

15. Qualifications Required For Effective Performance

- a. Education
University bachelors degree in natural or physical science, and a university masters degree in ESTH-related field, or comparable professional experience, is required. Academic or professional research on climate change or renewable energy is desirable.
- b. Prior Work Experience
3-6 years of professional experience focused on scientific, environmental, or technology issues. Professional writing ability in English must be demonstrated.
- c. Post Entry Training
Two-week ESTH FSN course at the Foreign Service Institute in Washington, DC.
Participation in annual ESTH conference for European posts. Web page and newsletter publishing computer training.
Conduct occasional regional travel to supplement more frequent communication with other ESTH FSNs in the region, as required.
- d. Language Proficiency: List both English and host country language(s) proficiency requirements by level (*II, III*) and specialization (*sp/read*).
Fluency in written and spoken English and Danish is required. Incumbent will draft professional unclassified cables to Washington on a range of ESTH topics, for review by the ESTH Officer.
- e. Job Knowledge
Successful project coordination experience and ongoing professional relationships with a wide range of Danish public and private environmental and/or scientific organizations is required. Experience with public outreach, advocacy and climate change issues a plus.
- f. Skills and Abilities
Incumbent is expected to initiate and draft analytic cables on current ESTH developments in Denmark and elsewhere in the region, for review by the ESTH officer. The specialist will regularly produce an electronic newsletter informing U.S. government subscribers of the ESTH hub activities, describing regional and national developments on ESTH issues, and alerting readers to upcoming ESTH-related events. Public speaking and excellent interpersonal skills are also required, in various settings.

16. Position Element

- a. Supervision Received
Supervised by regional ESTH officer.
- b. Supervision Exercised
None, but extensive horizontal collaboration with counterpart specialists based in embassies throughout the region.
- c. Available Guidelines
EST standard operating procedures, FAM regulations, Department of State cables and other guidance.
- d. Exercise of Judgment
Considerable judgement is required for this position. Information flow must be evaluated with an eye to keeping REO, the Embassy, and Washington policy makers focused on ESTH developments with significant implications for U.S. interests. The Specialist will represent U.S. government views in private and public events, requiring situational awareness and good social judgement. Analytic judgement is required to evaluate the relevance of information based on its source and scientific merit.
- e. Authority to Make Commitments
Authority to recommend commitment of REO resources to ESTH officer for small grants, speaker programs, travel.
- f. Nature, Level, and Purpose of Contacts
Working level to office director level contacts with government, research institutions, universities, IGO and NGO officials, and business representatives. Purpose of contact is to advocate USG positions, share information, and explore areas for potential cooperation.
- g. Time Expected to Reach Full Performance Level
Two years.