

Full-time Butler and Chef's Assistant

(40 hour work week)

Minimum gross salary per month: Euro 1,874.49

The U.S. Ambassador to UNESCO seeks an experienced employee to perform a wide range of duties in the residence. Under the direction of the Butler, the employee will perform housekeeping duties and serve at representational and private family functions. The successful candidate will assist the Chef in food preparation for small and large events and family gatherings and will be called upon at times to prepare food solo. He/she will also assist in the clean-up of the residential kitchen and public and private living spaces.

Requirements: Bi-lingual English/French is required. Be a UE member or be in possession of a valid work-permit. Must have a minimum of five years prior work experience as a housekeeper or butler with cooking responsibilities. Prefer individual who has worked for expatriate household. Strong interpersonal skills and ability to work well with a team.

Salary and benefits: Covered under the French Social Security system; retirement and national insurance plan administered by the Institut de Retraite Complémentaire des Employés de Maison (IRCEM). No housing provided. Thirteenth month bonus paid in December.

To Apply: Please submit a résumé to HR-Maryse Savignat by email at SavignatMJ@state.gov or by fax at 01.43.12.24.36. Tel.: 01.43.12.25.61. Thank you.