



U.S. AMBASSADORS FUND *for* CULTURAL PRESERVATION



Embajada de los Estados Unidos
Santo Domingo

The Cultural Section in the Public Affairs Section of the U.S. Embassy in Santo Domingo in coordination with the Bureau of Educational and Cultural Affairs (ECA), Cultural Heritage Center (“the Center”), is accepting project proposals for the U.S. Ambassadors Fund for Cultural Preservation (AFCP) 2017 Competition.

Deadline to submit an application is **Friday December 9, 2016**. The Cultural Section will receive proposals up to US\$200,000.

Through the U.S. Ambassadors Fund for Cultural Preservation (AFCP), the U.S. Department of State supports eligible countries with the preservation of cultural sites, cultural objects, and forms of traditional cultural expression in more than 100 developing countries around the world.

FUNDED PROJECTS: AFCP-supported projects include the restoration of ancient and historic buildings, assessment and conservation of rare manuscripts and museum collections, preservation and protection of important archaeological sites, and the documentation of vanishing traditional craft techniques and indigenous languages. Cultural heritage endures as a reminder of the contributions and historical experiences of humanity. By taking a leading role in efforts to preserve cultural heritage, the U.S. shows its respect for other cultures.

As follows project funded in the Dominican Republic through this fund:

- Conservation of the 20th-Century Fresco, "Haitian Massacre, 1937," by Dominican Artists José Ramírez Conde and Roberto Flores
- Conservation of Mid-20th-Century Textiles at the Mirabal Sisters House Museum in Salcedo
- Restoration of the Altar of the Holy Relic in the 16th - Century Cathedral of Santo Domingo
- Preservation of the Collections in the Museum of the Resistance
- Inventory Collections at the Museo del Hombre Dominicano

FUNDING AREAS: Through the AFCP Program, the Department of State supports projects to preserve cultural heritage in the following three areas:

- **CULTURAL SITES**—such as, but not limited to, historic buildings and archaeological sites;
- **CULTURAL OBJECTS AND COLLECTIONS** from a museum, site, or similar institution—that include, but are not limited to, archaeological and ethnographic objects, paintings, sculpture, manuscripts, and general museum conservation needs; and,
- **FORMS OF TRADITIONAL CULTURAL EXPRESSION**—such as traditional music, indigenous languages, and crafts.



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FUNDING PRIORITIES—GENERAL: AFCP will recommend for funding those proposals that include project activities in adherence to the following guidelines and to international standards for the preservation of cultural heritage. These activities may include:

- **CULTURAL SITES:** conservation of an ancient or historic building, preservation of an archaeological site, or documentation of cultural sites in a region for preservation purposes.
- **CULTURAL OBJECTS AND COLLECTIONS:** conservation treatment for an object or collection of objects; needs assessment of a collection with respect to its condition and strategies for improving its state of conservation; inventory of a collection for conservation and protection purposes; the creation of safe environments for storage or display of collections; or specialized training in the care and preservation of collections.
- **FORMS OF TRADITIONAL CULTURAL EXPRESSION:** documentation and audiovisual recording of traditional music and dance forms for broad dissemination as the means of teaching and further preserving them, or support for training in the preservation of traditional applied arts or crafts in danger of extinction.

FUNDING PRIORITIES—SPECIFIC TO THE AFCP 2017 ANNUAL COMPETITION:

Proposals for projects that meet one or more of the following criteria will receive additional consideration in FY 2017:

- Directly support U.S. treaty or bilateral agreement obligations, such as cultural property protection agreements;
- Support the preservation of inscribed UNESCO World Heritage sites;
- Support disaster risk reduction for cultural heritage and post-disaster cultural heritage recovery in seismically active and other disaster-prone areas; and
- Engage women, youth, or under-served communities.

ELIGIBLE PROJECT APPLICANTS: The Center defines eligible project applicants as reputable and accountable non-commercial entities, such as non-governmental organizations, museums, ministries of culture, or similar institutions and organizations that are able to demonstrate that they have the requisite experience and capacity to manage projects to preserve cultural heritage.

APPLICATION REQUIREMENTS: Once potential implementers and projects have been selected by embassies, preferably through an open competition process, embassies will work with the applicants to obtain the items below. All documents must be submitted in English. Project proposals must include or address the following (**NOTE:** The list includes items required by 2 CFR 200 and State Department federal assistance regulations):

1. Project Basics, including title, project dates, and AFCP focus area;
2. Project Applicant information, including contact information



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3. Project Location;
4. Proof of Official Permission to undertake the project;
5. Project Purpose that summarizes the project objectives and desired results;
6. Project Activities Description that presents the project tasks in chronological order;
7. Project Time Frame or Schedule that lists the major project phases and milestones with target dates for achieving them (NOTE: Applicants may propose project periods of up to 60 months [five years]; projects must begin before September 30, 2017, and conclude no later than September 30, 2022);
8. Project Participant Information, specifically an estimated number of non-US and US participants and estimated number of primary and secondary participants, as well as resumes of the proposed project director and other primary project participants;
9. Statement of Importance highlighting the historic, architectural, artistic, or cultural (non-religious) values of the cultural site, collection, or form of traditional expression;
10. Statement of Urgency indicating the severity of the situation and explaining why the project must take place now;
11. Statement of Sustainability outlining the steps or measures that will be taken to maintain the site, object, or collection in good condition after the AFCP-supported project is complete; or, in the case of forms of traditional cultural expression, to preserve and disseminate the documentation, knowledge, or skills gained from the project;
12. Detailed Project Budget, demarcated in one-year budget periods (2017, 2018, 2019, etc.), that lists all costs in separate categories (Personnel, Fringe Benefits, Travel [including Per Diem], Equipment, Supplies, Contractual, Other Direct Costs, Indirect Costs, Cost Sharing); indicates funds from other sources; and gives a justification for any anticipated international travel costs (templates available upon request from the Center);
13. Budget Narrative explaining line by line how costs are estimated (quantity x unit cost, annual salary x percentage of time spent on project, etc.) and unique budget line items;
14. Attachments and Supporting Documents including, at a minimum and **REQUIRED**, five (5) high quality digital images (JPEGs) or audiovisual files that convey the nature and condition of the site, object, or form of expression and, in the case of a site or object, show the urgency or need for the proposed project (collapsing wall, water damage, worn fabric, broken handle, etc.), any historic structure reports, conservation needs assessments, and other planning documents compiled in preparation for the proposed project;

INELIGIBLE ACTIVITIES AND UNALLOWABLE COSTS: AFCP will NOT support the following activities or costs, and applications involving any of the activities or costs below will be deemed ineligible:

1. Preservation or purchase of privately or commercially owned cultural objects, collections, or real property, including those whose transfer from private or



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- commercial to public ownership is envisioned, planned, or in process but not complete at the time of application;
2. Preservation of natural heritage (physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils, etc.);
 3. Preservation of hominid or human remains;
 4. Preservation of news media (newspapers, newsreels, radio and TV programs, etc.);
 5. Preservation of published materials available elsewhere (books, periodicals, etc.);
 6. Development of curricula or educational materials for classroom use;
 7. Archaeological excavations or exploratory surveys for research purposes;
 8. Historical research, except in cases where the research is justifiable and integral to the success of the proposed project;
 9. Acquisition or creation of new exhibits, objects, or collections for new or existing museums;
 10. Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example);
 11. Commissions of new works of art or architecture for commemorative or economic development purposes;
 12. Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances;
 13. Creation of replicas or conjectural reconstructions of cultural objects or sites that no longer exist;
 14. Relocation of cultural sites from one physical location to another;
 15. Removal of cultural objects or elements of cultural sites from the country for any reason;
 16. Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation or documentation effort;
 17. Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies;
 18. Cash reserves, endowments, or revolving funds (funds must be expended within the award period [up to five years] and may not be used to create an endowment or revolving fund);
 19. Costs of fund-raising campaigns;
 20. Contingency, unforeseen, or miscellaneous costs or fees;
 21. Costs of work performed prior to announcement of the award unless allowable per 2 CFR 200.458 and approved by the grants officer;
 22. International travel, except in cases where travel is justifiable and integral to the success of the proposed project;
 23. Travel or study outside the host country for professional development;
 24. Individual projects costing less than \$10,000;
 25. Independent U.S. projects overseas.

AFCP POINT-BASED RATING SYSTEM: Proposals will be rated as follows:



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- Purpose and Summary, Description, Time Frame, Importance: 20 points max
- Urgency: 10 points max
- Sustainability: 10 points max
- Rationale for U.S. Support: 15 points max
- Media and Outreach Plan: 15 points max
- Budget and Budget Narrative: 15 points max
- Supporting Materials: 15 points max

Deadline to submit proposals to the Cultural Section

Friday December 6, 2016

Proposals can be sent to:

Office of Public Affairs – Cultural Section

U.S. Embassy Santo Domingo

ATTN: Irene González, Cultural Specialist

E-mail: CulturaSantoDomingo@state.gov