

Applying for Second Passport

Second passports are issued at the discretion of the State Department, not for the convenience of a traveler.

You may apply for a second U.S. passport under certain specific conditions:

1. A foreign country will deny a visa or entry to the bearer of a passport containing markings or visas showing travel to certain other countries;
2. A passport needed for immediate travel is unavailable due to delays in processing a foreign visa application, or if the applicant has the need to obtain multiple visas on a current or ongoing basis, e.g., flight personnel for international airlines, executives of multi-national companies, or international journalists.

You will **NOT** receive a second passport if:

1. You need to replace a passport that is temporarily unavailable (e.g. locked in a safe deposit box or packed in household goods);
2. It is lost by a foreign embassy or consulate in the process of obtaining a visa.

Under both these circumstances, you would apply to replace a [lost or stolen passport](#).

There are two options for completing a second passport application:

1. Applicant does **not** need to travel: use by mail service -- passport received within two weeks.
2. Applicant must travel within two weeks using current full validity passport: see personal appearance option (online appointment required).

1. By Mail Application:

Complete online and submit Form DS-82 available using the [online passport wizard](#). Be sure to answer all questions accurately as any mistakes may result in a delay. **Check that you are using the correct form here** (PDF- 202 kb). Print one-sided pages only, sign and date.**

See steps 3 to 8 below for additional required documentation.

We strongly encourage you to mail your application and any personal documents to the consulate general using a traceable delivery method. Send your completed application form to:

U.S. Consulate General
ACS/Passport Unit
Place Varian Fry
13286 Marseille Cedex 06

2. In Person Appointment:

Step 1: Please [schedule an online appointment](#) for this service.

Step 2: Complete online and submit Form DS-82 available using the [online passport wizard](#). Be sure to answer all questions accurately as any mistakes may result in a delay. Print one-sided pages only, sign and date.**

Step 3: Provide a U.S. Social Security Number

- If you do not have a SSN and do not wish to obtain an SSN, then you should fill in the passport application SSN box # 5 with zeros;

Step 4: Provide a Signed, Written Statement

- Submit a signed, written statement giving the reason(s) why the second passport is required and attesting that the loss of either passport will be reported immediately to Passport Services or to the nearest U.S. embassy, consulate or consular agency.

Step 5: Submit Evidence of U.S. citizenship and Identity

- Your current full-validity passport serves as evidence of citizenship and identity. If your current full-validity passport is unavailable for some reason, please [contact us](#).

Step 6: U.S. Passport Photo

- One current [U.S. standard size passport photograph for biometric passports](#).
- French photo booth photographs are NOT acceptable for U.S. passport issuance. All photos must have a white, light or neutral off white background. Do NOT staple or paperclip the photo to your application.

Step 7: Fees and Payment Methods

- **For mail-in applications** – \$110. **Check the equivalent in Euros** to use in a [Mandat cash, blue form](#) (PDF - 527 kb) available at all French post offices.
- For in-person applications you may pay with all major credit cards, cash in euros, or U.S. dollars. [See fees and payment methods](#).

Step 8: Return Envelope Requirements (for all applicants)

- One self-addressed [Chronopost envelope](#) (PDF – 119kb) for the return of passports.
- Keep top copy of delivery information with bar code and tracking number for your records. (One envelope can contain up to 6 passports).

** We require that all applications be completed online. If you choose to submit a hand-written application, this could cause delays in processing your application.

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