Embassy of the United States of America

Santo Domingo, DN
Dominican Republic

July 05, 2016

SUBJECT: Solicitation No.: SDR860-16-R-0011
Third Party Liability Insurance for the
U.S. Embassy Santo Domingo

Dear Prospective Offeror:

The Embassy of the United States of America invites you to submit a proposal for third party liability vehicle insurance coverage and management of the related services for all the U.S. Government-owned official vehicles located in the Dominican Republic.

The Embassy intends to conduct a pre-proposal conference at the U.S. Embassy on **July 11, 2016** at **9:30am**, and all prospective offerors who have received a solicitation package are invited to attend. For compound access, offerors should submit their name and cédula number by e-mail at least 48-hours prior to the conference date to SantoDomingoContracts@state.gov. See Section L of the attached Request for Proposal (RFP).

Submit your proposal in a sealed envelope marked "Proposal Enclosed" to Ms. Shelly Westebbe, Contracting Officer, U.S. Embassy Santo Domingo, DPO/Mailroom (highway La Isabela back entrance) **on or before 07/15/2016 at 04:00pm**. No quotations will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-33;
2. Section B (page 3 thru 6);
3. Section K, Representations and Certifications;
4. Additional information as required in Section L;

The contract performance periods are specified in Section F of the solicitation.

Direct any questions regarding this solicitation to Mr. Gabriel J. Sangiovanni, by e-mail to SantoDomingoContracts@state.gov during regular business hours.

Sincerely,

EMBASSY OF THE UNITED STATES OF AMERICA
SANTO DOMINGO

Robert E. Melvin
Contracting Officer

SOLICITATION, OFFER AND AWARD

1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)	RATING	PAGE OF PAGES
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2. CONTRACT (Proc. Inst. Ident.) NO.	3. SOLICITATION NO.	4. TYPE OF SOLICITATION	5. DATE ISSUED	6. REQUISITION/PURCHASE NO.
	SDR860-16-R-0011	[ ] SEALED BID (IFB) [X] NEGOTIATED (RFP)	07/05/2016	

7. ISSUED BY CODE	8. ADDRESS OFFER TO (If other than item 7)
U.S. Embassy Santo Domingo/GSO Procurement Unit 57 Rep. de Colombia Ave.; Altos de Arroyo Hondo Santo Domingo, DN 10605; Dominican Republic Tel.: 809-567-7775	Shelly Westebbe, GSO Contracting Officer U.S. Embassy Santo Domingo, DPO/Mailroom Back Entrance on Carretera La Isabela Santo Domingo, DN 10605; Dominican Republic Tel.: 809-567-7775

NOTE: In sealed bid solicitation "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 2 copies for furnishing the supplies or services in the Schedule will be received at the place specified, in the depository located in box 8 until 15 July 2016 local time 04:00pm

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L. Provision No. 52.215-1. All offers are subject to all tems and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME	B. TELEPHONE (NO COLLECT CALLS) AREA CODE NUMBER EXT	C. E-MAIL ADDRESS
	Shelly Westebbe	809-567-7775	SantoDomingoContracts@state.gov

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OFFER (Must be fully completed by offeror)

NOTE: ITEM 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (120 calendar days unless a different period is inserted by the offer) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See section I, Clause No 52.232-8)	SEE 14	10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	CALENDAR DAYS %

14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the solicitation and related documents) numbered and dated:	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)

15B. TELEPHONE NO. (Include area code)	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS [ ]	17. SIGNATURE	18. OFFER DATE

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEM NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION

22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: [ ] 10 U.S.C. 2304(c)( ) [ ] 41 U.S.C. 253(c)( )	23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)	ITEM

24. ADMINISTRATION BY (If other than Item 7) CODE	25. PAYMENT WILL BE MADE BY CODE
GSO Procurement Unit, U.S. Embassy Santo Domingo	Financial Management Center, U.S. Embassy Santo Domingo

26. NAME OF CONTRACTING OFFICER *(Type or print)*	27. UNITED STATES OF AMERICA *(Signature of Contracting Officer)*	28. AWARD DATE
Shelly Westebbe		

IMPORTANT - Award will be made on this form, or on the Standard Form 26, or by other authorized official written notice.

SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS

B.1. VEHICLE INSURANCE SERVICES

The Contractor shall provide third party liability vehicle insurance coverage and management of the related services for all the U.S. Government-owned official vehicles located in the Dominican Republic.

B.2 TYPE OF CONTRACT

The contract type will be a firm-fixed-price with economic price adjustment (EPA) indefinite quantity/indefinite delivery (IDIQ) under which may be placed firm-firm-fixed-price (FFP) task orders. This contract type provides for upward and downward revision of the stated contract price upon the occurrence of specified contingencies.

B.3. PRICES/PREMIUMS

B.3.1 VALUE ADDED TAX

VALUE ADDED TAX (ITBIS). The Government will not reimburse the Contractor for ITBIS under this contract. The Contractor shall not include a line for ITBIS on invoices as the U.S. Embassy has tax exemption status with the host government.

B.3.2 Contractor's premiums shall include all costs including personnel, administration, management, labor, transportation, overhead and profit. All premiums shall be in Dominican Pesos (DOP$).

B.3.3. Premiums - Base Period: The Contractor shall provide the services for the premiums shown below for the base period of the contract, starting on the start date in the Notice to Proceed and continuing for a period of 12 months.

B.3.3.1 Third Party Liability Insurance, including CMA *or* CAA, Road Assistance and Air-Ambulance

B.4 Premiums – Option Year One: The Contractor shall provide the services for the premiums shown below for Option Year One of the contract, starting one year after start date in the Notice to Proceed and continuing for a period of 12 months.

Make	Model	Year	VIN
CADILLAC	DTS	2010	1GEUK9C92AU550151
CHEVROLET	EXPRESS-VAN	2004	1GCEG15X741160230
CHEVROLET	COLORADO	2005	1GCDT136658195450

CHEVROLET	COLORADO	2006	1GCCS136468216537
CHEVROLET	HD2500	2006	1GCHC24U06E190364
CHEVROLET	EXPRESS-VAN	2008	1GGFG15XX81160183
CHEVROLET	EXPRESS-VAN	2008	1GAGG25K981161042
CHEVROLET	COLORADO	2008	1GCGT13EX88180378
CHEVROLET	COLORADO	2008	1GCDT13E188179359
CHEVROLET	VAN	2008	1GCFG15X881158920
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C691135435
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C191136105
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C291135691
CHEVROLET	TAHOE	2009	1GNFK130X9R180903
CHEVROLET	COLORADO	2009	1GCCS199498139352
CHEVROLET	SILVERADO	2011	3GCPCPEA0BG311541
CHEVROLET	EXPRESS-VAN	2009	1GCGG25CX91135518
CHEVROLET	SUBURBAN	2010	1GNZKLEG8AR142075
CHEVROLET	SUBURBAN	2010	1GNZKLEG0AR271962
CHEVROLET	SILVERADO	2013	1GNWKLEG6DR114380
CHEVROLET	SUBURBAN	2013	1GNWKLEG3DR125269
CHEVROLET	G-SERIES	2013	1GAWGPFA8D1125481
CHEVROLET	TAHOE	2013	1GNSCAE04DR200449
CHEVROLET	TAHOE	2013	1GNSCAE07DR200459
CHEVROLET	TAHOE	2013	1GNSCAE0XDR200553
CHEVROLET	SUBURBAN	2009	1GNGK46K89R188467
CHEVROLET	IMPALA	2010	2G1WA5EK1A1252675
CHEVROLET	SUBURBAN	2009	1GNGK46K49R233369
CHEVROLET	SUBURBAN	2009	1GNGK46K19R232938
CHEVROLET	SUBURBAN	2011	1GNWKLEG0BR199469
CHEVROLET	SUBURBAN	2014	1GNSKHE74ER161162
CHEVROLET	SUBURBAN	2014	1GNSK5E76ER161761
CHEVROLET	TAHOE	2014	1GNSKAE00ER161248
CHEVROLET	TAHOE	2014	1GNSK6E05ER117713
CHEVROLET	TAHOE	2007	1GNFK13JX7J379079
CHEVROLET	SUBURBAN	2015	1GNSK8KC5FR742057
CHEVROLET	TAHOE	2016	1GNSK7KC6GR153790
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG6DR608356
CHRYSLER	GRAND CARAVAN	2013	2CAJRGAGXDR608358
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG9DR608352
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG0DR608353
CHRYSLER	GRAND CARAVAN	2013	2C4RDGBG5DR616805

CHRYSLER	GRAND CARAVAN	2014	2C4JRGAG4ER198988
CHRYSLER	CARAVAN	2014	2C4JRGAG7ER213040
DAIHATSU	DELTA	2009	JDA00V11800080567
DODGE	CARAVAN	2006	1D4GP25R66B615018
DODGE	CARAVAN	2009	2D8HN44E79R621161
DODGE	RAM	2013	2C4JRGAG4DR608355
DODGE	RAM-VAN	2013	2C4JRGAG2DR608354
DODGE	RAM-VAN	2013	2C4JRGAG8DR608357
DODGE	CHARGER	2014	2C3CDXAT7EH116743
DODGE	RAM	2014	1C6RR6FGXES188792
DODGE	DAKOTA	2008	1D7HE38K08S542409
FORD	ESCAPE	2004	1FMYU02B54KB74917
FORD	EXPLORER	2009	1FMEU73E19UA23718
FORD	ESCAPE	2009	1FMCU03G69KC79686
FORD	ESCAPE	2010	1FMCU9DG5AKB03431
FORD	EXPLORER	2012	1FMHK8B87CGA29100
FORD	EXPLORER	2012	1FMHK8B81CGA33806
FORD	EXPLORER	2013	1FM5K8B884DGA85435
FORD	F-150	2013	1FTMF1CM6DKD61859
FORD	F-150	2013	1FTMF1CM2DKD61860
FORD	EXPLORER	2013	1FM5K8B82DGB36012
FORD	EXPLORER	2013	1FM5K8B80DGB36011
FORD	EXPLORER	2013	1FM5K8B8XDGB72949
FORD	EXPLORER	2013	1FM5K8B83DGB72954
FORD	EXPLORER	2013	1FM5K8B89DGB36010
FORD	EXPLORER	2013	1FM5K8B88DGB59732
FORD	EXPLORER	2013	1FM5K8B84DGB36013
FORD	EXPLORER	2013	1FM5K8B86DGB72947
FORD	EXPLORER	2013	1FM5K8B82DGB72945
FORD	EXPLORER	2013	1FM5K8B6XDGB72952
FORD	EXPLORER	2013	1FM5K8B81DGB72953
FORD	EXPLORER	2013	1FM5K8B86DGB72950
FORD	EXPLORER	2013	1FM5K8B88DGB72948
FORD	EXPLORER	2013	1FM5K8B84DGB72946
FORD	EXPLORER	2013	1FM5K8B88DGB72951
FORD	EXPLORER	2013	1FM5K8B8XEGA51355
FORD	EXPLORER	2013	1FM5K8B81EGA51356
FORD	EXPLORER	2013	1FM5K8B87DGB35647
FORD	EXPLORER	2013	1FM5K8B80DGB72958

FORD	ECONOLINE	2008	1FBNE31LX8DA03563
FORD	EXPLORER	2006	1FMEU62E56UB61785
FORD	ECONOLINE	2014	1FBNE3BL0EDA32564
FORD	EXPLORER	2007	1FMEU73E08UA34837
FORD	EXPLORER	2007	1FMEU73E08UA34838
FORD	EXPLORER	2014	1FM5K8D84EGB21025
FORD	EXPLORER	2008	1FMEU63E88UB20987
FORD	EXPLORER	2008	1FMEU73E68UB30634
FORD	EXPLORER	2012	1FMHK8B82CGA76261
FORD	EXPLORER	2010	1FMEU6DE3AUA29081
FORD	EXPLORER	2010	1FMEU6DE5AUA29082
FORD	EXPLORER	2008	1FMEU738X8UA75440
FORD	EXPLORER	2008	1FMEU73E08UA18296
FORD	ECOLINE E-150	2009	1FBNE31LX9DA54952
FORD	EXPLORER	2004	1FMZU73K34ZB27727
FORD	EXPLORER	2013	1FM5K8B84DGB54852
FORD	EXPLORER	2013	1FM5K8D85DGB49396
FORD	EXPLORER	2014	1FM5K8B88FGA42364
FORD	EXPLORER	2015	1FM5K8B89FGA98300
FORD	EXPLORER	2015	1FM5K8B80FGA98301
FORD	EXPLORER	2015	1FM5K8B82FGA98302
FORD	EXPLORER	2015	1FM5K8D80FGB34209
FORD	EXPLORER	2011	1FMHK7D8XBGA81097
FORD	ESCAPE	2015	1FMCU9GXXFUA71759
FORD	EXPLORER	2016	1FM5K8D82GGB29823
FORD	EXPLORER	2016	1FM5K8D80GGB29822
FREIGHTLINER	F3CA170	2015	WDYPF1CC0F5992147
FREIGHTLINER	F3CA170	2015	WDYPF1CC8F5993272
FREIGHTLINER	M2106	2015	1FVACWDT5FHGT1377
INTERNATIONAL	MAXXFORCE DT 4300	2013	1HTMMAAL8DH417932
JEEP	LIBERTY	2012	1C4PJMAK3CW124140
KOMATSU	KOMATSU	1990	237118A
KOMATSU	KOMATSU	2004	104451A
NISSAN	FRONTIER	2005	JN1CHGD22Z0076833
NISSAN	SENTRA	2006	3N1CB51S5ZL039674
NISSAN	PATROL	2015	JN1TFSY61Z0570243
TOYOTA	PRADO	2011	JTEBU3EJ40K027362
TOYOTA	4RUNNER	2010	JTEBU17R30K040760
TOYOTA	4RUNNER	2008	JTEBU17R708105137

TOYOTA	PRADO	2009	JTEBU17R20K035467
TOYOTA	PRADO	2009	JTEBU25J805157591
TOYOTA	PRADO	2009	JTEBU17R50K035995
TOYOTA	PRADO	2009	JTEBU17R50K035527
TOYOTA	PRADO	2008	JTEBU25J405119341
TOYOTA	4RUNNER	2010	JTEBU17R40K040220
TOYOTA	4RUNNER	2008	JTEBU17RX08107383
TOYOTA	4RUNNER	2008	JTEBU17R008107134
TOYOTA	4RUNNER	2006	JTEBU17R408073330
TOYOTA	4RUNNER	2009	JTEBU17R90K035464
TOYOTA	4RUNNER	2009	JTEBU17R90K035482
TOYOTA	PRADO	2011	JTEBU3FJ90K17037
TOYOTA	4RUNNER	2009	JTEBV17R70K040812
TOYOTA	LAND CRUISER	2011	JTGEB73J8C9006970
TOYOTA	4RUNNER	2013	JTEBU4JR005107369
TOYOTA	4RUNNER	2007	JTEZU14RX08084657
TOYOTA	4RUNNER	2007	JTEZU14R708084714
TOYOTA	4RUNNER	2014	JTEZU4JR805066150
TOYOTA	LAND CRUISER	2009	JTMHY05J395003830
TOYOTA	4RUNNER	2012	JTEBU4JR205067246
TOYOTA	4RUNNER	2013	JTEBU4JRX05128178
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ90K155925
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ50K158644

B.5 Premiums – Option Year Two: The Contractor shall provide the services for the premiums shown below for Option Year Two of the contract, starting two years after year after start date in the Notice to Proceed and continuing for a period of 12 months.

Make	Model	Year	VIN
CADILLAC	DTS	2010	1GEUK9C92AU550151
CHEVROLET	EXPRESS-VAN	2004	1GCEG15X741160230
CHEVROLET	COLORADO	2005	1GCDT136658195450
CHEVROLET	COLORADO	2006	1GCCS136468216537
CHEVROLET	HD2500	2006	1GCHC24U06E190364
CHEVROLET	EXPRESS-VAN	2008	1GGFG15XX81160183
CHEVROLET	EXPRESS-VAN	2008	1GAGG25K981161042
CHEVROLET	COLORADO	2008	1GCGT13EX88180378
CHEVROLET	COLORADO	2008	1GCDT13E188179359

CHEVROLET	VAN	2008	1GCFG15X881158920
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C691135435
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C191136105
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C291135691
CHEVROLET	TAHOE	2009	1GNFK130X9R180903
CHEVROLET	COLORADO	2009	1GCCS199498139352
CHEVROLET	SILVERADO	2011	3GCPCPEA0BG311541
CHEVROLET	EXPRESS-VAN	2009	1GCGG25CX91135518
CHEVROLET	SUBURBAN	2010	1GNZKLEG8AR142075
CHEVROLET	SUBURBAN	2010	1GNZKLEG0AR271962
CHEVROLET	SILVERADO	2013	1GNWKLEG6DR114380
CHEVROLET	SUBURBAN	2013	1GNWKLEG3DR125269
CHEVROLET	G-SERIES	2013	1GAWGPFA8D1125481
CHEVROLET	TAHOE	2013	1GNSCAE04DR200449
CHEVROLET	TAHOE	2013	1GNSCAE07DR200459
CHEVROLET	TAHOE	2013	1GNSCAE0XDR200553
CHEVROLET	SUBURBAN	2009	1GNGK46K89R188467
CHEVROLET	IMPALA	2010	2G1WA5EK1A1252675
CHEVROLET	SUBURBAN	2009	1GNGK46K49R233369
CHEVROLET	SUBURBAN	2009	1GNGK46K19R232938
CHEVROLET	SUBURBAN	2011	1GNWKLEG0BR199469
CHEVROLET	SUBURBAN	2014	1GNSKHE74ER161162
CHEVROLET	SUBURBAN	2014	1GNSK5E76ER161761
CHEVROLET	TAHOE	2014	1GNSKAE00ER161248
CHEVROLET	TAHOE	2014	1GNSK6E05ER117713
CHEVROLET	TAHOE	2007	1GNFK13JX7J379079
CHEVROLET	SUBURBAN	2015	1GNSK8KC5FR742057
CHEVROLET	TAHOE	2016	1GNSK7KC6GR153790
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG6DR608356
CHRYSLER	GRAND CARAVAN	2013	2CAJRGAGXDR608358
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG9DR608352
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG0DR608353
CHRYSLER	GRAND CARAVAN	2013	2C4RDGBG5DR616805
CHRYSLER	GRAND CARAVAN	2014	2C4JRGAG4ER198988
CHRYSLER	CARAVAN	2014	2C4JRGAG7ER213040
DAIHATSU	DELTA	2009	JDA00V11800080567
DODGE	CARAVAN	2006	1D4GP25R66B615018
DODGE	CARAVAN	2009	2D8HN44E79R621161
DODGE	RAM	2013	2C4JRGAG4DR608355

DODGE	RAM-VAN	2013	2C4JRGAG2DR608354
DODGE	RAM-VAN	2013	2C4JRGAG8DR608357
DODGE	CHARGER	2014	2C3CDXAT7EH116743
DODGE	RAM	2014	1C6RR6FGXES188792
DODGE	DAKOTA	2008	1D7HE38K08S542409
FORD	ESCAPE	2004	1FMYU02B54KB74917
FORD	EXPLORER	2009	1FMEU73E19UA23718
FORD	ESCAPE	2009	1FMCU03G69KC79686
FORD	ESCAPE	2010	1FMCU9DG5AKB03431
FORD	EXPLORER	2012	1FMHK8B87CGA29100
FORD	EXPLORER	2012	1FMHK8B81CGA33806
FORD	EXPLORER	2013	1FM5K8B884DGA85435
FORD	F-150	2013	1FTMF1CM6DKD61859
FORD	F-150	2013	1FTMF1CM2DKD61860
FORD	EXPLORER	2013	1FM5K8B82DGB36012
FORD	EXPLORER	2013	1FM5K8B80DGB36011
FORD	EXPLORER	2013	1FM5K8B8XDGB72949
FORD	EXPLORER	2013	1FM5K8B83DGB72954
FORD	EXPLORER	2013	1FM5K8B89DGB36010
FORD	EXPLORER	2013	1FM5K8B88DGB59732
FORD	EXPLORER	2013	1FM5K8B84DGB36013
FORD	EXPLORER	2013	1FM5K8B86DGB72947
FORD	EXPLORER	2013	1FM5K8B82DGB72945
FORD	EXPLORER	2013	1FM5K8B6XDGB72952
FORD	EXPLORER	2013	1FM5K8B81DGB72953
FORD	EXPLORER	2013	1FM5K8B86DGB72950
FORD	EXPLORER	2013	1FM5K8B88DGB72948
FORD	EXPLORER	2013	1FM5K8B84DGB72946
FORD	EXPLORER	2013	1FM5K8B88DGB72951
FORD	EXPLORER	2013	1FM5K8B8XEGA51355
FORD	EXPLORER	2013	1FM5K8B81EGA51356
FORD	EXPLORER	2013	1FM5K8B87DGB35647
FORD	EXPLORER	2013	1FM5K8B80DGB72958
FORD	ECONOLINE	2008	1FBNE31LX8DA03563
FORD	EXPLORER	2006	1FMEU62E56UB61785
FORD	ECONOLINE	2014	1FBNE3BL0EDA32564
FORD	EXPLORER	2007	1FMEU73E08UA34837
FORD	EXPLORER	2007	1FMEU73E08UA34838
FORD	EXPLORER	2014	1FM5K8D84EGB21025

FORD	EXPLORER	2008	1FMEU63E88UB20987
FORD	EXPLORER	2008	1FMEU73E68UB30634
FORD	EXPLORER	2012	1FMHK8B82CGA76261
FORD	EXPLORER	2010	1FMEU6DE3AUA29081
FORD	EXPLORER	2010	1FMEU6DE5AUA29082
FORD	EXPLORER	2008	1FMEU738X8UA75440
FORD	EXPLORER	2008	1FMEU73E08UA18296
FORD	ECOLINE E-150	2009	1FBNE31LX9DA54952
FORD	EXPLORER	2004	1FMZU73K34ZB27727
FORD	EXPLORER	2013	1FM5K8B84DGB54852
FORD	EXPLORER	2013	1FM5K8D85DGB49396
FORD	EXPLORER	2014	1FM5K8B88FGA42364
FORD	EXPLORER	2015	1FM5K8B89FGA98300
FORD	EXPLORER	2015	1FM5K8B80FGA98301
FORD	EXPLORER	2015	1FM5K8B82FGA98302
FORD	EXPLORER	2015	1FM5K8D80FGB34209
FORD	EXPLORER	2011	1FMHK7D8XBGA81097
FORD	ESCAPE	2015	1FMCU9GXXFUA71759
FORD	EXPLORER	2016	1FM5K8D82GGB29823
FORD	EXPLORER	2016	1FM5K8D80GGB29822
FREIGHTLINER	F3CA170	2015	WDYPF1CC0F5992147
FREIGHTLINER	F3CA170	2015	WDYPF1CC8F5993272
FREIGHTLINER	M2106	2015	1FVACWDT5FHGT1377
INTERNATIONAL	MAXXFORCE DT 4300	2013	1HTMMAAL8DH417932
JEEP	LIBERTY	2012	1C4PJMAK3CW124140
KOMATSU	KOMATSU	1990	237118A
KOMATSU	KOMATSU	2004	104451A
NISSAN	FRONTIER	2005	JN1CHGD22Z0076833
NISSAN	SENTRA	2006	3N1CB51S5ZL039674
NISSAN	PATROL	2015	JN1TFSY61Z0570243
TOYOTA	PRADO	2011	JTEBU3EJ40K027362
TOYOTA	4RUNNER	2010	JTEBU17R30K040760
TOYOTA	4RUNNER	2008	JTEBU17R708105137
TOYOTA	PRADO	2009	JTEBU17R20K035467
TOYOTA	PRADO	2009	JTEBU25J805157591
TOYOTA	PRADO	2009	JTEBU17R50K035995
TOYOTA	PRADO	2009	JTEBU17R50K035527
TOYOTA	PRADO	2008	JTEBU25J405119341
TOYOTA	4RUNNER	2010	JTEBU17R40K040220

TOYOTA	4RUNNER	2008	JTEBU17RX08107383
TOYOTA	4RUNNER	2008	JTEBU17R008107134
TOYOTA	4RUNNER	2006	JTEBU17R408073330
TOYOTA	4RUNNER	2009	JTEBU17R90K035464
TOYOTA	4RUNNER	2009	JTEBU17R90K035482
TOYOTA	PRADO	2011	JTEBU3FJ90K17037
TOYOTA	4RUNNER	2009	JTEBV17R70K040812
TOYOTA	LAND CRUISER	2011	JTGEB73J8C9006970
TOYOTA	4RUNNER	2013	JTEBU4JR005107369
TOYOTA	4RUNNER	2007	JTEZU14RX08084657
TOYOTA	4RUNNER	2007	JTEZU14R708084714
TOYOTA	4RUNNER	2014	JTEZU4JR805066150
TOYOTA	LAND CRUISER	2009	JTMHY05J395003830
TOYOTA	4RUNNER	2012	JTEBU4JR205067246
TOYOTA	4RUNNER	2013	JTEBU4JRX05128178
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ90K155925
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ50K158644

B.6 Premiums – Option Year Three: The Contractor shall provide the services for the premiums shown below for Option Year Three of the contract, starting three years after year after start date in the Notice to Proceed and continuing for a period of 12 months.

Make	Model	Year	VIN
CADILLAC	DTS	2010	1GEUK9C92AU550151
CHEVROLET	EXPRESS-VAN	2004	1GCEG15X741160230
CHEVROLET	COLORADO	2005	1GCDT136658195450
CHEVROLET	COLORADO	2006	1GCCS136468216537
CHEVROLET	HD2500	2006	1GCHC24U06E190364
CHEVROLET	EXPRESS-VAN	2008	1GGFG15XX81160183
CHEVROLET	EXPRESS-VAN	2008	1GAGG25K981161042
CHEVROLET	COLORADO	2008	1GCGT13EX88180378
CHEVROLET	COLORADO	2008	1GCDT13E188179359
CHEVROLET	VAN	2008	1GCFG15X881158920
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C691135435
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C191136105
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C291135691
CHEVROLET	TAHOE	2009	1GNFK130X9R180903
CHEVROLET	COLORADO	2009	1GCCS199498139352
CHEVROLET	SILVERADO	2011	3GCPCPEA0BG311541

CHEVROLET	EXPRESS-VAN	2009	1GCGG25CX91135518
CHEVROLET	SUBURBAN	2010	1GNZKLEG8AR142075
CHEVROLET	SUBURBAN	2010	1GNZKLEG0AR271962
CHEVROLET	SILVERADO	2013	1GNWKLEG6DR114380
CHEVROLET	SUBURBAN	2013	1GNWKLEG3DR125269
CHEVROLET	G-SERIES	2013	1GAWGPFA8D1125481
CHEVROLET	TAHOE	2013	1GNSCAE04DR200449
CHEVROLET	TAHOE	2013	1GNSCAE07DR200459
CHEVROLET	TAHOE	2013	1GNSCAE0XDR200553
CHEVROLET	SUBURBAN	2009	1GNGK46K89R188467
CHEVROLET	IMPALA	2010	2G1WA5EK1A1252675
CHEVROLET	SUBURBAN	2009	1GNGK46K49R233369
CHEVROLET	SUBURBAN	2009	1GNGK46K19R232938
CHEVROLET	SUBURBAN	2011	1GNWKLEG0BR199469
CHEVROLET	SUBURBAN	2014	1GNSKHE74ER161162
CHEVROLET	SUBURBAN	2014	1GNSK5E76ER161761
CHEVROLET	TAHOE	2014	1GNSKAE00ER161248
CHEVROLET	TAHOE	2014	1GNSK6E05ER117713
CHEVROLET	TAHOE	2007	1GNFK13JX7J379079
CHEVROLET	SUBURBAN	2015	1GNSK8KC5FR742057
CHEVROLET	TAHOE	2016	1GNSK7KC6GR153790
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG6DR608356
CHRYSLER	GRAND CARAVAN	2013	2CAJRGAGXDR608358
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG9DR608352
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG0DR608353
CHRYSLER	GRAND CARAVAN	2013	2C4RDGBG5DR616805
CHRYSLER	GRAND CARAVAN	2014	2C4JRGAG4ER198988
CHRYSLER	CARAVAN	2014	2C4JRGAG7ER213040
DAIHATSU	DELTA	2009	JDA00V11800080567
DODGE	CARAVAN	2006	1D4GP25R66B615018
DODGE	CARAVAN	2009	2D8HN44E79R621161
DODGE	RAM	2013	2C4JRGAG4DR608355
DODGE	RAM-VAN	2013	2C4JRGAG2DR608354
DODGE	RAM-VAN	2013	2C4JRGAG8DR608357
DODGE	CHARGER	2014	2C3CDXAT7EH116743
DODGE	RAM	2014	1C6RR6FGXES188792
DODGE	DAKOTA	2008	1D7HE38K08S542409
FORD	ESCAPE	2004	1FMYU02B54KB74917
FORD	EXPLORER	2009	1FMEU73E19UA23718

FORD	ESCAPE	2009	1FMCU03G69KC79686
FORD	ESCAPE	2010	1FMCU9DG5AKB03431
FORD	EXPLORER	2012	1FMHK8B87CGA29100
FORD	EXPLORER	2012	1FMHK8B81CGA33806
FORD	EXPLORER	2013	1FM5K8B884DGA85435
FORD	F-150	2013	1FTMF1CM6DKD61859
FORD	F-150	2013	1FTMF1CM2DKD61860
FORD	EXPLORER	2013	1FM5K8B82DGB36012
FORD	EXPLORER	2013	1FM5K8B80DGB36011
FORD	EXPLORER	2013	1FM5K8B8XDGB72949
FORD	EXPLORER	2013	1FM5K8B83DGB72954
FORD	EXPLORER	2013	1FM5K8B89DGB36010
FORD	EXPLORER	2013	1FM5K8B88DGB59732
FORD	EXPLORER	2013	1FM5K8B84DGB36013
FORD	EXPLORER	2013	1FM5K8B86DGB72947
FORD	EXPLORER	2013	1FM5K8B82DGB72945
FORD	EXPLORER	2013	1FM5K8B6XDGB72952
FORD	EXPLORER	2013	1FM5K8B81DGB72953
FORD	EXPLORER	2013	1FM5K8B86DGB72950
FORD	EXPLORER	2013	1FM5K8B88DGB72948
FORD	EXPLORER	2013	1FM5K8B84DGB72946
FORD	EXPLORER	2013	1FM5K8B88DGB72951
FORD	EXPLORER	2013	1FM5K8B8XEGA51355
FORD	EXPLORER	2013	1FM5K8B81EGA51356
FORD	EXPLORER	2013	1FM5K8B87DGB35647
FORD	EXPLORER	2013	1FM5K8B80DGB72958
FORD	ECONOLINE	2008	1FBNE31LX8DA03563
FORD	EXPLORER	2006	1FMEU62E56UB61785
FORD	ECONOLINE	2014	1FBNE3BL0EDA32564
FORD	EXPLORER	2007	1FMEU73E08UA34837
FORD	EXPLORER	2007	1FMEU73E08UA34838
FORD	EXPLORER	2014	1FM5K8D84EGB21025
FORD	EXPLORER	2008	1FMEU63E88UB20987
FORD	EXPLORER	2008	1FMEU73E68UB30634
FORD	EXPLORER	2012	1FMHK8B82CGA76261
FORD	EXPLORER	2010	1FMEU6DE3AUA29081
FORD	EXPLORER	2010	1FMEU6DE5AUA29082
FORD	EXPLORER	2008	1FMEU738X8UA75440
FORD	EXPLORER	2008	1FMEU73E08UA18296

FORD	ECOLINE E-150	2009	1FBNE31LX9DA54952
FORD	EXPLORER	2004	1FMZU73K34ZB27727
FORD	EXPLORER	2013	1FM5K8B84DGB54852
FORD	EXPLORER	2013	1FM5K8D85DGB49396
FORD	EXPLORER	2014	1FM5K8B88FGA42364
FORD	EXPLORER	2015	1FM5K8B89FGA98300
FORD	EXPLORER	2015	1FM5K8B80FGA98301
FORD	EXPLORER	2015	1FM5K8B82FGA98302
FORD	EXPLORER	2015	1FM5K8D80FGB34209
FORD	EXPLORER	2011	1FMHK7D8XBGA81097
FORD	ESCAPE	2015	1FMCU9GXXFUA71759
FORD	EXPLORER	2016	1FM5K8D82GGB29823
FORD	EXPLORER	2016	1FM5K8D80GGB29822
FREIGHTLINER	F3CA170	2015	WDYPF1CC0F5992147
FREIGHTLINER	F3CA170	2015	WDYPF1CC8F5993272
FREIGHTLINER	M2106	2015	1FVACWDT5FHGT1377
INTERNATIONAL	MAXXFORCE DT 4300	2013	1HTMMAAL8DH417932
JEEP	LIBERTY	2012	1C4PJMAK3CW124140
KOMATSU	KOMATSU	1990	237118A
KOMATSU	KOMATSU	2004	104451A
NISSAN	FRONTIER	2005	JN1CHGD22Z0076833
NISSAN	SENTRA	2006	3N1CB51S5ZL039674
NISSAN	PATROL	2015	JN1TFSY61Z0570243
TOYOTA	PRADO	2011	JTEBU3EJ40K027362
TOYOTA	4RUNNER	2010	JTEBU17R30K040760
TOYOTA	4RUNNER	2008	JTEBU17R708105137
TOYOTA	PRADO	2009	JTEBU17R20K035467
TOYOTA	PRADO	2009	JTEBU25J805157591
TOYOTA	PRADO	2009	JTEBU17R50K035995
TOYOTA	PRADO	2009	JTEBU17R50K035527
TOYOTA	PRADO	2008	JTEBU25J405119341
TOYOTA	4RUNNER	2010	JTEBU17R40K040220
TOYOTA	4RUNNER	2008	JTEBU17RX08107383
TOYOTA	4RUNNER	2008	JTEBU17R008107134
TOYOTA	4RUNNER	2006	JTEBU17R408073330
TOYOTA	4RUNNER	2009	JTEBU17R90K035464
TOYOTA	4RUNNER	2009	JTEBU17R90K035482
TOYOTA	PRADO	2011	JTEBU3FJ90K17037
TOYOTA	4RUNNER	2009	JTEBV17R70K040812

TOYOTA	LAND CRUISER	2011	JTGEB73J8C9006970
TOYOTA	4RUNNER	2013	JTEBU4JR005107369
TOYOTA	4RUNNER	2007	JTEZU14RX08084657
TOYOTA	4RUNNER	2007	JTEZU14R708084714
TOYOTA	4RUNNER	2014	JTEZU4JR805066150
TOYOTA	LAND CRUISER	2009	JTMHY05J395003830
TOYOTA	4RUNNER	2012	JTEBU4JR205067246
TOYOTA	4RUNNER	2013	JTEBU4JRX05128178
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ90K155925
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ50K158644

B.7 Premiums – Option Year Four: The Contractor shall provide the services for the premiums shown below for Option Year Four of the contract, starting four years after year after start date in the Notice to Proceed and continuing for a period of 12 months.

Make	Model	Year	VIN
CADILLAC	DTS	2010	1GEUK9C92AU550151
CHEVROLET	EXPRESS-VAN	2004	1GCEG15X741160230
CHEVROLET	COLORADO	2005	1GCDT136658195450
CHEVROLET	COLORADO	2006	1GCCS136468216537
CHEVROLET	HD2500	2006	1GCHC24U06E190364
CHEVROLET	EXPRESS-VAN	2008	1GGFG15XX81160183
CHEVROLET	EXPRESS-VAN	2008	1GAGG25K981161042
CHEVROLET	COLORADO	2008	1GCGT13EX88180378
CHEVROLET	COLORADO	2008	1GCDT13E188179359
CHEVROLET	VAN	2008	1GCFG15X881158920
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C691135435
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C191136105
CHEVROLET	EXPRESS-VAN	2009	1GCGG25C291135691
CHEVROLET	TAHOE	2009	1GNFK130X9R180903
CHEVROLET	COLORADO	2009	1GCCS199498139352
CHEVROLET	SILVERADO	2011	3GCPCPEA0BG311541
CHEVROLET	EXPRESS-VAN	2009	1GCGG25CX91135518
CHEVROLET	SUBURBAN	2010	1GNZKLEG8AR142075
CHEVROLET	SUBURBAN	2010	1GNZKLEG0AR271962
CHEVROLET	SILVERADO	2013	1GNWKLEG6DR114380
CHEVROLET	SUBURBAN	2013	1GNWKLEG3DR125269
CHEVROLET	G-SERIES	2013	1GAWGPFA8D1125481
CHEVROLET	TAHOE	2013	1GNSCAE04DR200449

CHEVROLET	TAHOE	2013	1GNSCAE07DR200459
CHEVROLET	TAHOE	2013	1GNSCAE0XDR200553
CHEVROLET	SUBURBAN	2009	1GNGK46K89R188467
CHEVROLET	IMPALA	2010	2G1WA5EK1A1252675
CHEVROLET	SUBURBAN	2009	1GNGK46K49R233369
CHEVROLET	SUBURBAN	2009	1GNGK46K19R232938
CHEVROLET	SUBURBAN	2011	1GNWKLEG0BR199469
CHEVROLET	SUBURBAN	2014	1GNSKHE74ER161162
CHEVROLET	SUBURBAN	2014	1GNSK5E76ER161761
CHEVROLET	TAHOE	2014	1GNSKAE00ER161248
CHEVROLET	TAHOE	2014	1GNSK6E05ER117713
CHEVROLET	TAHOE	2007	1GNFK13JX7J379079
CHEVROLET	SUBURBAN	2015	1GNSK8KC5FR742057
CHEVROLET	TAHOE	2016	1GNSK7KC6GR153790
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG6DR608356
CHRYSLER	GRAND CARAVAN	2013	2CAJRGAGXDR608358
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG9DR608352
CHRYSLER	GRAND CARAVAN	2013	2C4JRGAG0DR608353
CHRYSLER	GRAND CARAVAN	2013	2C4RDGBG5DR616805
CHRYSLER	GRAND CARAVAN	2014	2C4JRGAG4ER198988
CHRYSLER	CARAVAN	2014	2C4JRGAG7ER213040
DAIHATSU	DELTA	2009	JDA00V11800080567
DODGE	CARAVAN	2006	1D4GP25R66B615018
DODGE	CARAVAN	2009	2D8HN44E79R621161
DODGE	RAM	2013	2C4JRGAG4DR608355
DODGE	RAM-VAN	2013	2C4JRGAG2DR608354
DODGE	RAM-VAN	2013	2C4JRGAG8DR608357
DODGE	CHARGER	2014	2C3CDXAT7EH116743
DODGE	RAM	2014	1C6RR6FGXES188792
DODGE	DAKOTA	2008	1D7HE38K08S542409
FORD	ESCAPE	2004	1FMYU02B54KB74917
FORD	EXPLORER	2009	1FMEU73E19UA23718
FORD	ESCAPE	2009	1FMCU03G69KC79686
FORD	ESCAPE	2010	1FMCU9DG5AKB03431
FORD	EXPLORER	2012	1FMHK8B87CGA29100
FORD	EXPLORER	2012	1FMHK8B81CGA33806
FORD	EXPLORER	2013	1FM5K8B884DGA85435
FORD	F-150	2013	1FTMF1CM6DKD61859
FORD	F-150	2013	1FTMF1CM2DKD61860

FORD	EXPLORER	2013	1FM5K8B82DGB36012
FORD	EXPLORER	2013	1FM5K8B80DGB36011
FORD	EXPLORER	2013	1FM5K8B8XDGB72949
FORD	EXPLORER	2013	1FM5K8B83DGB72954
FORD	EXPLORER	2013	1FM5K8B89DGB36010
FORD	EXPLORER	2013	1FM5K8B88DGB59732
FORD	EXPLORER	2013	1FM5K8B84DGB36013
FORD	EXPLORER	2013	1FM5K8B86DGB72947
FORD	EXPLORER	2013	1FM5K8B82DGB72945
FORD	EXPLORER	2013	1FM5K8B6XDGB72952
FORD	EXPLORER	2013	1FM5K8B81DGB72953
FORD	EXPLORER	2013	1FM5K8B86DGB72950
FORD	EXPLORER	2013	1FM5K8B88DGB72948
FORD	EXPLORER	2013	1FM5K8B84DGB72946
FORD	EXPLORER	2013	1FM5K8B88DGB72951
FORD	EXPLORER	2013	1FM5K8B8XEGA51355
FORD	EXPLORER	2013	1FM5K8B81EGA51356
FORD	EXPLORER	2013	1FM5K8B87DGB35647
FORD	EXPLORER	2013	1FM5K8B80DGB72958
FORD	ECONOLINE	2008	1FBNE31LX8DA03563
FORD	EXPLORER	2006	1FMEU62E56UB61785
FORD	ECONOLINE	2014	1FBNE3BL0EDA32564
FORD	EXPLORER	2007	1FMEU73E08UA34837
FORD	EXPLORER	2007	1FMEU73E08UA34838
FORD	EXPLORER	2014	1FM5K8D84EGB21025
FORD	EXPLORER	2008	1FMEU63E88UB20987
FORD	EXPLORER	2008	1FMEU73E68UB30634
FORD	EXPLORER	2012	1FMHK8B82CGA76261
FORD	EXPLORER	2010	1FMEU6DE3AUA29081
FORD	EXPLORER	2010	1FMEU6DE5AUA29082
FORD	EXPLORER	2008	1FMEU738X8UA75440
FORD	EXPLORER	2008	1FMEU73E08UA18296
FORD	ECOLINE E-150	2009	1FBNE31LX9DA54952
FORD	EXPLORER	2004	1FMZU73K34ZB27727
FORD	EXPLORER	2013	1FM5K8B84DGB54852
FORD	EXPLORER	2013	1FM5K8D85DGB49396
FORD	EXPLORER	2014	1FM5K8B88FGA42364
FORD	EXPLORER	2015	1FM5K8B89FGA98300
FORD	EXPLORER	2015	1FM5K8B80FGA98301

FORD	EXPLORER	2015	1FM5K8B82FGA98302
FORD	EXPLORER	2015	1FM5K8D80FGB34209
FORD	EXPLORER	2011	1FMHK7D8XBGA81097
FORD	ESCAPE	2015	1FMCU9GXXFUA71759
FORD	EXPLORER	2016	1FM5K8D82GGB29823
FORD	EXPLORER	2016	1FM5K8D80GGB29822
FREIGHTLINER	F3CA170	2015	WDYPF1CC0F5992147
FREIGHTLINER	F3CA170	2015	WDYPF1CC8F5993272
FREIGHTLINER	M2106	2015	1FVACWDT5FHGT1377
INTERNATIONAL	MAXXFORCE DT 4300	2013	1HTMMAAL8DH417932
JEEP	LIBERTY	2012	1C4PJMAK3CW124140
KOMATSU	KOMATSU	1990	237118A
KOMATSU	KOMATSU	2004	104451A
NISSAN	FRONTIER	2005	JN1CHGD22Z0076833
NISSAN	SENTRA	2006	3N1CB51S5ZL039674
NISSAN	PATROL	2015	JN1TFSY61Z0570243
TOYOTA	PRADO	2011	JTEBU3EJ40K027362
TOYOTA	4RUNNER	2010	JTEBU17R30K040760
TOYOTA	4RUNNER	2008	JTEBU17R708105137
TOYOTA	PRADO	2009	JTEBU17R20K035467
TOYOTA	PRADO	2009	JTEBU25J805157591
TOYOTA	PRADO	2009	JTEBU17R50K035995
TOYOTA	PRADO	2009	JTEBU17R50K035527
TOYOTA	PRADO	2008	JTEBU25J405119341
TOYOTA	4RUNNER	2010	JTEBU17R40K040220
TOYOTA	4RUNNER	2008	JTEBU17RX08107383
TOYOTA	4RUNNER	2008	JTEBU17R008107134
TOYOTA	4RUNNER	2006	JTEBU17R408073330
TOYOTA	4RUNNER	2009	JTEBU17R90K035464
TOYOTA	4RUNNER	2009	JTEBU17R90K035482
TOYOTA	PRADO	2011	JTEBU3FJ90K17037
TOYOTA	4RUNNER	2009	JTEBV17R70K040812
TOYOTA	LAND CRUISER	2011	JTGEB73J8C9006970
TOYOTA	4RUNNER	2013	JTEBU4JR005107369
TOYOTA	4RUNNER	2007	JTEZU14RX08084657
TOYOTA	4RUNNER	2007	JTEZU14R708084714
TOYOTA	4RUNNER	2014	JTEZU4JR805066150
TOYOTA	LAND CRUISER	2009	JTMHY05J395003830
TOYOTA	4RUNNER	2012	JTEBU4JR205067246

TOYOTA	4RUNNER	2013	JTEBU4JRX05128178
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ90K155925
TOYOTA	LAND CRUISER PRADO	2015	JTEBH3FJ50K158644

Grand Total of Base plus All Option Years	**Dominican Pesos (DOP$)**
Base Year Total	
First Option Year Total	
Second Option Year Total	
Third Option Year Total	
Fourth Option Year Total	
Grand Total of Base plus All Option Years	

B.7 PARTIAL ANNUAL PREMIUMS

B.7.1 Semi-Annual Premiums. Payments shall be made semi-annually, as further addressed in G.2.4. The semi-annual premium shall be computed by dividing the annual premiums by twelve.

B.7.2 Premiums for Vehicles Added or Removed During Period of Performance

B.7.2.1 Monthly Premiums. Premiums for vehicles added or deleted shall be computed on a monthly basis. Monthly premiums shall be computed by dividing the annual premiums by twelve.

B.7.2.2 Vehicles and Type of Insurance Coverage Added. Premiums for vehicles added to this contract or for which types of coverage are increased under this contract shall commence on the first day of the month in which the coverage is effective.

B.7.2.3 Vehicles and Type of Insurance Coverage Removed. Premiums for vehicles removed from coverage under this contract or for which types of coverage are deleted from this contract shall be paid through the last day of the month in which the vehicle or coverage is dropped.

B.8 ADMINISTRATIVE RETENTION AMOUNTS

B.8.1 If the Contractor requests a price adjustment under B.6 below, the Contractor must present cost experience data that includes the retention amount. For purposes of any economic price adjustment, this retention amount is a firm-fixed-price amount that is a part of the premium amounts in B.3. This retention amount will not be adjusted for any reason.

The retention amount is part of the premium and may include, but not be limited to, such costs as overhead and general and administrative costs. It will also include any profit. Essentially, it includes all costs except the actual portion of the premium intended to fund claims paid.

B.8.2 sets forth the retention amounts per premium paid for each category of premium and for each period of performance.

NOTE TO OFFEROR - Fill in the firm-fixed-price retention amounts for each period of performance and for each category of premium. This firm-fixed-price amount must be expressed in the currency in which the premium amount is proposed. The firm-fixed-price retention amount shall NOT be expressed in terms of a percentage of the premium.

B.8.3 Retention Amounts per separate premium paid for Third Party Liability Insurance

Period of Performance	Bodily Injury	Property Damage
Base Period		
Option Year 1		
Option Year 2		
Option Year 3		
Option Year 4		

B.9 ECONOMIC PRICE ADJUSTMENT

B.9.1 Premiums may be adjusted upward or downward based on the experience rating (XR) of the Mission covered by this contract. No adjustment will be allowed during the first twelve (12) months of the contract. After such time, the Contractor or the Government may request an adjustment in premiums on an annual basis. Before any such adjustment is made, the Contractor agrees to provide the Government a balance sheet showing receipts (premiums received), payments (claims paid), the retention amount paid to the Contractor, and the difference between amounts received and paid. The Government reserves the right to have an independent third party review the balance sheet and make recommendations regarding the appropriateness of the requested adjustment. Any adjustment shall be subject to mutual agreement of the parties and shall

result in a written modification to the contract. Any failure to reach agreement under this clause shall be subject to the procedures in the Disputes clause.

B.9.2 The rates may also be adjusted during the performance period of the contract as a result of laws enacted by the host Government, if such change in the laws has a direct impact on the cost to the Contractor to perform this contract at the contracted rate. In that event, the Contracting Officer may enter into negotiations with the Contractor to modify the contract to adjust the premium rate. The Contractor agrees to provide all documentation necessary to support any requested adjustment.

SECTION C
DESCRIPTION/SPECIFICATION/WORK STATEMENT

C.1. GENERAL

C.1.1 The Embassy of the United States of America in Santo Domingo, Dominican Republic requires third party liability insurance coverage for all its U.S. Government official motor vehicles. The specific coverage under this contract is set forth in Section C and the Attachments in Section J.

C.1.2 Definitions

CAA - Centro (Asistencial) del Automovilista: 24/7 reclusion-type service center with access to all proceedings related to traffic accidents.

CMA - Casa del Conductor: 24/7 reclusion-type service facility with access to consulting, assistance services and legal defense, in the event of a vehicle accident.

CO - Contracting Officer: Warranted GSO with sole authority to obligate government funds by entering into, administering, or terminating contracts.

COR - Contracting Officer's Representative: Technically-qualified Government employee appointed in writing to assist in contract development and administration.

EPA - Economic Price Adjustment: Contract provision for upward or downward revision of scheduled prices, if and when certain conditions occur.

FFP - Firm-Fixed-Price: Pricing that is not subject to any adjustment on the basis of the contractor's cost experience in performing the contract. The contractor has full risk and responsibility for all costs and resulting profit or loss.

FMC - Financial Management Center: Paying office responsible for management of the financial activities at Post.

GSO - General Services Officer: Full-time Government employee directly hired into the United States Government that is responsible for a range of duties that involve management of physical resources and logistical functions.

IDIQ - Indefinite Delivery/Indefinite Quantity: Type of contract that provides for an indefinite quantity of supplies or services during a specified period of time.

XR - Experience Rating: The amount of loss that an insured party experiences compared to the amount of loss that similar insureds experience.

C.2. THIRD PARTY INSURANCE COVERAGE

The Contractor shall provide third party liability insurance coverage for all official motor vehicles listed in Section B. This insurance shall include:

	Type of Coverage	Minimum Required Amount
1.	**Bodily Injuries** (*to include the driver and all passengers in the vehicle*)	RD$2,000,000.00
1.1	**Excess Layer** (*to be covered under any lawsuit*)	US$1,000,000.00
2.	**Bail Bond**	RD$2,000,000.00
3.	**Property Damage**	RD$1,000,000.00
4.	**Roadside Assistance** (*global version: tires changes, locksmith, accident assistance, etc.*)	Included
5.	**Last Expenses**	Included
6.	**Towing Services**	Included
7.	**Driver Assistance** (*provides services to policy holders in traffic accident matters unconnected to other felonies, i.e., temporary police detention/control, assistance with insurance and judicial processes, medical attention, lodging, etc.*)	Included
8.	**Air Ambulance**	Included
9.	**Driver Risk**	RD$50,000.00
10.	**Comprehensive Risks**	Included (100%)
11.	**Collision and Overturning**	Included (100%)

C.3. OTHER CONTRACTOR REQUIREMENTS

C.3.1 Managerial and Administrative Support

C.3.1.1 The Contractor shall furnish all managerial and administrative support necessary to furnish the insurance under this contract.

C.3.1.2 The Contractor shall provide a representative for the daily administration of this contract. This representative will meet with the Contracting Officer's Representative (COR) as needed. The representative shall hand carry original documents, such as accident reports, to the Contractor's office so that

claims are received within the legally stipulated time. If the representative is absent, an alternate shall serve as a replacement. The alternate shall be familiar with this contract and all cases in progress.

C.3.2 Legal Assistance

C.3.2.1 If, and to the extent, authorized in advance by the United States Department of Justice and requested by the Contracting Officer, the Contractor shall provide legal services in case of any accidents that are brought into court involving vehicles covered by the Contractor's policy. This service shall include adjudication and management of every case through final resolution, even if the insurance policy has expired before the time of final resolution. There shall be no additional charge for this service.

C.3.2.2 The Contractor shall inform the Contracting Officer immediately if third parties threaten legal action as a result of inability to settle any accident.

C.3.2.3 The fact that the Embassy enjoys diplomatic immunity shall not in itself be a sufficient reason for refusing to settle any insurance case.

C.3.2.4 The Contractor understands the publicity caused by undue delay may embarrass the United States Government. The Contractor must agree to take proper and discreet action to settle each accident on its merits.

C.4 REPORTS

C.4.1 Monthly. The Contractor shall submit an individual status report for every vehicle involved in an accident, whether the case is pending or resolved. These reports shall comply with Exhibit B. Each report shall cover information for the previous month.

C.4.2 Semi-Annual. The Contractor shall submit a report twice each year of all resolved cases explaining the circumstances and liability of the parties. This report shall cover the preceding six months.

C.4.3. List of Vehicles Covered. The Contractor shall update a complete list of all vehicles covered under this contract.

C.4.3.1 This list shall include, as a minimum, the following items:

- Serial number and brief description of vehicle
- Type(s) of coverage and annual premium for each type of coverage

C.4.3.2 The Contractor shall provide this list within ten (10) days of contract award. The Contractor shall update this list within ten (10) days of each contract modification that revises the vehicles to be insured.

C.5 CHANGES IN VEHICLES REQUIRING COVERAGE OR CHANGES IN TYPES OR AMOUNTS OF COVERAGE REQUIRED

C.5.1 Notification to Contractor. The Contracting Officer will notify the Contractor in writing, each time there is a change in the vehicles covered under the contract or a change in the types of coverage for any vehicles. This notification will request pricing from the Contractor. The Contractor shall have five (5) days to propose premiums.

The Contracting Officer will normally modify the contract bilaterally within ten (10) days of the notification, presuming the parties can reach agreement on the premiums. Only the Contracting Officer is authorized to add or remove vehicles from coverage or modify the type of insurance coverage for a vehicle, under this contract. The Contractor shall not add or remove vehicles or revise the type of coverage for any vehicles under this contract without written notification from the Contracting Officer.

C.5.2 Contract Modification. The contract modification will include:

- the vehicles added, removed and/or vehicles for which type of insurance coverage is changed
- effective date of coverage
- annual premiums and insurance coverage the Contractor shall provide.

C.5.3 Addition or Removal of Vehicles Covered. The Contracting Officer may add or remove vehicles insured under this contract at any time, during any of the periods of performance, under this contract.

C.6 ELIGIBLE PARTICIPATING AGENCIES

The agencies eligible for the vehicles insurance services are:

C.6.1 U.S. Embassy Santo Domingo, Dominican Republic

C.6.2 -- Centers for Disease Control (CDC)
-- Department of Agriculture (USDA)
-- Department of Defense (DoD)
-- Department of Homeland Security (DHS)
-- Department of Justice (DEA)
-- Department of State (DOS)
-- Diplomatic Security (DS)
-- U.S. Agency for International Development (USAID)

C.7 INSURANCE DECALS

The Contractor shall provide the stickers for all covered vehicles within ten (10) days of contract award or contract modification.

SECTION D
PACKAGING AND MARKING

RESERVED

SECTION E
INSPECTION AND ACCEPTANCE

E.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or *http://farsite.hill.af.mil/vffara.htm*.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at *http://www.statebuy.state.gov/* to see the links to the FAR. You may also use an Internet "search engine" (for example, Google, Yahoo or Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clauses are incorporated by reference (48 CFR CH. 1):

CLAUSE TITLE AND DATE

52.246-4 INSPECTION OF SERVICES – FIRM-FIXED-PRICE (AUG 1996)

E.2. QUALITY ASSURANCE AND SURVEILLANCE PLAN (QASP). This plan is designed to provide an effective surveillance method to promote effective contractor performance. The QASP provides a method for the Contracting Officer's Representative (COR) to monitor contractor performance, advise the contractor of unsatisfactory performance, and notify the Contracting Officer of continued unsatisfactory performance. The Contractor, not the Government, is responsible for management and quality control to meet the terms of the contract. The role of the Government is to conduct quality assurance to ensure that contract standards are achieved.

Performance Objective	**PWS Para**	**Performance Threshold**
Services. Performs all vehicle insurance services set forth in the performance work statement (PWS)	C.1 thru C.7	All required services are performed and no more than one (1) customer complaint is received per month.

E.2.1 SURVEILLANCE. The COR will receive and document all complaints from Government personnel regarding the services provided. If appropriate, the COR will send the complaints to the Contractor for corrective action.

E.2.2 STANDARD**.** The performance standard is that the Government receives no more than one (1) customer complaint per month. The COR shall notify the

Contracting Officer of the complaints so that the Contracting Officer may take appropriate action to enforce the inspection clause (FAR 52.246-4, Inspection of Services-Firm-fixed-price Price (August 1996) if any of the services exceed the standard.

E.2.3 PROCEDURES

(a) If any Government personnel observe unacceptable services, either incomplete work or required services not being performed they should immediately contact the COR.

(b) The COR will complete appropriate documentation to record the complaint.

(c) If the COR determines the complaint is invalid, the COR will advise the complainant. The COR will retain the annotated copy of the written complaint for his/her files.

(d) If the COR determines the complaint is valid, the COR will inform the Contractor and give the Contractor additional time to correct the defect, if additional time is available. The COR shall determine how much time is reasonable.

(e) The COR shall, as a minimum, orally notify the Contractor of any valid complaints.

(f) If the Contractor disagrees with the complaint after investigation of the site and challenges the validity of the complaint, the Contractor will notify the COR. The COR will review the matter to determine the validity of the complaint.

(g) The COR will consider complaints as resolved unless notified otherwise by the complainant.

(h) Repeat customer complaints are not permitted for any services. If a repeat customer complaint is received for the same deficiency during the service period, the COR will contact the Contracting Officer for appropriate action under the Inspection clause.

SECTION F
DELIVERIES OR PERFORMANCE

F.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or *http://farsite.hill.af.mil/vffara.htm*.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at *http://www.statebuy.state.gov/* to see the links to the FAR. You may also use an Internet "search engine" (for example, Google, Yahoo or Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clause(s) is/are incorporated by reference (48 CFR CH. 1):

CLAUSE	TITLE AND DATE
52.242-15	STOP WORK ORDER (AUG 1989)
52.242.17	GOVERNMENT DELAY OF WORK (APR 1984)

F.2 PERIOD OF PERFORMANCE

F.2.1 The performance period of this contract is from the start date listed in the Notice to Proceed and continuing for twelve (12) months.

F.2.2 The Government may extend this contract up to five (05) optional years under FAR 52.217-9, "Option to Extend the Term of the Contract" and 52.217-8, "Option to Extend Services".

F.3 DELIVERABLES

The Contractor shall delivery the following items under this contract:

Description	Quantity	Delivery Date	Deliver to:
C.5. List of Vehicles Covered	01	10 days after event described in C.5	Contracting Officer
C.6.1. Monthly Report	01	5th of each month	COR
C.6.2. Semi-Annual Report	01	5th of each month	COR
C.6.3. Proof of DUNS/SAM/ NCAGE Registrations	01	Prior to Contract Award	Contracting Officer

F.4 DELIVERABLE ADDRESSES

F.4.1 Reports to Contracting Officer. The Contractor shall deliver reports to the Contracting Officer at the following address:

U.S. Embassy Santo Domingo
Contracting Officer, GSO Procurement Unit
DPO/Mailroom (highway La Isabela back entrance)
Santo Domingo, DN 10605; Dominican Republic

F.4.2 Reports to Contracting Officer's Representative (COR). The Contractor shall deliver reports to the Contracting Officer's Representative at the following address:

U.S. Embassy Santo Domingo
COR, GSO Motor Pool Unit
DPO/Mailroom (highway La Isabela back entrance)
Santo Domingo, DN 10605; Dominican Republic

F.5 NOTICE TO PROCEED. At the time of contract award, the Government will also issue a Notice to Proceed. This Notice to Proceed will establish a start date for providing the insurance services required under this contract. The Government will give the Contractor a minimum of ten (10) days to start providing services, unless both parties agree to an earlier start date.

SECTION G
CONTRACT ADMINISTRATION DATA

G.1 DOSAR 652.242-70 CONTRACTING OFFICER'S REPRESENTATIVE (COR) (AUG 1999)

(a) The Contracting Officer may designate in writing one or more Government employees, by name or position title, to take action for the Contracting Officer under this contract. Each designee shall be identified as a Contracting Officer's Representative (COR). Such designation(s) shall specify the scope and limitations of the authority so delegated; provided, that the designee shall not change the terms or conditions of the contract, unless the COR is a warranted Contracting Officer and this authority is delegated in the designation.

(b) The COR for this contract is the Motor Pool Supervisor.

G.2 SUBMISSION OF INVOICES

G.2.1 The Contractor shall submit e-mailed invoices to the Contracting' Officer's Representative (COR) at the following address:

Financial Management Center
U.S. Embassy Santo Domingo
SantoDomingoFMO@state.gov
57 República de Colombia Ave.; Altos de Arroyo Hondo
Santo Domingo, DN 10605; Dominican Republic

G.2.2 A proper invoice shall comply with the requirements of Section I.1, FAR 52.232-25, "Prompt Payment".

G.2.3 Payment. The Government will make all payments in Dominican Pesos (DOP$).

G.2.3.1 VALUE ADDED TAX

VALUE ADDED TAX (ITBIS). The Government will not reimburse the Contractor for ITBIS under this contract. The Contractor shall not include a line for ITBIS on Invoices as the U.S. Embassy has a tax exemption status with the host government.

G.2.4 Timing of Payments. Payments under this contract will be made semi-annually in advance after either: (1) The date of receipt of a proper invoice in the designated payment office, or (2) the decal(s) sticker(s) and insurance policy(ies) on all vehicles are accepted by the Government, whichever is later.

G.3 CREDITS AND REFUNDS

In the event that premiums have previously been paid for a vehicle subsequently removed from coverage or for a vehicles on which the cost of coverage has been subsequently reduced, all or any part of any resulting overpayment shall, in the sole discretion of the Contracting Officer, be:

- Applied as a credit against additional payments owed to the Contractor under the applicable contract, or;

- Refunded by the Contractor to the U.S. Government by certified bank check made payable to the U.S. Treasury. The bank check shall be remitted to:

Financial Management Center
U.S. Embassy Santo Domingo
57 República de Colombia Ave.; Altos de Arroyo Hondo
Santo Domingo, DN 10605; Dominican Republic

SECTION H
SPECIAL CONTRACT REQUIREMENTS

H.1. INSURANCE POLICY

H.1.1 The Contractor's insurance policy is incorporated into this contract as Exhibit C of Section J.

H.1.2 The Contractor shall include an English translation of the original insurance policy without cost to the Government.

H.2 PERMITS

Without cost to the Government, the Contractor shall obtain all permits, licenses, and appointments required for the prosecution of work under this contract. The Contractor shall obtain these permits, licenses, and appointments in compliance with applicable host country laws. Application, justification, fees, and certifications for any licenses required by the host government are entirely the responsibility of the Contractor.

H.3 STANDARDS OF CONDUCT

(a) General**.** The Contractor shall maintain satisfactory standards of employee competency, conduct, cleanliness, appearance and integrity and shall be responsible for taking such disciplinary action with respect to employees as required. Each Contractor employee is expected to adhere to standards of conduct that reflect credit on themselves, their employer, and the United States Government**.** The Government reserves the right to direct the Contractor to remove an employee from the worksite for failure to comply with the standards of conduct**.** The Contractor shall immediately replace such an employee to maintain continuity of services at no additional cost to the Government.

(b) Disorderly conduct, use of abusive or offensive language, quarreling, intimidation by words, actions, or fighting shall not be condoned. Also included is participation in disruptive activities that interfere with normal and efficient Government operations.

(c) Intoxicants and Narcotics. The Contractor shall not allow its employees while on duty to possess, sell, consume, or be under the influence of intoxicants, drugs or substances that produce similar effects.

(d) Criminal Actions**.** Contractor employees may be subject to criminal actions as allowed by law in certain circumstances. These include but are not limited to the following actions: falsification or unlawful concealment, removal, mutilation, or destruction of any official documents or records or concealment of material facts by willful omission from official documents or records; unauthorized use of Government property, theft, vandalism, or immoral conduct; unethical or improper use of official

authority or credentials; security violations; and organizing or participating in gambling in any form.

H.4 SECURITY

H.4.1 General. The Government reserves the right to deny access to U.S.-owned and U.S.-operated facilities to any individual. The Government will run background checks on all proposed Contractor employees who will require entry onto Government premises. The Contractor shall provide the names, biographic data and police clearance on all Contractor personnel who shall be used on this contract.

H.4.2 Time Requirements. Within five days after contract award, the Contractor shall submit the following information for clearance for the Contractor's representative and alternate.

H.4.3 Required Information. The Contractor shall complete and application form for each employee. This application will be provided by the COR.

SECTION I
CONTRACT CLAUSES

I.1. FEDERAL ACQUISITION REGULATION (FAR)(48 CFR CHAPTER 1) CLAUSES

FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:

http://acquisition.gov/far/index.html or *http://farsite.hill.af.mil/vffara.htm*.

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use of an Internet "search engine" (for example, Google, Yahoo or Excite) is suggested to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clauses are incorporated by reference (48 CFR CH. 1):

CLAUSE	TITLE AND DATE
52.202-1	DEFINITIONS (NOV 2013)
52.203-3	GRATUITIES (APR 1984)
52.203-5	COVENANT AGAINST CONTINGENT FEES (MAY 2014)
52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT (SEP 2006)
52.203-7	ANTI-KICKBACK PROCEDURES (MAY 2014)
52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY (MAY 2014)
52.203-10	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY (MAY 2014)
52.203-12	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (OCT 2010)
52.203-13	CONTRACTOR CODE OF BUSINESS ETHICS (OCT 2015)

52.203-17	CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (APR 2014)
52.204-4	PRINTED OR COPIED DOUBLE-SIDED ON POST CONSUMER FIBER CONTENT PAPER (MAY 2011)
52.204-10	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS (OCT 2015)
52.204-19	INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (OCT 2015)
52.204-18	COMMERCIA LAND GOVERNMENT ENTITY CODE MAINTENANCE (JUL 2015)
52.215-2	AUDIT AND RECORDS - NEGOTIATION(OCT 2010)
52.215-8	ORDER OF PRECEDENCE--UNIFORM CONTRACT FORMAT (OCT 1997)
52.215-11	PRICE REDUCTION FOR DEFECTIVE CERTIFIED COST OR PRICING DATA – MODIFICATIONS (AUG 2011)
52.215-13	SUBCONTRACTOR CERTIFIED COST OR PRICING DATA – MODIFICATIONS (OCT 2010)
52.215-14	INTEGRITY OF UNIT PRICES (OCT 2010)
52.215-21	REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA--MODIFICATIONS (OCT 2010)
52.222-19	CHILD LABOR – COOPERATION WITH AUTHORITIES AND REMEDIES (FEB 2016)
52.222-50	COMBATING TRAFFICKING IN PERSONS (APR 2015)
52.223-18	ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING (AUG 2011)

52.225-5 TRADE AGREEMENTS (FEB 2016)

52.225-13 RESTRICTIONS ON CERTAIN FOREIGN PURCHASES (JUNE 2008)

52.225-14 INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT (FEB 2000)

52.228-5 INSURANCE - WORK ON A GOVERNMENT INSTALLATION (JAN 1997)

52.229-6 TAXES - FOREIGN FIRM-FIXED-PRICE CONTRACTS (FEB 2013)

52.232-1 PAYMENTS (APR 1984)

52.232-8 DISCOUNTS FOR PROMPT PAYMENT (FEB 2002)

52.232-11 EXTRAS (APR 1984)

52.232-17 INTEREST (MAY 2014)

53.232-18 AVAILABILITY OF FUNDS (APR 1984)

52.232-24 PROHIBITION OF ASSIGNMENT OF CLAIMS (MAY 2014)

52.232-25 PROMPT PAYMENT (JUL 2013)

52.232-32 PERFORMANCE-BASED PAYMENTS (APR 2012)

52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER – SYSTEM FOR AWARD MANAGEMENT (JUL 2013)

52.233-1 DISPUTES (MAY 2014), *Alternate I (DEC 1991)*

52.233-3 PROTEST AFTER AWARD (AUG 1996)

52.233-4 APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM (OCT 2004)

52.237-2 PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR 1984)

52.237-3 CONTINUITY OF SERVICES (JAN 1991)

52.242-13 BANKRUPTCY (JUL 1995)

52.243-1 CHANGES - FIRM-FIXED-PRICE -PRICE (AUG 1987), *Alternate II (APR 1984)*

52.244-6 SUBCONTRACTOR AND COMMERCIAL ITEMS (FEB 2016)

52.245-9 USE AND CHARGES (APR 2012)

52.246-25 LIMITATION OF LIABILITY – SERVICES (FEB 1997)

52.249-4 TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (SERVICES) (SHORT FORM) (APR 1984)

52.249-8 DEFAULT (FIRM-FIXED-PRICE SUPPLY AND SERVICE) (APR 1984)

52.253-1 COMPUTER GENERATED FORMS (JAN 1991)

The following are Federal Acquisition Regulation clause(s) is/are incorporated in full text:

I.2 <u>52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)</u>

The Government may require continued performance of any services within the limits and at the rates specified in the contract. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the performance period of the contract.

I.3 <u>52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)</u>

(a) The Government may extend the term of this contract by written notice to the Contractor within the performance period of the contract or within 30 days after funds for the option year become available, whichever is later.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (05) years.

I.4 RESERVED

I.5 52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond September 30 of the current calendar year. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond September 30 of the current calendar year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

1.6 DEPARTMENT OF STATE ACQUISITION REGULATION (DOSAR) CLAUSES INCORPORATED IN FULL TEXT

I.6.2 652.225-71 SECTION 8(A) OF THE EXPORT ADMINISTRATION ACT OF 1979, as amended (AUG 1999)

(a) Section 8(a) of the U.S. Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)), prohibits compliance by U.S. persons with any boycott fostered by a foreign country against a country which is friendly to the United States and which is not itself the object of any form of boycott pursuant to United States law or regulation. The Boycott of Israel by Arab League countries is such a boycott, and therefore, the following actions, if taken with intent to comply with, further, or support the Arab League Boycott of Israel, are prohibited activities under the Export Administration Act:

(1) Refusing, or requiring any U.S. person to refuse to do business with or in Israel, with any Israeli business concern, or with any national or resident of Israel, or with any other person, pursuant to an agreement of, or a request from or on behalf of a boycotting country;

(2) Refusing, or requiring any U.S. person to refuse to employ or otherwise discriminating against any person on the basis of race, religion, sex, or national origin of that person or of any owner, officer, director, or employee of such person;

(3) Furnishing information with respect to the race, religion, or national origin of any U.S. person or of any owner, officer, director, or employee of such U.S. person;

(4) Furnishing information about whether any person has, has had, or proposes to have any business relationship (including a relationship by way of sale, purchase, legal or commercial representation, shipping or other transport, insurance, investment, or supply) with or in the State of Israel, with any business

concern organized under the laws of the State of Israel, with any Israeli national or resident, or with any person which is known or believed to be restricted from having any business relationship with or in Israel;

(5) Furnishing information about whether any person is a member of, has made contributions to, or is otherwise associated with or involved in the activities of any charitable or fraternal organization which supports the State of Israel; and,

(6) Paying, honoring, confirming, or otherwise implementing a letter of credit which contains any condition or requirement against doing business with the State of Israel.

(b) Under Section 8(a), the following types of activities are not forbidden ``compliance with the boycott," and are therefore exempted from Section 8(a)'s prohibitions listed in paragraphs (a)(1)-(6) above:

(1) Complying or agreeing to comply with requirements:

(i) Prohibiting the import of goods or services from Israel or goods produced or services provided by any business concern organized under the laws of Israel or by nationals or residents of Israel; or,

(ii) Prohibiting the shipment of goods to Israel on a carrier of Israel, or by a route other than that prescribed by the boycotting country or the recipient of the shipment;

(2) Complying or agreeing to comply with import and shipping document requirements with respect to the country of origin, the name of the carrier and route of shipment, the name of the supplier of the shipment or the name of the provider of other services, except that no information knowingly furnished or conveyed in response to such requirements may be stated in negative, blacklisting, or similar exclusionary terms, other than with respect to carriers or route of shipments as may be permitted by such regulations in order to comply with precautionary requirements protecting against war risks and confiscation;

(3) Complying or agreeing to comply in the normal course of business with the unilateral and specific selection by a boycotting country, or national or resident thereof, of carriers, insurance, suppliers of services to be performed within the boycotting country or specific goods which, in the normal course of business, are identifiable by source when imported into the boycotting country;

(4) Complying or agreeing to comply with the export requirements of the boycotting country relating to shipments or transshipments of exports to Israel, to any business concern of or organized under the laws of Israel, or to any national or resident of Israel;

(5) Compliance by an individual or agreement by an individual to comply with the immigration or passport requirements of any country with respect to such

individual or any member of such individual's family or with requests for information regarding requirements of employment of such individual within the boycotting country; and,

(6) Compliance by a U.S. person resident in a foreign country or agreement by such person to comply with the laws of that country with respect to his or her activities exclusively therein, and such regulations may contain exceptions for such resident complying with the laws or regulations of that foreign country governing imports into such country of trademarked, trade named, or similarly specifically identifiable products, or components of products for his or her own use, including the performance of contractual services within that country, as may be defined by such regulations.

I.6.3 CONTRACTOR IDENTIFICATION (JULY 2008)

Contract performance may require contractor personnel to attend meetings with government personnel and the public, work within government offices, and/or utilize government email.

Contractor personnel must take the following actions to identify themselves as non-federal employees:

1) Use an email signature block that shows name, the office being supported and company affiliation (e.g. "John Smith, Office of Human Resources, ACME Corporation Support Contractor");

2) Clearly identify themselves and their contractor affiliation in meetings;

3) Identify their contractor affiliation in Departmental e-mail and phone listings whenever contractor personnel are included in those listings; and

3) Contractor personnel may not utilize Department of State logos or indicia on business cards.

I.6.4 DOSAR 652.229-71 PERSONAL PROPERTY DISPOSITION AT POSTS ABROAD (AUG 1999)

Regulations at 22 CFR Part 136 require that U.S. Government employees and their families do not profit personally from sales or other transactions with persons who are not themselves entitled to exemption from import restrictions, duties, or taxes. Should the Contractor experience importation or tax privileges in a foreign country because of its contractual relationship to the United States Government, the Contractor shall observe the requirements of 22 CFR Part 136 and all policies, rules, and procedures issued by the chief of mission in that foreign country.

I.6.5 652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)

(a) The Contractor warrants the following:

(1) That is has obtained authorization to operate and do business in the country or countries in which this contract will be performed;

(2) That is has obtained all necessary licenses and permits required to perform this contract; and,

(3) That it shall comply fully with all laws, decrees, labor standards, and regulations of said country or countries during the performance of this contract.

(b) If the party actually performing the work will be a subcontractor or joint venture partner, then such subcontractor or joint venture partner agrees to the requirements of paragraph (a) of this clause.

I.6.6 652.243-70 NOTICES (AUG 1999)

Any notice or request relating to this contract given by either party to the other shall be in writing. Said notice or request shall be mailed or delivered by hand to the other party at the address provided in the schedule of the contract. All modifications to the contract must be made in writing by the contracting officer.

I.6.7 652.229-70 EXCISE TAX EXEMPTION STATEMENT FOR CONTRACTORS WITHIN THE UNITED STATES (JUL 1988)

This is to certify that the item(s) covered by this contract is/are for export solely for the use of the U.S. Foreign Service Post identified in the contract schedule.

The Contractor shall use a photocopy of this contract as evidence of intent to export. Final proof of exportation may be obtained from the agent handling the shipment. Such proof shall be accepted in lieu of payment of excise tax.

SECTION J
LIST OF ATTACHMENTS

Exhibit A - CONTRACTOR'S MONTHLY AND BI-ANNUAL STATUS REPORTS

Exhibit B - CONTRACTOR'S INSURANCE POLICY FOR THIRD-PARTY LIABILITY COVERAGE- BODILY INJURY AND THIRD-PARTY LIABILITY – PROPERTY DAMAGE

EXHIBIT A

CONTRACTOR'S MONTHLY AND SEMI-ANNUAL STATUS REPORTS

These reports shall, as a minimum, contain the following information:

- Date and place of accident
- Embassy driver involved
- Identification and license plate of Embassy vehicle
- Type of coverage
- Which party is liable for the accident and why
- Name and address of adverse party
- Name and address of adverse insurance company
- Current status of settlement, if pending explain why
- If a case is settled, give date of settlement, name of party who was reimbursed
- Date of reimbursement
- In case settlement payment is made directly to a garage, date of payment

EXHIBIT B

CONTRACTOR'S INSURANCE POLICY(IES)

FOR THIRD-PARTY LIABILITY COVERAGE – BODILY INJURY

AND

THIRD-PARTY LIABILITY COVERAGE – PROPERTY DAMAGE

To be added at time of contract award.

SECTION K
REPRESENTATIONS, CERTIFICATIONS AND OTHER
STATEMENTS OF OFFERORS

K.1 52.203-2 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION. (APR 1985)

(a) The offeror certifies that -

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory -

(1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above _____ (insert full name of person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization);

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the offeror deletes or modifies subparagraph (a)(2) above, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

(End of provision)

K.2 52.203-11 CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (SEP 2007)

(a) Definitions. As used in this provision – "Lobbying contact" has the meaning provided at 2 USC 1602(8). The terms "agency", "influencing or attempting to influence", "officer or employee of an agency", "person", "reasonable compensation", and "regularly employed" are defined in the FAR clause of this solicitation entitled Limitation on Payments to Influence Certain Federal Transactions (52.203-12).

(b) Prohibition. The prohibition and exceptions contained in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12) are hereby incorporated by reference in this provision.
.

(c) Certification. The offeror, by signing its offer, hereby certifies to the best of his or her knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress on its behalf in connection with the awarding of this contract.

(d) Disclosure. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contract on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its officer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(e) Penalty. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31 USC 1352. Any persons who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure required to be filed or amended by this provision, shall be subject to a civil penalty of not less than $10,000, and not more than $150,000, for each failure.

(End of provision)

K.3 52.204-3 TAXPAYER IDENTIFICATION (OCT 1998)

(a) Definitions.

"Common parent", as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)", as used in this provision, means the number required by the IRS to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision in order to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325 (d), reporting requirements of 26 USC 6041, 6041A, and 6050M and implementing regulations issued by the Internal Revenue Service (IRS). If the resulting contract is subject to the reporting requirements described in FAR 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (3l USC 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN)

	TIN:
	TIN has been applied for
	TIN is not required because:
	Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.
	Offeror is an agency or instrumentality of a foreign government
	Offeror is an agency or instrumentality of the Federal Government

(e) Type of Organization

	Sole Proprietorship
	Partnership
	Corporate Entity (not tax exempt)
	Corporate Entity (tax exempt)
	Government entity (Federal, State or local)
	Foreign Government

	International organization per 26 CFR 1.6049-4
	Other:

(f) Common Parent

	Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this clause.
	Name and TIN of common parent
Name	
TIN	

(End of provision)

K.4 52.225-20 PROHIBITION ON CONDUCTING RESTRICTED BUSINESS OPERATIONS IN SUDAN—CERTIFICATION (AUG 2009)

(a) *Definitions*. As used in this provision—

"Business operations" means engaging in commerce in any form, including by acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

"Marginalized populations of Sudan" means—

(1) Adversely affected groups in regions authorized to receive assistance under section 8(c) of the Darfur Peace and Accountability Act (Pub. L. 109-344) (*50 U.S.C. 1701 note*); and

(2) Marginalized areas in Northern Sudan described in section 4(9) of such Act.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person conducting the business can demonstrate—

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

(b) *Certification*. By submission of its offer, the offeror certifies that it does not conduct any restricted business operations in Sudan.

(End of provision)

K.5 52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (FEB 2016)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is **524126**.

(2) The small business size standard is **1,500 employees**.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in the System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

□ (i) Paragraph (d) applies.

□ (ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c)(1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-firm-fixed-price contract or firm-fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed $150,000.

(iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(v) 52.209-2, Prohibition on Contracting with Inverted Domestic Corporations—Representation.

(vi) 52.209-5, Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(vii) 52.209-11, Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.

(viii) 52.214-14, Place of Performance—Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(ix) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(x) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(xi) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

(xii) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.

(xiii) 52.222-25, Affirmative Action Compliance.This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.

(xiv) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract

award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.

(xv) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA–designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xvi) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA–designated items.

(xvii) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xviii) 52.225-4, Buy American—Free Trade Agreements—Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225-3.

(A) If the acquisition value is less than $25,000, the basic provision applies.

(B) If the acquisition value is $25,000 or more but is less than $50,000, the provision with its Alternate I applies.

(C) If the acquisition value is $50,000 or more but is less than $77,533, the provision with its Alternate II applies.

(D) If the acquisition value is $77,533 or more but is less than $100,000, the provision with its Alternate III applies.

(xix) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xx) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan—Certification. This provision applies to all solicitations.

(xxi) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications. This provision applies to all solicitations.

(xxii) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

__ (i) 52.204-17, Ownership or Control of Offeror.

__ (ii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

__ (iii) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Certification.

__ (iv) 52.222-52, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Certification.

__ (v) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA–Designated Products (Alternate I only).

__ (vi) 52.227-6, Royalty Information.

__ (A) Basic.

__(B) Alternate I.

__ (vii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through https://www.acquisition.gov. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR CLAUSE # TITLE DATE CHANGE

_____ _____ _____ _____

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

K.6 52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (OCT 2015)

(a) (1) The Offeror certifies, to the best of its knowledge and belief, that --
(i) The Offeror and/or any of its Principals --

(A) Are [_] are not [_] presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;
(B) Have [_] have not [_], within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation); and
(C) Are [_] are not [_] presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision; and
(D) Have [_], have not [_], within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds $3,500 for which the liability remains unsatisfied.
(1) Federal taxes are considered delinquent if both of the following criteria apply:
(i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.
(ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.
(2) Examples.
(i) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.
(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.
(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.
(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(ii) The Offeror has [_] has not [_], within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.
(2) “Principal,” for the purposes of this certification, means an officer; director; owner; partner; or a person having primary management or supervisory responsibilities within a business entity (*e.g*., general manager; plant manager; head of a division or business segment; and similar positions).
This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.
(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror’s responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.
(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

K.7 AUTHORIZED CONTRACT ADMINISTRATOR

If the offeror does not fill-in the blanks below, the official who signed the offer will be deemed to be the offeror's representative for contract administration, which includes all matters pertaining to payments.

Name:	
Address:	
Telephone Number:	

K.8 DOSAR 652.225-70 ARAB LEAGUE BOYCOTT OF ISRAEL (AUG 1999)

(a) Definitions. As used in this provision:

Foreign person means any person other than a United States person as defined below.

United States person means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern which is controlled in fact by such domestic concern, as provided under the Export Administration Act of 1979, as amended.

(b) Certification. By submitting this offer, the offeror certifies that it is not:

(1) Taking or knowingly agreeing to take any action, with respect to the boycott of Israel by Arab League countries, which Section 8(a) of the Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)) prohibits a United States person from taking; or,

(2) Discriminating in the award of subcontracts on the basis of religion.

K.9 652.228-70 DEFENSE BASE ACT – COVERED CONTRACTOR EMPLOYEES (JUNE 2006)

(a) Bidders/offerors shall indicate below whether or not any of the following categories of employees will be employed on the resultant contract, and, if so, the number of such employees:

Category	Yes/No	Number	
(1) United States citizens or residents			
(2) Individuals hired in the United States, regardless of citizenship			
(3) Local nationals or third country nationals where contract performance takes place in a country where there are no local workers' compensation laws		local nationals:	
		third-country nationals:	
(4) Local nationals or third country nationals where contract performance takes place in a country where there are local workers' compensation laws		local nationals:	
		third-country nationals:	

(b) The Contracting Officer has determined that for performance in the country of the Dominican Republic –

- ☐ Workers' compensation laws exist that will cover local nationals and third country nationals.

- ☐ Workers' compensation laws do not exist that will cover local nationals and third country nationals.

(c) If the bidder/offeror has indicated "yes" in block (a)(4) of this provision, the bidder/offeror shall not purchase Defense Base Act insurance for those employees. However, the bidder/offeror shall assume liability toward the employees and their beneficiaries for war-hazard injury, death, capture, or detention, in accordance with the clause at FAR 52.228-4.

(d) RESERVED

(End of provision)

K.10 52.209-2 PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS—REPRESENTATION (MAY 2011)

(a) *Definition*. "Inverted domestic corporation" and "subsidiary" have the meaning given in the clause of this contract entitled Prohibition on Contracting with Inverted Domestic Corporations (*52.209-10*).

(b) *Relation to Internal Revenue Code*. An inverted domestic corporation as herein defined does not meet the definition of an inverted domestic corporation as defined by the Internal Revenue Code at *26 U.S.C. 7874* .

(c) *Representation*. By submission of its offer, the offeror represents that—

(1) It is not an inverted domestic corporation; and

(2) It is not a subsidiary of an inverted domestic corporation.

(End of provision)

The following DOSAR is provided in full text:

652.209-79 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CRIMINAL CONVICTION UNDER ANY FEDERAL LAW (SEPT 2014) (DEVIATION, per PIB 2014-21)

(a) In accordance with section 7073 of Division K of the Consolidated Appropriations Act, 2014 (Public Law 113-76) none of the funds made available by that Act may be used to enter into a contract with any corporation that –

(1) Was convicted of a felony criminal violation under any Federal law within the

preceding 24 months, where the awarding agency has direct knowledge of the conviction, unless the agency has considered, in accordance with its procedures, that this further action is not necessary to protect the interests of the Government; or

(2) Has any unpaid Federal tax liability that has been assessed for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency has direct knowledge of the unpaid tax liability, unless the Federal agency has considered, in accordance with its procedures, that this further action is not necessary to protect the interests of the Government.

For the purposes of section 7073, it is the Department of State's policy that no award may be made to any corporation covered by (1) or (2) above, unless the Procurement Executive has made a written determination that suspension or debarment is not necessary to protect the interests of the Government.

(b) Offeror represents that—

(1) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(2) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

(End of provision)

SECTION L -- INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS

L.1 SUBMISSION OF OFFERS

L.1.1 General. This solicitation is for the performance of the services described in Section C - PERFORMANCE WORK STATEMENT, and the Exhibits attached to this solicitation.

L.1.2 QUALIFICATIONS OF OFFERORS

Instructions to Offeror. Each offer must consist of the following:

1. List of clients over the past five (05) years, demonstrating prior experience with relevant past performance information and references (provide dates of contracts, places of performance, value of contracts, contact names, telephone and fax numbers and email addresses). If the offeror has not performed comparable services in the Dominican Republic then the offeror shall provide its international experience. Offerors are advised that the past performance information requested above may be discussed with the client's contact person. In addition, the client's contact person may be asked to comment on the offeror's:

    - Quality of services provided under the contract;
    - Compliance with contract terms and conditions;
    - Effectiveness of management;
    - Willingness to cooperate with and assist the customer in routine matters, and when confronted by unexpected difficulties; and
    - Business integrity / business conduct.

    The Government will use past performance information primarily to assess an offeror's capability to meet the solicitation performance requirements, including the relevance and successful performance of the offeror's work experience. The Government may also use this data to evaluate the credibility of the offeror's proposal. In addition, the Contracting Officer may use past performance information in making a determination of responsibility.

2. Evidence that the offeror/quoter can provide the necessary personnel, equipment, and financial resources needed to perform the work;

3. The offeror shall address its plan to obtain all licenses and permits required by local law (see DOSAR 652.242-73 in Section 2). If offeror already possesses the locally required licenses and permits, a copy shall be provided.

4. The offeror's strategic plan for third party liability insurance services to include but not limited to:

(a) A work plan taking into account all work elements in Section 1, Performance Work Statement.

(b) Identify types and quantities of equipment, supplies and materials required for performance of services under this contract. Identify if the offeror already possesses the listed items and their condition for suitability and if not already possessed or inadequate for use how and when the items will be obtained;

(c) Plan of ensuring quality of services including but not limited to contract administration and oversight; and

(d) (1) If insurance is required by the solicitation, a copy of the Certificate of Insurance(s), **or** (2) a statement that the contractor will get the required insurance, and the name of the insurance provider to be used.

L.2 SUBMISSION OF OFFERS

L.2.1 General

This solicitation is for providing vehicle insurance as described in Section C and the Exhibits which are a part of this solicitation.

L.2.2 Summary of Instructions

Each offer must consist of the following physically separate volumes:

Volume	Title	No. of Copies*
1	Executed Standard Form 33, "Solicitation, Offer and Award," and completed Section K – "Representations, Certifications and Other Statements of Offerors"	
2	Price Proposal and completed Section B – "Supplies or Services and Prices/Costs"	
3	Technical Proposal	

* The total number of copies includes the original as one of the copies.

The complete offer shall be submitted at the address indicated at Block 7 of Standard Form (SF) 33, if mailed; or the address set forth below, if hand-delivered (if this is left blank, the address is the same as that in Block 7 of SF 33).

The offeror shall identify and explain/justify any deviations, exceptions, or conditional assumptions taken with respect to any of the instructions or requirements of this solicitation.

L.2.3 Closing Date. The complete offer shall be received by the DPO/Mailroom of the U.S. Embassy Santo Domingo, Dominican Republic, located at the address indicated on the solicitation cover page, no later than 05/23/2016.

L.2.4 Detailed Instructions

(1) Volume I: Standard Form (SF) 33 and Section K. Complete blocks 12 through 18 of the SF 33 and all of Section K.

(2) Volume II: Price proposal and Section B. The price proposal shall consist of completion of Section B, including all options.

(3) Volume III: Technical Proposal.

(a) Management Information – Provide the following:

(1) Company profile including a list of names, addresses and telephone numbers of the owners, partners, and principal officers of the Offeror;

(2) A list of key management personnel and their profiles;

(3) Name of Project Manager who understands written and spoken English;

(4) Evidence of Required Licenses and Permits;

(5) Copy of Mandatory Insurance Policy(ies), in local language and translated into English

(b) Experience and Past Performance - List all contracts and subcontracts your company has held over the past three years for the same or similar work. Provide the following information for each contract and subcontract:

(1) Customer's name, address, and telephone numbers of customer's lead contract and technical personnel;

(2) Contract number and type;

(3) Date of the contract award place(s) of performance, and completion dates;

(4) Contract dollar value;

(5) Brief description of the work, including responsibilities;

(6) Comparability to the work under this solicitation;

(7) Brief discussion of any major technical problems and their resolution;

(8) Method of acquisition (fully competitive, partially competitive, or noncompetitive), and the basis for award (cost/price, technical merit, etc.);

(9) Any terminations (partial or complete) and the reason (convenience or default).

L.3 PROPRIETARY DATA

The offeror will identify proprietary data by page(s), paragraph(s) and sentence(s), and shall not generalize.

L.4 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:
http://acquisition.gov/far/index.html/ or *http://farsite.hill.af.mil/vffara.htm*.

These addresses are subject to change. If the FAR is not available at the locations indicated above, use of an Internet "search engine" (for example, Google, Yahoo or Excite) is suggested to obtain the latest location of the most current FAR provisions.

The following Federal Acquisition Regulation solicitation provisions are incorporated by reference (48 CFR CH. 1):

PROVISION	TITLE AND DATE
52.204-7	SYSTEM FOR AWARD MANAGEMENT (JUL 2013)

52.204-16 COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING (JULY 2015)

52.214-34 SUBMISSION OF OFFERS IN ENGLISH LANGUAGE (APR 1991)

52.215-1 INSTRUCTIONS TO OFFERORS—COMPETITIVE ACQUISITION* (JAN 2004)

* Offerors are reminded that this provision states that the Government may award a contract based on initial proposals, without holding discussions.

52.222-56 CERTIFICATION REGARDING TRAFFICKING IN PERSONS (MAR 2015)

L.5 SOLICITATION PROVISIONS INCLUDED IN FULL TEXT

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a firm-fixed-price contract.

52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

U.S. Embassy Santo Domingo
General Services Office, Procurement Unit
SantoDomingoContracts@state.gov
57 República de Colombia Ave.; Altos de Arroyo Hondo
Santo Domingo, DN 10605; Dominican Republic

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

L.6 652.206-70 COMPETITION ADVOCATE/OMBUDSMAN (AUG 1999) (DEVIATION)

(a) The Department of State's Competition Advocate is responsible for assisting industry in removing restrictive requirements from Department of State solicitations and removing barriers to full and open competition and use of commercial items. If such a solicitation is considered competitively restrictive or does not appear properly conducive to competition and commercial practices, potential offerors are encouraged to first contact the contracting office for the respective solicitation. If concerns remain

unresolved, contact the Department of State Competition Advocate on (703) 516-1693, by fax at (703) 875-6155, or write to: U.S. Department of State, Competition Advocate, Office of the Procurement Executive (A/OPE), Suite 900, SA-27, Washington, DC 20522-2712.

(b) The Department of State's Acquisition Ombudsman has been appointed to hear concerns from potential offerors and contractors during the pre-award and post-award phases of this acquisition. The role of the ombudsman is not to diminish the authority of the contracting officer, the Technical Evaluation Panel or Source Evaluation Board, or the selection official. The purpose of the ombudsman is to facilitate the communication of concerns, issues, disagreements, and recommendations of interested parties to the appropriate Government personnel, and work to resolve them. When requested and appropriate, the ombudsman will maintain strict confidentiality as to the source of the concern. The ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of formal contract disputes. Interested parties are invited to contact the contracting activity ombudsman. For an American Embassy or overseas post, refer to the numbers below for the Department Acquisition Ombudsman. Concerns, issues, disagreements, and recommendations which cannot be resolved at a contracting activity level may be referred to the Department of State Acquisition Ombudsman at (703) 516-1693, by fax at (703) 875-6155, or write to: Department of State, Acquisition Ombudsman, Office of the Procurement Executive (A/OPE), Suite 900, SA-27, Washington, DC 20522-2712.

SECTION M - EVALUATION FACTORS FOR AWARD

M.1 EVALUATION OF PROPOSALS

M.1.1 General. To be acceptable and eligible for evaluation, offerors must prepare proposals in accordance with Section L. Proposals must meet all the requirements of this solicitation.

M.1.2 Basis for Award

The Government intends to award a contract resulting from this solicitation to the lowest priced, technically acceptable offeror who is a responsible Contractor. The evaluation process will follow the procedures below:

a) Initial Evaluation

The Government will evaluate all proposals received will be evaluated to ensure that each proposal is complete in terms of submission of each required volume, as specified in Section L. The Government may eliminate proposals that are missing required information.

b) Technical Acceptability

The Government will thoroughly review those proposals remaining after the initial evaluation to determine technical acceptability. The Government will review Technical Acceptability by reviewing information submitted as part of the technical proposal required by Section L, including a review of the offeror's proposed project manager to ensure that she or he is acceptable to the Government. The Government may also review past references provided as part of the Experience and Past Performance information as described in Section L to verify quality of past performance.

c) Responsibility

The Government will determine responsibility by analyzing whether the apparent successful offeror complies with the requirements of FAR 9.1, including:

(1) adequate financial resources or the ability to obtain them;

(2) ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;

(3) satisfactory record of integrity and business ethics;

(4) necessary organization, experience, and skills or the ability to obtain them;

(5) necessary equipment and facilities or the ability to obtain them; and

(6) otherwise qualified and eligible to receive an award under applicable laws and regulations.

The Government reserves the right to reject proposals that are unreasonably low or high in price. Unsuccessful offerors will be notified following FAR 15.503.

M.2 FAR 52.225-17 EVALUATION OF FOREIGN CURRENCY OFFERS (FEB 2000)

If the Government receives offers in more than one currency, the Government will evaluate offers by converting the foreign currency to United States currency using the exchange rate used by the Embassy in effect as follows:

(a) For acquisitions conducted using sealed bidding procedures, on the date of bid opening.

(b) For acquisitions conducted using negotiation procedures—

(1) On the date specified for receipt of offers, if award is based on initial offers; otherwise

(2) On the date specified for receipt of proposal revisions.

(End of provision)

M.3 SEPARATE CHARGES

Separate charges, in any form, are not solicited.

M.4 FAR 52.217-5 EVALUATION OF OPTIONS (JUL 1990)

The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)