



Embassy of the United States of America

Guatemala, July 26, 2016

To: Prospective Quoters

Subject: Request for Quotations number SGT50016Q0064

Enclosed is a Request for Quotations (RFQ) for IT Computer Equipment and Network Components requested by INL Guatemala as detailed in the attached scope of work. If you would like to submit a quotation, please complete the required portions of the attached document, and submit your offer to:

GuatemalaBids@state.gov

Please make sure to send your offer to the above email address **ONLY** as offers sent to any other email address will not be considered for this solicitation.

The U.S. Government intends to award a purchase order to the responsible company submitting a technically acceptable offer at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by Monday, August 08, 2016 by COB 17:00 hours.

Sincerely,

Mark S. Mitchell
Contracting Officer

Enclosure