



*General Services Office of the
Embassy of the United States of America
Libreville, Gabon*

December 10, 2013

Subject: Solicitation Number SGB50014Q0007

Dear Prospective Offeror:

The Embassy of the United States of America invites you to submit a proposal for retiling of the swimming pool at the Chief of Mission Residence for the U.S. Mission in Gabon.

The Embassy intends to hold a site visit, and all prospective offerors who have received a solicitation package are invited to attend. See Section J, Subsection C of the attached Request for Quotations (RFQ).

Your proposal must be submitted on or before 5:00 p.m. local time on Friday, January 10, 2014. No proposal will be accepted after this time.

The preferred means of submission is via electronic mail to: AgnerMK@state.gov. Alternatively, you may submit your proposal in a sealed envelope marked "Proposal Enclosed" to:

U.S. Embassy Libreville
Contracting Officer
BP 4000
Libreville Gabon

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-18
2. Section A, Pricing Schedule
3. Attachment 2, Breakdown of Price by Division of Specifications
4. Additional information as required in Section K.

Direct any questions regarding this solicitation to Michael Agner, Contracting Officer by telephone at +241 01-45 72 28 or +1 (301) 985-8646 ext. 7228 during regular business hours. You may send an electronic mail to AgnerMK@state.gov.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Agner', is written over a light gray rectangular background.

Michael Agner
Contracting Officer