

April 18, 2013

TO: PROSPECTIVE OFFERORS

The US Embassy in Quito, Ecuador requires a fixed price service agreement for the preventive maintenance and emergency service on Embassy Heating Ventilation and Air Conditioning System (HVAC) and Building Automation System. The purpose of the service is to maintain the equipment in optimum conditions and to improve its performance.

Embassy equipment manufacturers: HVAC-York, BAS- Johnson Controls.

It is part of the service agreement to provide:

**Services for Quarterly, Semiannual and Annual Preventive Maintenances.
Unscheduled Emergency or Repair services.**

Timeframe for the Execution:

The timeframe for the performance of the services is 12 months that will start when a complete notice to proceed is submitted to the contractor.

Point of Contact:

Any technical information regarding this project shall be sent to Omar Perraso, Mechanical Engineer

Telephone (593) 23985064

Mobile (593) 999811580

Email PerrasoO@state.gov

If you are interested in this project please contact Karin Zambrano, Procurement Agent, at e-mail address: zambranokm@state.gov and/or Omar Perraso, Mechanical Engineer, at e-mail address: PerrasoO@state.gov in order to send you the complete Statement of Work.

We will evaluate offers based on the best value to the US Government.

If you would like to be considered for this project please submit your quote in a sealed envelope with the following reference: "Preventive maintenance and emergency service

on Embassy HVAC and Building Automation Systems”, by 4:00 p.m., on May 3, 2013 at the address set forth below.

Embajada Americana
Avigiras E12-170 y Guayacanes
Att: George Robb, Facilities Manager
C/O Karin de Zambrano, Procurement Agent