



*General Services Office of the  
Embassy of the United States of America  
Libreville, Gabon*

December 11, 2013

**Subject: Solicitation Number SGB50014Q0010**

Dear Prospective Offeror:

The Embassy of the United States of America invites you to submit a proposal for the construction of two concrete fuel tank pads for the U.S. Mission in Gabon.

The Embassy intends to hold a site visit, and all prospective offerors who have received a solicitation package are invited to attend. See Section J, Subsection C of the attached Request for Quotations (RFQ).

Your proposal must be submitted on or before 5:00 p.m. local time on Friday, January 10, 2014. No proposal will be accepted after this time.

The preferred means of submission is via electronic mail to: [AgnerMK@state.gov](mailto:AgnerMK@state.gov). Alternatively, you may submit your proposal in a sealed envelope marked "Proposal Enclosed" to:

U.S. Embassy Libreville  
Contracting Officer  
BP 4000  
Libreville, Gabon

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-18
2. Section A, Pricing Schedule
3. Attachment 2, Breakdown of Price by Division of Specifications
4. Additional information as required in Section K.

Direct any questions regarding this solicitation to Michael Agner, Contracting Officer by telephone at +241 01-45 72 28 or +1 (301) 985-8646 ext. 7228 during regular business hours. You may send an electronic mail to [AgnerMK@state.gov](mailto:AgnerMK@state.gov).

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Agner", is written over a light gray rectangular background.

Michael Agner  
Contracting Officer