



JOB VACANCY ANNOUNCEMENT U.S. MISSION - ACCRA

The U.S. Mission in Accra, Ghana is seeking a highly motivated and qualified individual for the position of **Government to Government (G2G) Agreement Specialist** in the Project, Program and Development Office (PPDO) of USAID/Ghana. The incumbent serves as Project Management Specialist – G2G Agreement Specialist to fully support USAID/Ghana/PPDO direct support to local government al institutions. The G2G Agreement specialist will specifically be assigned to ensure that local, G2G and donor partnership agreement are developed to achieve technical objectives while supporting sustainable partnership and compliance with all USAID legal and policy requirement.

Education & Prior Work Experience: Master's degree in public administration, law, economics, international development, political science or related field is required. At least 5 years of working experience in international development and/or international transactions with experience in preparing complex transactional documents, such as grants, contracts, donor agreements, is required.

For full requirements and position description, please log on to the following websites:

<http://ghana.usembassy.gov/jobopportunities.html>
<http://www.usaid.gov/ghana/work-with-us/careers>
<http://www.usaid.gov/west-africa-regional/work-with-us/careers>

Salary range (FSN-11) = GH¢ 68,933, 369.00 – GH¢ 103,407.00 p.a. (depending on qualification and experience)

Interested individuals should submit a **signed cover letter, relevant certificates and CV with references** to:

**Regional Executive Office
USAID/West Africa
P.O. Box 1630, Accra**

Or by Email to: acpersonnel@usaid.gov

Note: When submitting your application via email, start the subject line with the position title. ***Failure to state this and submit signed letter with relevant documents will disqualify applicant.***

ALL U.S. AND NON-GHANAIAAN CITIZENS, WHO ARE NOT FAMILY MEMBERS OF USG EMPLOYEES OFFICIALLY ASSIGNED TO POST AND UNDER CHIEF OF MISSION AUTHORITY, MUST ATTACH COPIES OF THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO THEIR APPLICATIONS TO BE ELIGIBLE FOR CONSIDERATION. NO RELOCATION EXPENSES ARE PROVIDED TO THE JOB LOCATION: ACCRA, GHANA. IF TRANSPORTATION TO ACCRA IS REQUIRED, IT WILL BE THE EMPLOYEE'S RESPONSIBILITY.

ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.

CLOSING DATE: SEPTEMBER 28, 2015

USAID/Ghana anticipates awarding one Personal Services Contract (PSC) regarding this announcement. Please note that this does not constitute any guarantee that a PSC will be awarded as result of this announcement.