

Tri-Mission France

Foreign National Student Intern Program

Announcement



U.S. Missions to France, OECD, & UNESCO

**Open to: All non-U.S. Citizen Students
Resident in France**

Date: March 8, 2012

**Current Embassy Paris, Public Affairs
Internship: Section – Video Producer**

**Deadline to
apply: March 22, 2012**

Purpose: The purpose of the Tri-Mission Foreign National Student Intern Program (FNSIP) is to provide students the opportunity and challenge of working in a foreign affairs arena and at the same time profit from their assistance. Interns may earn academic credit from their educational institutions and their supervisors are expected to serve as their mentors, providing feedback as necessary to the intern and the academic institution. Supervisors who are interested in having interns must demonstrate that they have a position with duties and responsibilities which can contribute to the academic/professional growth of the student intern. Interns will not be assigned to perform clerical or other routine office duties.

Gratuitous Service: There are no benefits attached to this internship opportunity, no compensation, leave accrual, nor any future employment rights.

Description of Duties and Responsibilities:

1. Conceiving in coordination with PA and other officers concepts for “evergreen” videos, such as “Inside U.S. Embassy Paris” and “The U.S. Embassy Goes Green.”
2. Preparing story boards and scripts for such videos;
3. Coordinating the shooting of the video with other Mission elements;
4. Shooting the actual video, in diverse locations throughout the mission;
5. Preparing a final video product suitable for posting on social media and for use in public outreach activities.

Eligibility Requirements:

- Must be at least **18 years** of age.
- Must possess a **baccalaureate diploma** or a **high school diploma** or have completed an equivalent secondary school program.

- Must be currently enrolled in a post baccalaureate program in good academic standing and able to provide a certified transcript to verify academic standing.
- Must complete a “Convention de stage” signed by the current academic institution. The Convention de stage must include school medical insurance.
- Must demonstrate the potential to accomplish the type of work to be performed.
- Must meet the requirements of the advertised internship opportunity.
- Must be able to receive a security certification.

Must be able to receive a medical clearance through the Embassy’s Occupational Doctor.

Hours: 35 hours a week, 7 hours daily Monday through Friday.

Duration: 2 months maximum (between May and end of October)

Application deadline: March 22, 2012

Submit application by the announcement’s closing deadline:

Embassy of the USA

Human Resources Office

ATTN: FNSIP Coordinator

2 Avenue Gabriel, 75382 Paris Cedex 08

or email your completed forms to ParisRecruitment@state.gov prior to the announcement’s closing date. (Please add “Internship Strasbourg” to the subject line of your e-mail)

The U.S. Mission in France provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, disability, age, political affiliation, marital status, or sexual orientation.

