

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE 1 OF 3 PAGES
2. AMENDMENT/MODIFICATION NO. 001	3. EFFECTIVE DATE 10-16-2013	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Embassy General Services Office 12 Pedro A. Lluberes, Gazcue, Santo Domingo, D.N.10205 Dominican Republic	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(X)	9A. AMENDMENT OF SOLICITATION NO. SDR860-13-Q-0002	
			9B. DATED (SEE ITEM 11) 09-13-2013	
			10A. MODIFICATION OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

- The following parts have been amended (see pages 2 and 3 for details):
- Part: 1.2.3.1 Stage 1 - Warehouse Move. Forklifts.
 - Part: 1.2 Work Requirements. Move planning.
 - Section: Attachment 2, Requirement: Move copiers (photocopiers).
 - Section: Attachment 2, Requirement: Specialty Equipment to be moved. Televisions.
 - Section: Attachment 2, Requirement: Specialty Equipment to be moved. Servers.
 - Section: Attachment 2, Requirement: Specialty Equipment to be moved. Computer storage and training rooms.
 - Part: 1.2.3.1 Stage 1 - Warehouse Move. Warehouse inventory.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	Silje Grimstad, A/General Services Officer
15B. CONTRACTOR/OFFEROR	16B. UNITED STATES OF AMERICA
(Signature of person authorized to sign)	(Signature of Contracting Officer)
15C. DATE SIGNED	16C. DATE SIGNED
	10/16/13

**PACKING AND MOVING SERVICES
SDR860-13-Q-0002
AMENDMENT 1
OCTOBER 16, 2013**

SUBJECT OF CHANGE: FORKLIFTS

Section: Description/Specifications/Work Statement

Part: 1.2.3.1 Stage 1 – Warehouse Move

Requirement: Provide at least two laborers, one in the current warehouse location and one in the new warehouse location, who also have at least one year experience operating a forklift.

Action: This requirement is being removed from the solicitation. If forklifts are necessary, Embassy personnel will drive Embassy forklifts.

SUBJECT OF CHANGE: MOVE PLANNING

Section: Description/Specifications/Work Statement

Part: 1.2 Work Requirements

Requirement: Move Planning

Action: Add “In the months leading up to the move date the Contractor shall attend periodic move planning meetings. These meetings will take place at the Embassy.”

SUBJECT OF CHANGE: PHOTOCOPIERS

Section: Attachment 2

Requirement: Move copiers (photocopiers)

Action: This requirement is being removed from the solicitation.

SUBJECT OF CHANGE: TELEVISIONS

Section: Attachment 2

Requirement: Specialty Equipment to be moved

Action: Add 80 televisions to the list of items to be moved.

SUBJECT OF CHANGE: SERVERS

Section: Attachment 2

Requirement: Specialty Equipment to be moved

Action: Add 50 servers to the list of items to be moved.

SUBJECT OF CHANGE: COMPUTER STORAGE AND TRAINING ROOMS

Section: Attachment 2

Requirement: Specialty Equipment to be moved

Action: Add the following to the list of items to be packed and moved.

The computer storage room measures approximately 65 square meters. There are 18 storage racks with various information technology equipment stored on the racks. There are approximately 60 boxes that measure roughly 80cm x 100cm and 12 boxes that measure roughly 45cm x 70cm. The Contractor shall pack the information technology equipment into boxes and then move all of the contents of the computer storage room to the NEC.

In the training room there are 30 desktop computers. Embassy staff will disconnect the computers and the Contractor shall pack and move them to the NEC.

SUBJECT OF CHANGE: WAREHOUSE INVENTORY

Section: Description/Specifications/Work Statement

Part: 1.2.3.1 Stage 1 – Warehouse Move

Requirement: Inventory

Action: The U.S. government has created “Attachment 3 – Warehouse Inventory”. Please email rockwoodkl@state.gov to request a copy.