



## **JOB VACANCY ANNOUNCEMENT U.S. MISSION - ACCRA**

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The U.S. Mission in Accra, Ghana is seeking a highly motivated and qualified individual for the position of **DEPUTY SYSTEMS MANAGER** in the Regional Executive Office of USAID/West Africa. The incumbent is responsible for providing computer and telecommunication support to the Regional Mission, USAID/West Africa, and the Bilateral Mission, Ghana, as well as client missions in West Africa. He/she serves as the principal supervisor over computer operations on the mission's computer systems.

**Education & Prior Work Experience:** University degree in Computer Sciences or Information Systems is required. At least four (4) years of progressively responsible work in data processing operations is required.

For full requirements and position description, please log on to the following websites:

<http://ghana.usembassy.gov/jobopportunities.html>  
<http://www.usaid.gov/ghana/work-with-us/careers>  
<http://www.usaid.gov/west-africa-regional/work-with-us/careers>

**Salary range (FSN-10) = GH¢ 56, 4579.00 – GH¢ 84,694.00 p.a. (depending on qualification and experience)**

Interested individuals should submit a **signed cover letter, relevant certificates and CV with references** to:

**Regional Executive Office  
USAID/West Africa  
P.O. Box 1630, Accra**

**Or by Email to: [acpersonnel@usaid.gov](mailto:acpersonnel@usaid.gov)**

***Note:*** When submitting your application via email, start the subject line with the position title. **Failure to state this and submit signed letter with relevant documents will disqualify applicant.**

**ALL U.S. AND NON-GHANAIAN CITIZENS, WHO ARE NOT FAMILY MEMBERS OF USG EMPLOYEES OFFICIALLY ASSIGNED TO POST AND UNDER CHIEF OF MISSION AUTHORITY, MUST ATTACH COPIES OF THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO THEIR APPLICATIONS TO BE ELIGIBLE FOR CONSIDERATION. NO RELOCATION EXPENSES ARE PROVIDED TO THE JOB LOCATION: ACCRA, GHANA. IF TRANSPORTATION TO ACCRA IS REQUIRED, IT WILL BE THE EMPLOYEE'S RESPONSIBILITY.**

**ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**

**CLOSING DATE: SEPTEMBER 28, 2015**

*USAID/Ghana anticipates awarding one Personal Services Contract (PSC) regarding this announcement. Please note that this does not constitute any guarantee that a PSC will be awarded as result of this announcement.*