



美国驻广州总领事馆移民签证部

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移民签证申请人约见说明

本馆已准备就绪继续办理你（及家人）的移民签证申请。基于你已准备好所有与你的申请有关材料，我们已给你安排了签证面谈，请按附信上所列的时间前来面谈。任何申请人如不能赴约，请立刻通知本馆。

所有中文材料都要翻译成英文。根据美国移民法，如果你的文件不齐全，领事官员将不能批准你的签证，但是你以后可以补交所缺的材料。另外，请确保所有表格上你的姓名及相关信息准确无误。

体检的时候请提交如下文件：

- 签证面谈约见信。无论年龄大小，每个申请人都必须体检。体检表格将在体检时由医院的工作人员提供并填写。
- 有效的护照，4 张签证照片。每个申请人必须持有自签证签发当日起有效期在 8 个月以上的护照。

面谈时请提供如下文件：

- 有效护照，两张签证照片及护照个人信息页的复印件。每个申请人必须持有自签证签发当日起有效期在 8 个月以上的护照。
- 出生公证书。
- 经公证的未婚（未再婚）声明（如适用）。22 岁以上的男性和 20 岁以上的女性申请人须提交此声明。声明的有效期限仅为一年。
- 结婚公证书。
- 证明以前婚姻关系已解除的离婚/死亡公证书。
- 警方公证书。16 岁以上申请人必须提供其在满 16 岁以后任何居住一年或以上的国家出具的警方公证及面谈之前居住 6 个月以上的地方出具的警方公证。警方公证书的有效期限仅为一年。
- 父母离婚的申请人，如年龄在 18 周岁以下，需提交合法监护人的监护权文件，或由具有监护权的父（母）提供一份经过公证的声明，说明其允许小孩移民美国。
- 收养公证（如适用）。
- 如有违法行为，提供法庭记录。
- 生活担保证据。美国申请人和任何联合担保人必须提供如下文件：
 - a.) 为每个申请人准备一份有亲笔签名的 I-864 表**原件**。例如，假如美国申请人为你及孩子分别递交了 I-130 家庭类别的申请，每个签证申请人都需要一份 I-864 表**原件**及相关文件。但是，签证申请人的随行人员可提供 I-864 表原件的复印件。前提条件是随行人员跟主申请人一同移民美国，或在主申请人移民后的六个月内赴美。（如果你的美国申请人之前已经向美国国家签证中心提交此表**原件**，面谈的时候你不必再另外提交）
 - b.) 最近一年的税单。例如，如果 I-864 表是在 2008 年署名的，带上担保人的 2007 年税单。另外，如果担保人在签证面谈前交了新一年的税，领事有可能要求你提交一份新一年的税单。我们建议你面谈时带上最近 3 个税收年度的税单。
 - c.) 现时的工作证明，汇款收据及银行记录等。

- 申请人和美国申请人的关系证明。例如，美国申请人去美国之前和赴美之后回国探亲时与签证申请人及申请的随行人员的合照便是证明血缘关系的最强有力证据。请用英文标注合影中的所有人。你也可提交电话单和信件。电话卡须与用此卡打出的电话清单一起出示，否则不被接受。
- 如果这不是你的第一次婚姻，请签证面谈时提供包含以下信息的材料：你前配偶的姓名，出生日期，社会安全号码（如适用），住址和电话号码。
- 如果申请人在技术领域工作，请提供一份详尽的包括申请人教育程度和工作经历的中英文简历。在很多情况下，仅罗列雇主和职位是不够的。简历应包括一份详尽的雇主清单，所有工作职责和负责的项目，所有出版物的题目，摘要和出版日期。
- 曾经持非移民签证到过美国的申请人，如曾申请签证延期，须提供延期申请纸及延期批准书。
- 申请人任何已过期或作废的护照。
- 申请人与随行人员的合影照片（如仅有一人申请签证，此项不适用）。
- 如果你的美国申请人是你的继父/母，你必须提供材料证明你与你的继父/母的关系，以及（或者）你的继父/母与亲生父/母的关系。
- 美国申请人从美国汇款给签证申请人的汇款单。
- 列有签证申请人和美国申请人名字的文件如地契，旧户口本和学校记录等。

注意: 在你的申请档案还没有转到中国之前，你会收到美国国家签证中心寄给你的通知告诉你需要哪些法定证件。这些法定证件必须在签证签发之前获取。如果你没有把这些法定证件的原件寄给美国国家签证中心，请在约见时带来。如果你交给美国国家签证中心的未婚公证书和警方公证书已经或即将过期失效，(有效期为一年)，约见时请务必带上新的有效的公证书。护照必须具有自签证签发日起算八个月以上的有效期。如果护照的有效期限未能达到要求，请延期或更换新的护照，并带上一份护照个人资料页的复印件前来问话。从而避免不必要的耽误。

费用

申请人须准备用现金支付移民签证费。目前的费用是每人 400 美元或等值人民币，其中包括 45 美元的附加费用。已向美国国家签证中心缴纳移民签证申请费用的申请人无须再交费。每一个移民申请人，不论年龄大小，都必须有一个独立的签证并支付签证费用。即使你最终不具备移民美国的资格，签证费用也不予退还。

不保证的事项

领事馆不担保任何一个申请人可取得移民签证。签证官将根据面谈情况以及提交的文件是否齐备真实而做出决定。即使签证官决定你符合取得签证的资格，签证也有可能因为各种原因而延迟签发。本馆**郑重建议**你在真正拿到签证前不要辞职，处理财产，或购买机票。

如果你的签证申请获得批准，你将被告知领取签证的程序，此程序可能产生小额的由邮局收取的签证递送费。正常情况下，签证可以在三个工作日内发出。通常，移民签证的有效期为批准当日起六个月内有效。但是，根据美国移民及国籍法的规定，在某些特定的情况下，领事馆需要限制移民签证的有效期。你必须在签证的有效期内入境美国。

移民申请被取消的可能性

如果你错过了面谈时间（见约见信），你必须通过写信或发电子邮件与我们联系重新安排面谈的事宜。美国移民与国籍法第 203 条（e）款要求每位移民申请人都必须在一年内完成被要求进行的每个步骤。如果你在一年内未能按要求采取任何行动，你的申请将被取消。

签证面谈当天

面谈当天，请带上体检信封，带上你没有交给美国国家签证中心的所有签证必需的证件以及任何可能证明签证申请人之间关系以及申请人和美国申请人之间关系的材料。所有文件必须有中英文译文。再次说明，如果你资料不齐，根据美国法律，本馆将不能批准你的签证，但是你以后可以补交资料。

*请注意：本套包裹中所有的说明及表格均可在我们的网站上下载。



Immigrant Visa Section

U. S. Consulate General, Guangzhou

Mailing Address: No. 1 South Shamian Street, Guangzhou, China 510133

Consular Office Location: 5th floor, 2nd annex of Tianyu Garden,
136-142, Linhe Zhong Rd., Guangzhou

Website: <http://guangzhou.usembassy-china.org.cn/>

Fax: (86)(20) 3884-4412

APPOINTMENT INSTRUCTIONS FOR IMMIGRANT VISA APPLICANTS

The Consulate is ready to proceed with your immigrant visa application by granting you (and your derivatives) an interview. On the basis you have all documents needed in connection with your application for an immigrant visa, an appointment has been scheduled for you to come to the office on the date specified in the attached letter. If any applicant cannot keep the appointment, notify the Consulate immediately.

You must have an English translation of all Chinese documents. If your application is incomplete, U.S. law will not permit a consular officer to give you a visa, although you will be able to submit missing items at a later date. In addition, be sure your name and pertinent information is correct on all forms.

Submit these items during your medical exam:

- Interview appointment letter. Every applicant must have a medical exam, regardless of age. The medical examination forms will be generated and completed by the panel physician during the exam.
- Valid passport, four visa photos. Each applicant must have a passport that will be valid for at least 8 months beyond the visa issuance date.

Submit these items during your interview:

- Valid passport, two visa photos and a photocopy of passport's personal information pages. Each applicant must have a passport that will be valid for at least 8 months beyond the visa issuance date.
- Notarial Birth Certificate
- Notarial Unmarried Statement (if applicable). Only males 22 or older, and females 20 or older need to submit this document. This certificate is only valid for one year.
- Notarial Marriage Certificate
- Notarial Divorce/Death Certificate proving dissolution of all previous marriages.
- Notarial Police Certificate. Applicants aged 16 or older must submit this form for all countries in which the applicant has resided for one year or more and wherever the applicant has been living for six months prior to the interview since attaining the age of 16. Police certificates are only valid for one year.
- For applicants under 18 years old, documents showing that the principal applicant has legal custody of the child, or a notarized statement from the parent who has custody giving permission for the child to immigrate to the U.S. Only children with divorced parents need to submit this document.
- Adoption certificates (if applicable)
- Court records of any legal violations
- Evidence of support. The petitioner and any co-sponsor must submit:
 - a.) An **original**, signed I-864 Affidavit of support form for each applicant. For example, if you and your children were beneficiaries of different Form I-130 family-based petitions, each will need an **original** affidavit of support and accompanying documentation. However, derivatives of a visa applicant can submit photocopies of the original form I-864, as long as these derivatives are immigrating at the same time as the principle immigrant or within six months of the time he or she immigrates to the United States. (If your petitioner already submitted an I-864 form(s) to the National Visa Center, you typically do not need to provide another one at the interview.)
 - b.) The most recent year's tax returns. For example, if the I-864 form was signed in 2008, bring the sponsor's 2007 tax returns. In addition, if the sponsor has filed a new tax return before the interview, an officer may ask you to submit a copy of these tax returns as well. We recommend bringing copies of tax returns from the three most recent tax years to the interview
 - c.) Evidence of current employment, remittance receipts, bank records, etc.
- Proof of relationship between applicant(s) and petitioner. In proving a blood relationship, photos of the petitioner and all applicants taken together, from both before the petitioner went to the United States and any visits since that

time, are the strongest evidence. Identify, in English, any person taken in group photos. You can also provide phone records and letters. Calling cards, without an itemized list of calls made using the cards, will not be accepted.

- If this is not your first marriage, please bring in documents containing the following information for your interview: your ex-spouse's name, date of birth, social security number (if applicable), last known address and telephone number.
- Applicants who have worked in technical fields should bring a detailed resume, in both Chinese and English, which should include the applicant's professional and educational history. In many cases, simply listing employers and job titles will be insufficient. The resume will include a complete list of all employers, all specific job responsibilities and projects, and the titles, descriptions and dates of all publications.
- Applicants who have traveled to the United States and applied for visa extension(s) should bring copies of extension application(s) and approval notice(s).
- Any previous expired or cancelled passport(s) for each applicant.
- Provide photos of applicants taken together for the duration of the relationship (if there is more than one applicant).
- If a stepparent is your petitioner, you must show evidence of your relationship to the stepparent and/or the relationship between your stepparent and your birthparent.
- Receipts for money orders the petitioner has sent the applicants from the United States.
- Documents listing applicants and the petitioner including land deeds, old household registers, and school records

NOTE: Prior to your case being transferred to China you should have received a checklist from the National Visa Center informing you of what civil documents are required for your case. These documents are required prior to the issuance of a visa. If you failed to submit any **original** of these civil documents to NVC please bring them with you to the interview. If the unmarried certificate and police certificate that submitted to the National Visa Center have expired or are about to expire, we recommend that you bring updated versions to the interview. The passport should be valid for at least 8 months beyond the visa issuance date, if your passport has been renewed or replaced after you submit the copy to NVC, please bring a copy of the bio page of the renewed passport in addition to the original one to the interview. This will help avoid unnecessary delays in the processing of your case.

Fees

Applicant should prepare to pay (in cash) the Immigrant Visa Processing Fee. The current fee is \$400 per person, which includes a \$45 surcharge. IV applicants who previously paid the IV application fee via National Visa Center will not be charged an additional application fee. Each person immigrating, regardless of age, requires a separate visa and must each pay this fee. If a person is found ineligible to receive a visa, the processing fee cannot be refunded.

No guarantee

The Consulate cannot guarantee any applicant will receive a visa. Decisions are based on many factors. Even if the Consulate determines you are eligible for a visa, issuance can be delayed for a variety of reasons. You are **STRONGLY ADVISED** against giving up your job, disposing of property, or buying plane tickets until you actually receive your visa.

Should the Consulate approve your visa, you will receive instruction regarding procedures for picking up your visa, which may include an additional small delivery fee. In most cases, the visa will be ready within three business days. An immigrant visa is usually valid for a maximum of six months from the date of issuance. However, in certain circumstances, the Consulate has to limit your visa validity under the Immigration and Nationality Act. You must travel and apply for admission to the United States within your visa validity.

Potential cancellation of application

If you miss your scheduled interview date (see appointment letter), you must contact the Consulate by letter or email to reschedule. Section 203(e) of the Immigration and Nationality Act requires each intending immigrant to pursue his or her application within one year of each requested action. Failure to do so will cancel your application.

Interview Date

On the day of your interview, bring the medical envelope, any necessary documents you did not submit to the National Visa Center, and any potential evidence proving the applicant(s) relationship to each other (as applicable) as well as the petitioner. All Chinese documents must be translated into English. Again, if you are missing any of your documents, U.S. law will not permit the Consulate to issue you a visa, although you will be able to submit missing documents at a later date.

*All forms and instructions in this packet are also available on our website, downloaded forms and instructions are acceptable.