can be obtained online at www.ministeriodelinterior.gob.ec and is only available for people over the age of 18.

Medical Examination: All the information pertaining to the medical examination can be found in **page 5.**

Evidence of Financial Stability from the United States: All intending immigrants must have a financial sponsor who can either be the petitioner, a relative or a friend, with the exception of a few intending immigrants, namely biological children under 18 of an American Citizen. The sponsor must demonstrate sufficient financial information to support the applying immigrant to live without concern of becoming reliant on U.S. government welfare. To qualify as a sponsor, the sponsor must demonstrate that his/her income is at least 125 percent of the current Federal Poverty Guideline for his/her household size. To see the Federal Poverty table, you may download the Form I-864P from USCIS web site at www.uscis.gov

The petitioner must submit an Affidavit of Support I-864 Form **(with original signature**), last income tax report (1040), W-2(s), and a recently issued job letter. If the petitioner's individual income meets or exceeds the required level of the Poverty Guidelines, no other evidence is necessary. Regardless whether or not the petitioner meets the Federal Poverty Guidelines, the petitioner must submit an I-864 Form **(with original signature)**. If the petitioner has not worked in the United States and therefore has not declared his/her taxes, he/she must include a letter explaining the reasons why he/she didn't declare taxes. If the petitioner's individual income is insufficient a I-864A Form **(with original signature)** may be submitted by any household member who is willing for his or her income to be used by the petitioner to meet the guidelines. If this household member did not file taxes with the petitioner, they must also submit their income tax report (1040) and W-2(s).

If the petitioner's individual income is insufficient and has **NO** household member to support his/her guarantee, a family member or friend may act as a "joint sponsor". The "joint sponsor" must meet the citizenship, residence, age, and household income requirements and must submit a separate Form I-864 **(with original signature)** on behalf of the intending immigrant. This second sponsor must submit a copy of his/her U.S. passport or Permanent Resident card.

Proof of Relationship with the Petitioner: The following types of documentation may help to prove your relationship:

- ✓ Photos from you and your spouse taken before, during and after the marriage
- ✓ Birth certificates of any children born of the marriage
- ✓ Correspondence exchanged between you and your spouse (letters, e-mails)
- ✓ Telephone bills with calls from the petitioner to the visa beneficiary
- ✓ Copy of passport pages from any trips your spouse has taken to visit you, along with the biographic page
- ✓ Life and medical insurance policies indicating beneficiaries
- ✓ Evidence of joint bank and credit accounts

Note: You are not required to bring all of these documents. Please bring any evidence you feel convincingly shows that you are in an ongoing relationship.

U.S. visas previously issued: If you have obtained any type of U.S. non-immigrant visa (for example, tourist visas, student visas, work visas, etc.) you must bring those with you to your interview.

Notarized copy of both sides of the Resident Alien Card of your mother/father if the petition is filed by your step-parent.

Fee: The fee for immediate relative and family preference cases (processed on the basis of an I-130, I-600 or I-800 petition) is $230 for each applicant.
The fee for employment-based cases (processed on the basis of an I-140 petition) is $405 for each applicant.
The fee for Special Immigrant Visas and self-petitioned cases is $220 for each applicant.
These fees must be paid at the U.S. Consulate on your appointment date. You may pay with cash or with credit card VISA, Mastercard, Discover, Diners International, or American Express. We do not accept $100 bills, nor exceedingly worn or ripped currency. **If the petitioner already paid this fee to the NVC, you do not need to pay again.**

Appointment: Once you have all the required documents, please visit http://ecuador.usvisa-info.com to schedule an appointment and to arrange for the delivery of your passport and supporting documents. Please follow these steps:

STEP 1: Click on ***"Log In"*** in the upper right corner of this website.
STEP 2: Read the disclaimer, check the box and then click ***"Confirm"***.
STEP 3: Input your surname, given name, passport number, date of birth and nationality to register your account. Type the two words that will appear as a security confirmation.
STEP 4: Click on ***"Schedule Appointment"***, select "***Immigrant Visas"***, and then select the visa type you are applying for. Complete your personal information based on the information in your passport and include your case number (e.g. GYQ2010123456).
STEP 5: Select the "***DHL Branch"*** where you would like to retrieve your documents. Please do this for **ALL** applicants that will be applying for a visa (including children).
STEP 6: Select a date and time for your interview in the calendar displayed, click on ***"Select"*** and click on ***"Schedule Appointment"*** on the next screen.
STEP 7: Print your appointment confirmation sheet sent to the email address you provided and bring it to your interview.

You may also schedule an appointment and arrange your passport delivery via telephone by contacting our Call Center at 04-259-6800 from Ecuador or at 1-703-439-2331 from the United States.

Document Delivery: All passports and supporting documents will be returned to the applicant via DHL, **at no additional cost**. Go to http://ecuador.usvisa-info.com and follow the steps mentioned above. Please do this for **ALL** applicants that will be applying for a visa (including children). Failure to comply with this requirement **BEFORE** attending your interview will cause a delay in the return of your passport.

IMPORTANT NOTE: You are responsible for ensuring that all required documents are available at the time of the interview. If you have previously submitted all the required documents to the National Visa Center (NVC) you don't need to bring them to your interview. Otherwise, you must acquire all these documents for your visa interview.

Please do **NOT** make any travel arrangements, purchase airline tickets, dispose of any property, or give up employment until you have received your immigrant visa.

Medical Examination

- All immigrant visa applicants, regardless of age or gender, must have a medical exam. All medical exam expenses are paid for by the applicant.

- To get a medical exam, take your passport and two regulation photographs to one of the doctors listed below. You should also take any vaccination certificates (record of immunizations) you have. The doctor will notify the applicant if he/she is missing any immunizations and what steps to take. The doctor will make the necessary arrangements to perform a chest x-ray, blood test and general health exam.

- All applicants between two and 14 years of age will be required to take a tuberculin skin test (PPD test) at least four days prior to their immigrant visa appointment. The PPD test results must be reviewed by the panel physician 48-72 hours after the skin test's administration, and in some cases children may need follow-up chest X-rays. As a result, these applicants should plan to have their medical exam **at least four days prior** to their interview.

- If the tests are positive for TB, they may require treatment before the applicant is eligible for a visa. Applicants must work with the panel physician to complete all tests and TB treatments; applicants are responsible for paying all costs related to TB testing, examinations, and treatment.

- After the examination, the doctor will provide a sealed envelope containing the medical exams. You must bring this sealed envelope to your visa interview.

- **Adults:** The cost for the medical exam, including chest x-ray, blood tests and general health exam, is $140 (One hundred and forty US dollars). This cost does not include immunizations, if necessary.

- **Children:** Children under the age of 15 do not need chest x-rays or blood tests unless directed by the doctor. The cost for children's medical exams is $70 (Seventy US dollars). This cost does not include immunizations, if necessary.

Panel Physicians in Quito

Anibal Sosa, MD
Rodrigo Sosa, MD
Alemania N 30-10 y Eloy Alfaro
Edificio Fortune Plaza, Piso 11
Telf: 02-3801601 02-3801602

Panel Physician in Guayaquil

Jorge Chehab, MD
Vélez 503 y Boyacá
2do piso, Oficina 202
Telf: 04-2532092 04-2513663

Prohibited Items

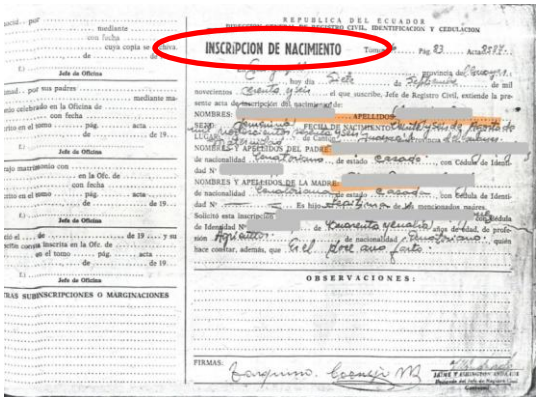
The Consular Section is implementing new security procedures to speed interview processing. In order to minimize the amount of time applicants have to wait in line before their interview; the U.S. Consulate General will prohibit applicants from entering the building with anything other than the documents they need for their application.

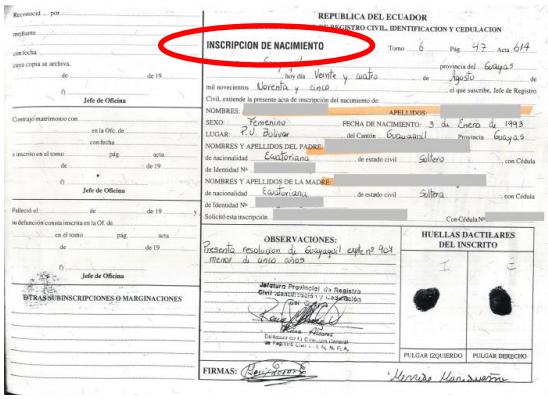
Applicants should make arrangements before coming to the U.S. Consulate General, so that the only things they have with them when they arrive are their documents. Purses, bags, suitcases, backpacks, cellular phones, cigarettes, lighters, matches, food or beverages, photographic or video devices, radios, computers, nail trimmers, scissors and weapons will not be permitted to be entered to this Consulate.

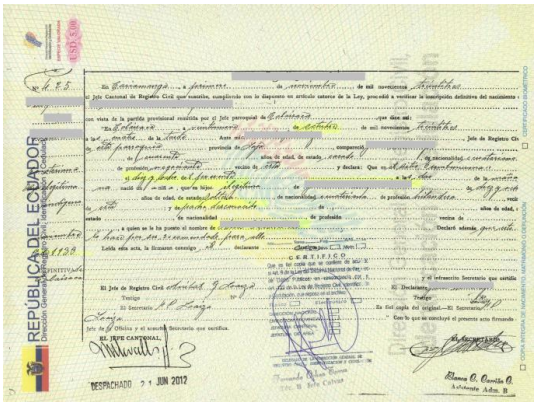
Limited baby supplies will still be admitted.

FAILURE TO COMPLY WITH THESE INSTRUCTIONS WILL DELAY YOUR VISA APPLICATION

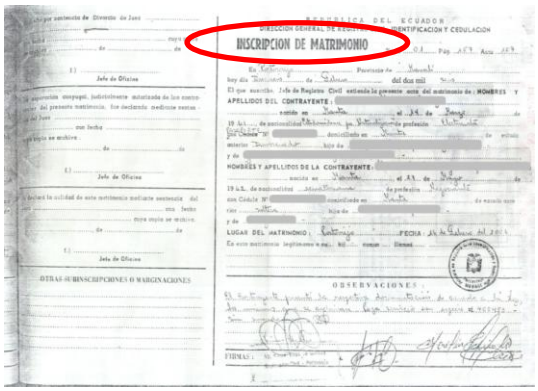
Ecuadorian Birth Certificate Samples - <u>ACCEPTED</u> documents

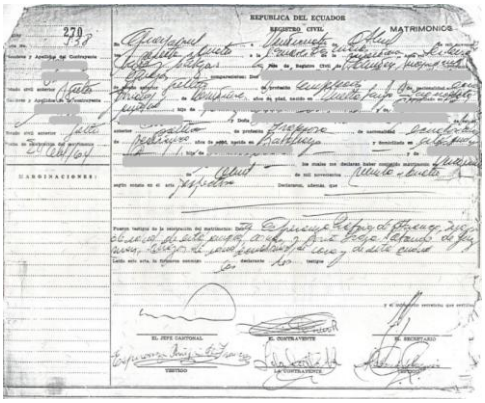


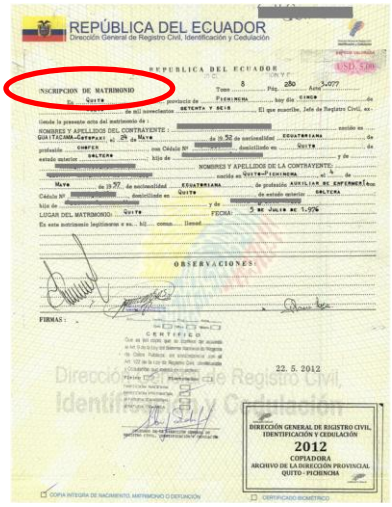




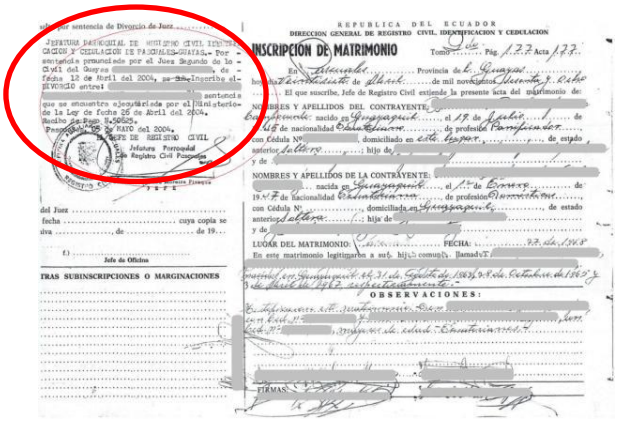
Ecuadorian Marriage Certificate Samples - <u>ACCEPTED</u> documents







Ecuadorian Divorce Certificate Sample - <u>ACCEPTED</u> documents

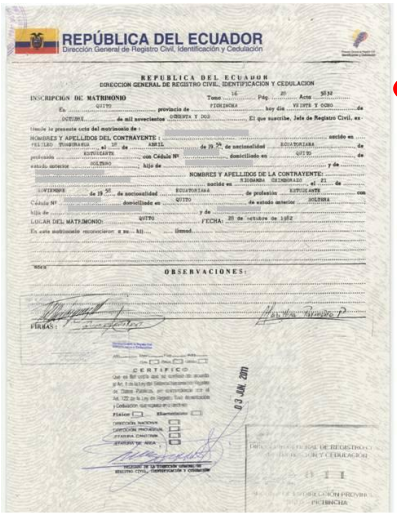


REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION

INSCRIPCIÓN DE MATRIMONIO

OTRAS SUBINSCRIPCIONES O MARGINACIONES

OBSERVACIONES:



REPÚBLICA DEL ECUADOR
Dirección General de Registro Civil, Identificación y Cedulación

REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION

INSCRIPCION DE MATRIMONIO

OBSERVACIONES:

ESPACIO PARA TIMBRES

Otros Servicios

OTRAS SUBINSCRIPCIONES O MARGINACIONES

RegistroCivil

CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

REPÚBLICA DEL ECUADOR
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL
LIBRO DE MATRIMONIOS

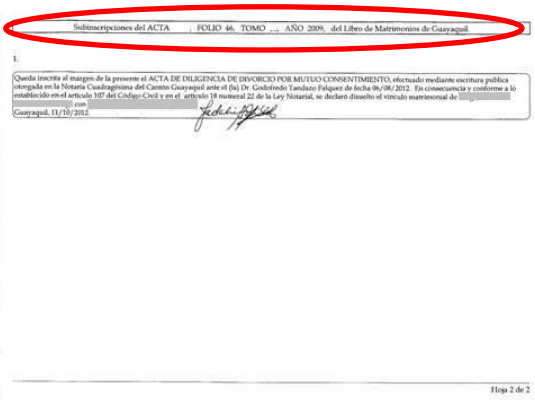
TOMO	AÑO	ACTA	FOLIO
	2009		46

Firma

Firma

DELEGADO
CORPORACION REGISTRO CIVIL DE GUAYAQUIL

Hoja 1 de 1

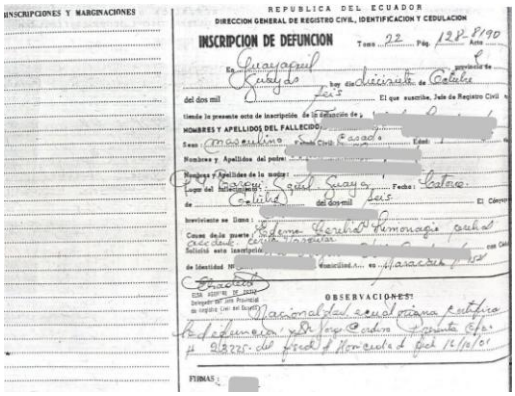


Subinscripciones del ACTA FOLIO 46, TOMO ..., AÑO 2009, del Libro de Matrimonios de Guayaquil

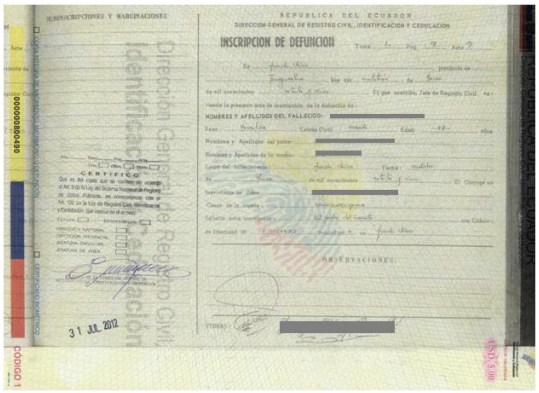
Guayaquil, 11/10/2012.

Hoja 2 de 2

Ecuadorian Death Certificate Sample - <u>ACCEPTED</u> documents



REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION
INSCRIPCION DE DEFUNCION



REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION
INSCRIPCION DE DEFUNCION

REPÚBLICA DEL ECUADOR
Dirección General de Registro Civil, Identificación y Cedulación

USD. 2.00

JEFATURA CANTONAL DE SOZORANGA
PARTIDA DE DEFUNCION

CERTIFICO: Que en Tomo **1ero**, Dir. Pág. **05**, Acta. **05**, del Registro de Defunciones de **SOZORANGA**, correspondiente al año **1991**. Consta la inscripción de: [redacted] de estado civil **CASADO** de nacionalidad **ECUATORIANO**, edad **63** años, Nº. Cédula de ciudadania, [redacted] hijo (o) de [redacted] Y de [redacted] fallecido (a) en **SOZORANGA** Cantón **SOZORANGA** Provincia de **LOJA**, el **28** de **ABRIL** del **1991**. **CAUSA DE MUERTE:** PARO CARDIACO. Conyugue sobreviviente [redacted]

OBSERVACIONES:

SOZORANGA, 18 de Julio del 2012

NIDIA DEL CARMEN UDAY MERINO
JEFE CANTONAL DE REGISTRO CIVIL DE SOZORANGA

No. 0003418

RegistroCivil
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

Tamayo Rendon, Arnoldo Del Corazon De Jesus

TOMO	AÑO	ACTA	FOLIO
01	2006	56	56

REPÚBLICA DEL ECUADOR
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL
LIBRO DE DEFUNCIONES

En la Parroquia Tarqui del Cantón Guayaquil, Provincia del Guayas de la República del Ecuador, a 28 días de Noviembre de 2006, ante la Directora Ejecutiva de la CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL se inscribió la DEFUNCIÓN de:

[redacted]; Cédula Identidad: [redacted], de sexo Masculino, de estado civil Casado; y de 50 años de edad, ocurrida en la Parroquia Tarqui, del Cantón Guayaquil, Provincia de Guayas, Ecuador, el día 24 de Noviembre de 2006.

Nombre del cónyuge sobreviviente: [redacted], Cédula Identidad: [redacted].

Hijo(a) de [redacted], Cédula Identidad: [redacted] y de [redacted], Cédula Identidad: [redacted].

Causa de la muerte: hemorragia subaraenoidea.

Solicita la inscripción: [redacted], Cédula Identidad: [redacted]. Relación(parentesco): hermano.
Observaciones: presenta todos los documentos en orden

DELEGADO
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

Hoja 1 de 1

- **Documents <u>NOT</u> Accepted**

No. 0003437

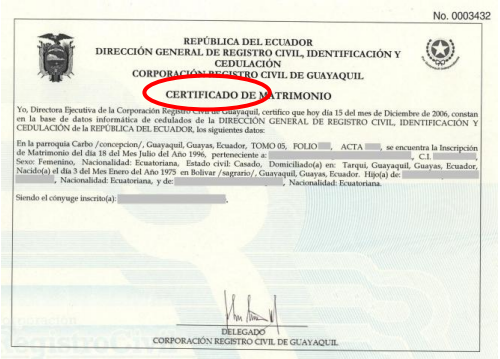
REPÚBLICA DEL ECUADOR
DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

CERTIFICADO DE NACIMIENTO

Yo, Directora Ejecutiva de la Corporación Registro Civil de Guayaquil, certifico que hoy día 15 del mes de Diciembre de 2006, constan en la base de datos informática de cedulados de la DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN de la REPÚBLICA DEL ECUADOR, los siguientes datos:

En la parroquia Tarqui, Guayaquil, Guayas, Ecuador, TOMO 14, FOLIO [redacted], ACTA [redacted], del AÑO 1978, se encuentra la Inscripción de Nacimiento perteneciente a: [redacted], C.I. [redacted], Sexo: Femenino, Nacido(a) el día 7 del Mes de Junio del Año 1978 en Carbo /concepcion/, Guayaquil, Guayas, Ecuador. Hijo(a) de: [redacted], Nacionalidad Ecuatoriana, y de: [redacted], Nacionalidad Ecuatoriana.

DELEGADO
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL



No. 0003432

REPÚBLICA DEL ECUADOR
DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

CERTIFICADO DE MATRIMONIO

Yo, Directora Ejecutiva de la Corporación Registro Civil de Guayaquil, certifico que hoy día 15 del mes de Diciembre de 2006, constan en la base de datos informática de cedulados de la DIRECCIÓN GENERAL DE REGISTRO CIVIL, IDENTIFICACIÓN Y CEDULACIÓN de la REPÚBLICA DEL ECUADOR, los siguientes datos:

En la parroquia Carbo /concepcion/, Guayaquil, Guayas, Ecuador, TOMO 05, FOLIO [redacted], ACTA [redacted], se encuentra la Inscripción de Matrimonio del día 18 del Mes Julio del Año 1996, perteneciente a: [redacted], C.I. [redacted], Sexo: Femenino, Nacionalidad: Ecuatoriana, Estado civil: Casado, Domiciliado(a) en: Tarqui, Guayaquil, Guayas, Ecuador, Nacido(a) el día 3 del Mes Enero del Año 1975 en Bolivar /sagrario/, Guayaquil, Guayas, Ecuador. Hijo(a) de: [redacted], Nacionalidad: Ecuatoriana, y de: [redacted], Nacionalidad: Ecuatoriana.

Siendo el cónyuge inscrito(a): [redacted].

DELEGADO
CORPORACIÓN REGISTRO CIVIL DE GUAYAQUIL

REPUBLICA DEL ECUADOR
DIRECCION GENERAL DE REGISTRO CIVIL, IDENTIFICACION Y CEDULACION
JEFATURA PROVINCIAL DE: GUAYAS

USD 0.20

PARTIDA DE NACIMIENTO

CERTIFICO: Que en el registro de nacimientos de la provincia de:
cantón ********** tomo ********* página ********** cantón ********** acta QUITO**** cohorte ******
la inscripción de 1948 5- 1 193
nacido en , cantón
provincia de, GONZALEZ SUAREZ ** QUITO**********
PICHINCHA******; el TRES ** de NOVIEMBRE de MIL
NOVECIENTOS CUARENTAIOCHO * ; de
nacionalidad ECUATORIANA*******
nacionalidad ECUATORIANA*******
del
GUAYAQUIL********** 16 de MAYO ***
Cédula:
Serie: A
Especie Valorada N°: 001348484
484825
JEFE PROVINCIAL DE REGISTRO CIVIL

REPÚBLICA DEL ECUADOR
Dirección General de Registro Civil, Identificación y Cedulación

USD. 2.00

JEFATURA CANTONAL DE SOZORANGA

PARTIDA DE NACIMIENTO

CERTIFICO: Que en el registro de nacimientos de la provincia de: **LOJA** del Cantón: **SOZORANGA** de la Parroquia **SOZORANGA** correspondiente a **1969**, tomo **2Drto**, página **156**, acta **30**, consta la inscripción de: [redacted] nacido en **SOZORANGA** cantón **MACARA** provincia de, **LOJA** el **VEINTE Y UNO** de **FEBRERO** de **MIL NOVECIENTOS SESENTA Y NUEVE** hij(o) de: [redacted] Nacionalidad: **ECUATORIANO** y de: [redacted] nacionalidad: **ECUATORIANA**

Sozoranga, 18 de Julio del 2012

Observación:

ELAB. POR: NCUM

Dirección General de Registro Civil, Identificación y Cedulación

JEFE DE REGISTRO CIVIL DE SOZORANGA
NIDIA DEL CARMEN UDAY MERINO
Tec. B Jefe Sozoranga

☑ PARTIDA O CERTIFICADO DE NACIMIENTO
☐ PARTIDA O CERTIFICADO DE MATRIMONIO
☐ PARTIDA O CERTIFICADO DE DEFUNCIÓN
☐ RESOLUCIONES ADMINISTRATIVAS
☐ COPIA CERTIFICADA INDICE O DACTILAR
☐ DATOS DE FILIACIÓN
☐ RAZÓN DE NO EXISTENCIA
☐ DOCUMENTO SOLICITUD CUALQUIER CLASE
☐ ACTA DE RECONOCIMIENTO DE UN HIJO

<u>NOTE:</u> If you are not able to get a direct copy from the Civil Registry because the books are lost or have suffered any damage you must bring a letter from your local Civil Registry office including the reasons why they couldn't provide you a direct copy. You must also bring a direct copy of your birth/divorce certificate from the National Files' books from the Civil Registry's main office in Quito.