



VACANCY NOTICE

Project Management Specialist (Environment)

BASIC FUNCTION:

The Project Management Specialist in Environment position is located in the Economic Growth Office (EGO) of USAID/Guatemala. The specialist will assist in the management of all Mission environmental programs and will serve as Mission Environmental Officer (MEO). The primary responsibility of the position is to serve as the MEO. As such, the incumbent will ensure that all USAID/Guatemala programs are compliant with USAID and U.S. Government (USG) environmental policies, procedures, and regulations and that any compliance issues are appropriately addressed. Therefore, the incumbent will routinely perform field visits to ensure compliance. The Environmental Management Specialist will also provide expertise on natural resource management (NRM), including designing, managing, monitoring and evaluating NRM activities. In recognition of the role played by natural resources in economic growth and rural poverty reduction, the incumbent will provide critical analysis of the natural resources sector for senior Mission management.

REQUIRED QUALIFICATIONS:

NOTE: All applicants must address each selection criteria detailed below with specific and comprehensive information supporting each item in order to be considered for the position.

- a. Education: An advanced degree (Masters, PhD or equivalent years of experience) relevant to environmental management (forestry, hydrology, environmental engineer, biological sciences and related fields acceptable)
- b. Prior Work Experience: Seven years of progressively responsible experience in design, management or monitoring of environment/natural resources management including meeting compliance reporting, conducting compliance assessments, natural resource management economics and/or forestry programs.
- c. Language Proficiency: Level IV Spanish and Level IV English written and oral (fluent). **(Note: Candidate's oral and written English skills will be evaluated as part of the selection process.)**
- d. Knowledge:
 - Familiarity with USG's Regulation 216, its applicability and compliance requirements.
 - Familiarity with environmental issues in Guatemala including pesticide/insecticide/fertilizer use, medical waste, water/sanitation, Guatemala construction standards and practices, etc.
 - Applications of Information Technology, Geo-referenced Information Systems (GIS) and Mapping;



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- Strong knowledge of Guatemala's natural resources and their management, especially in regards to agriculture/forestry development.
 - Strong knowledge of global environmental trends and agreements and how those affect Guatemala's growth and participation in potential Global Climate Change initiatives.
 - Awareness of best practices for donor-led activities that lead to sustainable management of natural resources.
- e. Skills and Abilities
- Ability to communicate effectively, both in written and oral form is required. Ability to establish and maintain contacts productive professional relationships with USAID project officers and their counterparts, GOG officials and counterparts in the private and/or academic sectors.

WE OFFER:

Annual salary range from Q194,277 thru Q315,586 based on past certified earnings. Labor benefits, medical insurance and retirement plan. **If you do not meet all the requirements, please do not apply.**

TO APPLY:

Interested candidates must submit a letter addressing each selection criterion detailed above with specific and comprehensive information supporting each item, Curriculum Vitae and salary history electronically only to: Guatemalavacancies@usaid.gov **no later than close of business Thursday, February 27 at 3:00 p.m. Applications without any of the supporting documents described above will not be considered.**

The US Mission in Guatemala provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, gender, national origin, age disability, political affiliation, marital status, or sexual orientation.