

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		Page 1 of 7
2. AMENDMENT/MODIFICATION NO. A001		3. EFFECTIVE DATE March 31, 2016	4. REQUISITION/PURCHASE REQ. NO. PR5140710		5. PROJECT NO. (If applicable)
6. ISSUED BY US EMBASSY - GUATEMALA AVENIDA REFORMA 7-01, ZONA 10 GUATEMALA, GUATEMALA 01010		CODE	7. ADMINISTERED BY (If other than Item 6) CONTRACTING UNIT		CODE
8. NAME AND ADDRESS OF CONTRACTOR (NO., street,city,county,State,and ZIP Code) TO ALL PROSPECTIVE OFFERORS			<input checked="" type="checkbox"/>	9a. AMENDMENT OF SOLICITATION NO. SGT50016Q0034	
				9b. DATED (SEE ITEM 11) 03/18/2016	
				10a. MODIFICATION OF CONTRACT/ORDER NO.	
				10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <input type="checkbox"/> copies of the amendment;(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
-	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
-	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)				
-	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.243-1 - CHANGES				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return <input type="checkbox"/> copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) This amendment is to update the Scope of Work as detailed herein. Due date for submission of offers is extended to Thursday, April 7, 2016 by COB 17:00 hours. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME OF CONTRACTING OFFICER Mark S. Mitchell		
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA, BY (Signature of Contracting Officer)		16C. DATE SIGNED 03/31/2016

11. SCHEDULE

(Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	Funding Information: Total:				

AMENDMENT No. 1
SOLICITATION No. SGT50016Q0034

Embassy of the United States of America in Guatemala
(INL Section)
Scope of Work

1. Contractor: (Name of prospective Contractor)
2. Project Title: INL Offices Remodeling
3. Contractor Selection Criteria: Most technically feasible offer at the best price
4. Period of Performance: Work estimated to start in 10 days upon contract award.
Time to complete the work should be 60 calendar days.
5. Place of Performance: INL Buildings
6. Architectural/Engineering Support: Contractor
7. Contracting Office's Representative: INL Project Manager
8. Project Concept:

Project must be in accordance to the drawings provided:

- a. Install a rainproof translucent curtain for a new waiting area
- b. Demolishing Existing kitchen
- c. Open new doors
- d. Relocate existing doors
- e. Electrical installations
- f. Lighting installations
- g. Cleaning & Painting
- h. Sheetrock wall specifications

9. **Patio:** Install a roll-up waterproof patio type curtain for a new waiting area (according to the drawings provided *PROPOSED*):
 - a. Install a translucent waterproof curtain in the new patio area (3m wide X 2.6m height). Secure the waterproof curtain to the concrete beam above with a minimum of 3 concrete ring type anchors and to the floor with a minimum 3 concrete anchors). (Sheet 1/8).
10. **Building A:** Perform the following work; (according to the drawings provided *PROPOSED*) (Sheet 1/8):
 - a. Remove and replace two (2) 2'X4' light fixtures in the reception area with new UL listed LED louver light fixtures. (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum) (Sheet 1/8). Light fixtures are surface mounted. Must be approved by COR.
 - b. Remove sheetrock from existing door in the current computer room (currently blocked) and refinish door frame and wall around. Paint door with oil base, black bright paint. Paint the refinished wall edges with Dover semi-glass American brand paint, two coats (Sheet 1/8).
 - c. Remove and replace three (3) 2' X 4' light fixtures in the current computer room with new UL listed LED lover light fixtures. (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Fixtures are surface mounted. (Sheet 1/8).
 - d. Demolish existing kitchen (Located by the existing computer room hallway): Remove existing Cabinets from (floor and walls). Remove ceramic tile from walls. Remove sink and seal any plumbing tubes to the sink (plumbing tubes must not be exposed). Relocate four (4) electrical outlets from current typical kitchen height to 30 cm. Use white rectangular "canaleta" type conduit on the wall surface for the outlets with correct accessories. Cover any holes left

after removing the cabinets. Refinish walls to match the rest of the room and paint with white Dover semi-gloss American brand paint, two coats (sheet 1/8).

- e. Remove (2) light fixtures and replace it with one (1) new UL listed LED louver light fixture. (2 white (fria) LED bulbs 16 Watts, 6500Kelvin, 1,500 lumens minimum). Located in the old kitchen first floor. Fixture is surface mounted. (Sheet 1/8).
- f. Remove and replace one (1) 2'X4' light fixture UL listed LED louver light fixture. (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum) computer room exit hallway. (Sheet 1/8).
- g. Remove and replace five (5) existing light fixtures with new 2'X4' UL listed LED Louver grid light fixtures with ((2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Located on the second floor above open offices. Fixtures are surface mounted. (Sheet 2/8).
- h. Remove four (4) existing office light fixtures in the Management Office and replace with four (4) new 1'X4' UL listed LED louver light fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Fixtures are surface mounted. Second floor (Sheet 2/8).
- i. Remove three (3) existing office light fixtures in Ana Turcios/Ingrid's office and replace with three (3) new 2'X4' UL listed LED louver light fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Fixtures are surface mounted. Second floor (sheet 2/8).

11. **Building B:** Create office spaces (according to the drawings provided *PROPOSED* sheet 3/8):

- a. Remove six (6) existing light fixtures in the open office space cubicles and replace them with six (6) new UL listed LED louver light fixtures with ((2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Fixtures are surface mounted. First Floor. See drawings (Sheet 3/8).
- b. Install two electrical junction boxes were the fixtures are currently connected without a box. (Sheet 3/8).
- c. Remove two (2) existing light fixtures in Bruce Elliot's Office and replace with one new 2'X4' UL listed LED Louver grid light fixture with (2 white LED tubes 16 watts 1500 lumens minimum). Sheet 3/8.
- d. Build a new 3.65 linear meters sheetrock wall. The wall height is 2.55m. The wall needs to be approximately 10 cm thick that leads to an existing bathroom in the new (FSO3 Office) with 3/8" sheetrock and aluminum framed material on the second floor. Place metal studs at 16" on center and frame door. (See sheet 4/8).
- e. Paint finish wall with white Dover semi-gloss American brand paint, two coats (sheet 4/8).
- f. Install a new 8cm rubber baseboard on the finished sheetrock wall base on both sides. (Sheet 4/8).
- g. Install a new (0.9m wide x 2.10m height) white MDF door and frame on the new wall as specified by drawings (Second floor). Door supplied by contractor. Use door lock "chapa para puerta interior MHA typo España, Chrome handle. Must be approved by COR.
- h. Remove and replace two (2) 2'X4' light fixtures, (inside the FSO2 office) with new UL listed LED louver light, surface mounted fixtures with ((2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Fixtures are surface mounted. (Sheet 4/8).
- i. Remove and replace one (1) 2'X4' light fixture with new UL listed LED louver light, surface mounted fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum), second floor hallway. (Sheet 4/8).

12. **Building C:** Open existing door (according to the drawings provided *PROPESED* sheet 5/8):

- a. Remove sink, wall and floor cabinets that are obstructing entrance to new proposed bathroom door located on the outside patio. Dispose of sink accordingly. (Sheet 5/8).
- b. Seal any plumbing tubes after removing sink. Plumbing tubing MUST NOT be exposed. Finish wall and repaint with indicated Dover semi-glass paint. (Sheet 5/8).
- c. Open existing door to proposed unisex bathroom. Currently sealed with sheetrock (Sheet 5/8). Door supplied by contractor. Door must be 1.23m Wide X 2.57m height. It must include frame. Door must be a metal panel (3/32") chapa 18. Paint door with oil base black bright paint. Use "chapa de manecilla cromada". Door must be approved by COR. Paint wall around new door frame (Sheet 5/8).
- d. Remove existing door to female bathroom and seal opening with 5/8" sheetrock framed material. Dispose of old door. Finish wall and paint it to match existing wall (both sides). Install a wood baseboard to match existing on both sides. (Sheet 5/8).
- e. Remove twelve (12) existing light fixtures and install ten (10) new 2'X4' UL listed LED louver light fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Install Two (2) light fixtures that will be reused and supplied by INL. Five light fixtures are on false ceiling, seven (7) are surfaced mounted. First floor (Sheet 5/8).
- f. Remove nine (9) existing light fixtures and install nine (9) new 2'X4' UL listed LED louver grid light fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum), second floor. All nine (9) light fixtures are on false ceiling. (Sheet 6/8).

13. **Building D:** Move existing door according to the drawings provided *PROPOSED* sheet 7/8):

- a. Relocate existing metal and glass door further down the same wall that connects two offices. Building D, First floor. Relocate Data and electrical outlet if necessary after relocating the metal door. (Sheet 7/8).
- b. Close the opening after removing door with 3/8" sheetrock framed material. Finish and paint complete wall with Dover semi-gloss American brand paint, two coats. Install a new 8cm rubber baseboard on the full size finished wall. (Sheet 7/8).
- c. Make an opening on sheetrock wall and frame it to install a new .8m Wide x .9m height window as specified by the drawings. Install a new Mill Finish Black metal window with semi clear (frosted) glass. Window supplied by contractor. Must be approved by COR. Building D, (Sheet 7/8).
- d. Open existing door for emergency exit (currently sealed with sheet rock). Finish and paint edges with Dover semi-gloss American brand paint. (Sheet 7/8).
- e. Remove six (6) existing light fixtures in the new Rule of Law offices (Building D) and install six (6) new 2' X 4' UL listed LED louver light fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). Light fixtures are surface mounted. (Sheet 7/8).
- f. Remove one (1) existing 2' X 2' light fixture and install one (1) new 2'X2' UL listed LED louver grid light fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). False ceiling installation on Gustavo's office. Building D, (Sheet 7/8).
- g. Remove and replace six (6) 2'X4' light fixtures in the new computer room area with new UL listed LED louver grid light, false ceiling fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). All light fixtures are installed on false ceiling. (Sheet 7/8).
- h. Remove and replace seven (7) 2'X4' light fixtures in the motor pool office area with new UL listed LED louver grid light, false ceiling fixtures with (2 white (fria) LED bulbs 16 Watts, 6500 Kelvin, 1,500 lumens minimum). All light fixtures are installed on false ceiling. (Sheet 7/8).

14. Cleaning and painting:

- a. All areas affected by construction must be cleaned.
- b. Paint all walls created or modified with white Dover semi-gloss American brand paint, two coats.

15. Sheetrock Wall specifications:

- a. The complete frame must be anchored to the floor and ceiling.
- b. The vertical studs must be no more than 16 inches apart.
- c. At least one horizontal stud must be installed along the frame.

16. Deliverable Product:

The deliverable product for this project shall be a professional finished remodeling and relocation of furniture and moveable partitions as specified in the Drawings. COR inspection for fully SOW completion will be done prior to final acceptance and sign off.

17. Government furnished materials:

The Embassy (INL Section) will provide the furniture and cubicle workstations.

18. Contractor furnished materials:

The Contractor will provide labor, materials and equipment to finish this project successfully.

19. Trash and Disposal:

The Contractor shall be responsible for the disposal of all the materials produced by this project. All reusable parts must be provided to the Embassy and selected prior disposal.

20. Test Plan and Acceptance:

- a. Acceptance for completion of all tasks under this delivery order shall be based on the successful completion of tests, quality inspection, and Government sign-off by the COR on all items successfully completed as described in detail on all sections of this document.

21. Quality Control and Warrantee:

- a. The Contractor shall perform quality work in accordance with this SOW and keep the COR informed at all times on all pertinent issues on progress and quality.
- b. The COR reserves the right to inspect, propose, and rectify any quality issues on all work being performed.
- c. While a quality control inspection can identify many obvious and immediate problems due to poor quality, it may be possible that some hidden or less obvious problems will manifest themselves only after a certain period of time. Therefore, the Contractor shall provide for a warrantee of their finished work that the Contractor performed for a period not less than one year from date of acceptance.
- d. Any damages to U.S. property by the Contractor shall be replaced, repaired, or paid at Contractor's expense or deducted from their fees.

22. Work Schedule:

- a. The Contractor shall comply with the work schedule as follows:

- 1) Weekdays:

Monday to Thursday: from **7:00AM to 4:30PM.**

Friday: from **7:00AM to 12:30PM.**

Saturday: Upon Contract's Officer Representative (COR) approval.

NOTE: Complete project will be completed in phases

23. SHEM Requirements:

- a. Personal Protective Equipment (PPE).

All Personal Protective Equipment must be provided to all of the personnel working for the US Embassy. Personal protective Equipment required, but not limited to

- Complete Uniform (short or long sleeve shirt and jeans)
- Hearing protection adequate to the noise level
- Hand protection for material and tool handling
- Eye protection for dust and small particles
- Respiratory protection for dust protection
- Industrial footwear

- b. Electrical extensions

All electrical extension cords must be polarized and without alterations. Splices are not allowed in extension cords.

- c. Hand tools and power tools

All hand tools and power tools will be inspected by the A/POSHO before starting the project, all unsafe power tools and hand tools will not be allowed. All power and hand tools must be in good conditions and unaltered with all the safety guards provided by the manufacturer.

- d. Use of chemicals and Hazardous Materials

All Chemicals and Hazardous Materials used for this project must be preapproved by the A/POSHO who will determine the type of PPE required for the application. No storage of chemicals and Hazardous Materials is allowed on the property.