



*Embassy of the United States of America*

Guatemala  
August 8, 2016

To: Prospective Quoters

Subject: Request for Quotations number SGT50016Q0065

Enclosed is a Request for Quotations (RFQ) for a media campaign for the Fraud Prevention Unit of the US Embassy in Guatemala as detailed in the attached scope of work. If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit your offer **ONLY** to:

[GuatemalaBids@state.gov](mailto:GuatemalaBids@state.gov)

Your offer must consist of form SF1449 completed, Section 1, Section 2 and Section 5, including any additional information as per details of Section 3 and 4.

The U.S. Government intends to award a purchase order to the responsible company submitting a technically acceptable offer at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

**Quotations are due by Monday, August 29, 2016 by COB 17:00 hours.**

Sincerely,

Mark S. Mitchell  
Contracting Officer

Enclosure