
Tips to Expedite Your Passport Application

Completing forms and sending your U.S. passport application

1. Passport Application Forms

- Take the time to fill in your application form completely.
- Note that the online version of the application forms includes instructions on the back written for use in the U.S., which do not apply to your application in France. Please follow specific instructions on the embassy webpages.
- If you are unable to complete the passport application forms online you may print them out for your signature. When printing out the form, please note that only one-sided pages of the application form are accepted.
- You may submit a typewritten or printed form. Please print legibly using black ink.
- Make sure that all of the entered information is complete and correct. Illegible or incomplete applications may delay application processing times.
- Do not forget to enter your social security number, emergency contact information and a self-addressed Chronopost envelope.
- Do NOT send your file to the United States if you are making by-mail passport application in France.

2. Where to send your by mail application and required documents

If you meet the requirements to renew your passport, add visa pages, or change your legal name by mail, and you live in the Paris Consular District area or vicinity: Paris, Bordeaux, Lyon, Rennes or Strasbourg, you must send your application to the Consular Section of the U.S. Embassy in Paris.

Send your complete application by registered mail or Chronopost to:

U.S. Embassy

American Citizen Services
Passport Section
2, avenue Gabriel
75382 Paris Cedex 08

If you reside in the Marseille Consular District area: Marseille, Nice or Toulouse, you must follow the instructions on the website page of the [Consular Section of the U.S. Embassy in Marseille](#).