Embassy of the United States of America

October 24, 2013

To: Prospective Offerors

Subject: Solicitation number **SGG80014R0001**

Enclosed is a Request for Quotation (RFQ) for make ready services (minor maintenance and repair of residences). To submit a proposal:

- follow the instructions in Section L of the solicitation,
- complete the required portions of the attached document, and
- submit your proposal to the address shown on the Standard Form 1442 that follows this letter.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions. However, we may hold discussions with companies in the competitive range if there is a need to do so.

Proposals are due by **November 18** at 5:00pm local time.

Sincerely,

Signed/
Mirena Hine
Contracting Officer

Enclosure
As Stated.