



*General Services Office of the
Embassy of the United States of America
Libreville, Gabon*

October 9, 2014

Subject: Solicitation Number SGB50015Q0001

Dear Prospective Offeror:

The Embassy of the United States of America invites you to submit a proposal for retiling of the swimming pool at the Chief of Mission Residence for the U.S. Mission in Gabon.

The Embassy intends to hold a site visit, and all prospective offerors who have received a solicitation package are invited to attend. The site visit is scheduled for October 16, 2014 at 9am at the Chief of Mission Residence for the U.S. Mission to Gabon. See Section J, Subsection C of the attached Request for Quotations (RFQ).

Your proposal must be submitted on or before 5:00 p.m. local time on Friday, October 31, 2014. No proposal will be accepted after this time.

The preferred means of submission is via electronic mail to: steckleyjj@state.gov. Alternatively, you may submit your proposal in a sealed envelope marked "Proposal Enclosed" to:

U.S. Embassy Libreville
Contracting Officer
BP 4000
Libreville Gabon

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-18
2. Section A, Pricing Schedule
3. Attachment 2, Breakdown of Price by Division of Specifications
4. Additional information as required in Section K.

Direct any questions regarding this solicitation to Justin Steckley, Contracting Officer by telephone at +241 01-45 72 28 or +1 (301) 985-8646 ext. 7228 during regular business hours. You may send an electronic mail to steckleyjj@state.gov.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

A handwritten signature in black ink that reads "Justin Steckley". The signature is written in a cursive style with a large initial 'J' and a long, sweeping underline.

Justin Steckley
Contracting Officer