Embassy of the United States of America

San Salvador, El Salvador, C.A.

August 9, 2016

Dear Prospective Offeror/Quoter:

The American Embassy San Salvador, has a requirement to provide digitalization software and services per attached specifications. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

1. Standard Form SF-18
2. Basic information and specifications.

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 5a of the SF-18 by August 23, 2016 at 10:00 a.m. Oral or late quotations will not be accepted.

Sincerely,

Scott McDow
Contracting Officer

Enclosure:
As Stated.