



*Embassy of the United States of America
GSO/Procurement A-M8
2 Avenue Gabriel
75008-Paris, France*

March. 24, 2016

Subject: Pre-solicitation notice – Weber chairs for the OECD CMR

Ref.: SFR63016Q0030/AR

The Embassy of the United States of America in Paris intends to issue a request for quotation (RFQ) for purchase and installation of Weber Chairs at the OECD CMR.

Only companies specializing in this field of work with valid permits should apply for a solicitation package.

The issuance of the solicitation package is anticipated to be on March 29, 2016. The due date and time for this RFQ is April 14, 2016 at 3:00pm. Bids must be mailed to the address cited in block 15 of the cover page form or hand delivered to U.S. Embassy Mail Facility at 18, Avenue Gabriel, 75008 Paris.

Interested parties should contact Mrs Anne Riner. email: rinerac@state.gov or by phone at 01 43 12 2335, in order to receive a solicitation package.

Details to be provided by the company are:

- Name and address of company
- Name of requestor and designation
- Contact details – email address and phone numbers

Bidders must register in the System for Award Management (SAM) prior to submission. Registration information is available in link below:

<https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx>

As registration may be a lengthy process, interested bidders should initiate the registration as soon as possible. The resultant SAM number must be provided with the proposal submission.

The U.S. Government intends to award a contract that is the most advantageous to the Government, price and other factors considered. We intend to award a contract based on initial bids, without holding discussions, although we may hold discussions with companies in the comparison range if there is a need to do so.