



**U.S. EMBASSY SANTO DOMINGO
GSO/Procurement Unit**

Av. República de Colombia No.57, Alto de
Arroyo Hondo, Santo Domingo, D.N.
Dominican Republic

Tel: (809) 567-7775 Ext.7385

E-mail:

santodomingoprocurement@state.gov

March 16, 2016

Subject: **Request for Quotations (RFQ)**
Order Number: SDR86016M0332
Vehicle (SUV) rental

Dear Prospective Offeror/Quoter:

The American Embassy Santo Domingo, Dominican Republic, invites your company to submit quotations under full and open competition procedures for the following vehicle (SUV) rental services, as detailed below:

1. SCOPE OF WORK

The service provider shall provide a rental vehicle (an SUV as per the instructions below) to the Embassy of the United States of America, starting on May 14, 2016, and until May 13, 2017 (12 months).

1.1 GENERAL FEATURES

- 4WD SUV (2015-2016)
- 5 doors
- 3.5L gasoline engine, 6 cylinders
- Automatic transmission
- Airbag
- ABS brakes
- Power (Electric) windows and locks
- Media Hub with 1 USB port and courtesy light
- AM / FM stereo with single-CD player and six speakers
- Seven passengers
- Reverse Sensing / Park Assist System
- Heated mirrors with security approach lamps and turn signals
- Seats adjustable 6-way power front driver and passenger
- Capability to install special equipment such as emergency lighting systems and defenses

1.2 ADDITIONAL FEATURES

- The vehicle should not have a mandatory electronic key
- The vehicle should not have automatic safety controls for opening the doors unless

that monitoring can be turned off emergency light and defenses

2. OTHER SERVICES TO BE PROVIDED

- Roadside assistance 24 hours a day, 7 days a week
- Free weekly washing or at the request of the customer
- Unit maintenance
- Preventive checkups
- Unit replacement if necessary due to breakdown or accident
- Basic third party liability protection, civil responsibility
- Collision coverage full insurance
- Tire change, 2 sets in an 3 year period

The quotations **must** be submitted in English, via email to santodomingoprocurement@state.gov, marked **RFQ#SDR86016M0332**, **no later than 1600hrs local time, on Friday, April 1, 2016.**

The U.S. Government is conducting this acquisition using simplified acquisition procedures as outlined in the Federal Acquisition Regulation (FAR), Part 13. If the dollar amount exceeds the Simplified Acquisition threshold (\$150,000), the Government will be using the test program for commercial items authorized by FAR, Subpart 13.5 (Simplified Procedures for Certain Commercial Items).

The U.S. Government intends to award a Purchase Order, to the responsible offeror submitting the lowest quotation which is technically acceptable. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it at any time. The Contracting Officer reserves the right to reject any and all quotations and to waive any information, or minor irregularities in quotations received.

Please direct any questions regarding this Request for Quotations to: santodomingoprocurement@state.gov