

Delivery of your U.S. Passport

- At the time of your passport application, either in-person or by mail, you must have a **pre-paid courier envelope** in your possession. While any pre-paid, pre-addressed courier envelope is acceptable, we strongly encourage applicants to use **Deutsche Post's Express Brief (DHL)**. For security reasons we no longer accept Einschreiben or ordinary postage. Please note that ordinary mail cannot be tracked, and is not secure.
- Passport Cards do not arrive on the same schedule as passport books. You will need to provide a separate stamped, self-addressed "DIN Lang –Format" (23 x 10 centimeter or 9 x 4 inches) envelope for the delivery of your passport card.

We ask you to bring a pre-paid, pre-addressed DHL Express Brief. DHL is the express mail provider of the Deutsche Post. This method ensures the security of your passport and allows you to track the delivery from the time that DHL takes possession of the envelope. **Please write down the DHL Tracking Number, as the consulate cannot track the DHL delivery. Do not remove the sender copy of the receipt, as DHL will not accept the envelope if this is missing.**



You may have the envelope delivered to your home address or one of the DHL offices for pick-up.

Families need only purchase one envelope if they are applying together.

We ask you to purchase your DHL Express Brief envelope at any post office or post office service provider **before you come to the Consulate**. Note: DHL envelopes are not available and cannot be purchased inside the Consulate.

For further information please check the DHL site: <http://www.dhl.de/en.html>

