

American Embassy
Consular Section/ American Citizen Services
Tel: 2797-2301, Fax: 2797-3602
Appointments: From 8:00 a.m. until 09:30 a.m.
Passport pick-up: From 8:00 a.m. until 10:00 a.m.
Phone inquiries: From 8:00 a.m. until 4:30 p.m.
After-hours Tel No (for emergencies): 2797-3300
E-mail: consularcairoacs@state.gov
Web-site: <http://egypt.usembassy.gov>



Requirements for Replacement of Lost Passport

FOR ADULTS (16 years of age and older):

The applicant must prepare the following:

<input type="checkbox"/>	1. Passport application [FORM DS-11] Ensure that it is properly filled out with your address (item number 6), telephone number IN EGYPT (item number 7), and your social Security number. Please DO NOT sign the application.
<input type="checkbox"/>	2. Statement Regarding Lost or Stolen Passport [FORM DS-64] properly filled out.
<input type="checkbox"/>	3. A copy of an Egyptian police report with the details of the loss or theft of the passport*.
<input type="checkbox"/>	4. A copy of the lost U.S. passport if available.
<input type="checkbox"/>	5. Proof of applicant's U.S. citizenship (original U.S. birth certificate or Certificate of Naturalization) and a copy of it.
<input type="checkbox"/>	6. Additional original photo ID and a photocopy of it (Ex. Egyptian passport, school ID, or drivers license).
<input type="checkbox"/>	7. 2 photos fitting the following: 5 x 5 cm, white background, front view, small face.
<input type="checkbox"/>	8. \$135.00 or the equivalent in Egyptian Pounds.
<input type="checkbox"/>	9. A Personal Appearance. Applicant must make an appointment to present him or herself at the American Citizen Services Office.

****Please note** that you must also show the police report to the Egyptian Immigration Office to have the entry stamp placed onto your new passport. You should obtain this report from the police station closest to the area where the passport was lost or stolen.*

It takes approximately ten working days to receive your new passport.

FOR MINORS:

The applicant's parents must prepare the following:

<input type="checkbox"/>	1. Passport application [FORM DS-11] Ensure that it is properly filled out with your address (item number 6), telephone number IN EGYPT (item number 7), and your social Security number. Please DO NOT sign the application.
<input type="checkbox"/>	2. Statement Regarding Lost or Stolen Passport [FORM DS-64] properly filled out.
<input type="checkbox"/>	3. A copy of an Egyptian police report with the details of the loss or theft of the passport*.
<input type="checkbox"/>	4. A copy of the lost U.S. passport if available.
<input type="checkbox"/>	5. Proof of applicant's U.S. citizenship (original U.S. birth certificate or Certificate of Naturalization) and a copy of it.
<input type="checkbox"/>	6. Additional original photo ID and a photocopy of it (Ex. Egyptian passport, school ID, or drivers license).
<input type="checkbox"/>	7. 2 photos fitting the following: 5 x 5 cm, white background, front view, small face.
<input type="checkbox"/>	8. Original photo ID for both parents and photocopies of them (e.g. Egyptian passport, Egyptian national ID, U.S. passport, U.S. driver's license).
<input type="checkbox"/>	9. \$ 105.00 or the equivalent in Egyptian Pounds.
<input type="checkbox"/>	10. A Personal Appearance. Applicant's parents must make an appointment to present themselves at the American Citizen Services Office. Both parents must be present or one parent can be present with the consent of absent parent*.

*Please note that if the applicant's photo in the passport was for the applicant when he/she was a child, additional photos are required to show the growing up of the child up to the date of the interview (few photos for each year).

YOU NEED TO READ THE FOLLOWING ONLY IF:

a. One of the parents is not present:

If one of the parents is not present, he/she should send a copy of his/her passport and a notarized statement of Consent to the applying parent.

b. Parents are divorced:

If parents are divorced, the applying parent should submit a copy of the divorce certificate and a court order giving him/her legal sole custody of the child

c. One of the parents is deceased:

If one of the parents is deceased, a copy of the death certificate is required.

It takes approximately ten working days to receive your new passport.