

SOLICITATION NO. S-CY600-12-Q-0007
BLACKBERRY MOBILE SERVICES
AMERICAN EMBASSY NICOSIA

QUESTIONS AND ANSWERS No. 1

The following question(s) have been asked regarding this solicitation:

1. Can we assign as a Project Manager someone that will be out of the office on maternity leave until October?

During the first 90 days of performance, there shall be no substitutions of key personnel unless the substitution is required due to illness, death or termination of employment. After the first 90 days of performance, the Contractor may substitute a key person.

2. We understand that in SF-1449 (block 23-26) we need to put the price for 26 BES users and in Section 1 Pricing Table (pages 3-4) the price for usage. Is this right?

In block 23 this is the unit price for one Blackberry Mobile and Data Service. (i.e. the total estimate amount for the year as indicated on Page 4 divided by 26.) Block 24 and 26 will have the same total amount as that of Page 4 (total estimated amount for the year). The Pricing Table indicates the number of minutes/sms etc. for the total of 26 Blackberry Mobile and Data Service.

3. Regarding the list of clients (page 24, point A.2 (3)), is it enough to mention the number of customers and the number of users or do you need details of the customers? If you need details, what exactly do you need (i.e. customer name, contact person)?

A list of clients (client name), demonstrating prior experience, relevant past performance information and references (contact person and telephone number) are required. A list of ten clients with similar contracts is sufficient.

4. Can we have a list of the evidence documents / certifications you need both in English and Greek? (e.g. Evidence that the offeror operates an established business with a permanent address and telephone listing).

A copy of the offeror's "Company Registration Certificate" issued from the Government of the Republic of Cyprus (Registrar of Companies) together with a translation in English is required. A copy of the offeror's letterhead paper, annual report or company brochure, which indicates the permanent address and telephone number(s) is sufficient evidence.

5. Please clarify what is required in Section 5 - Representations and Certifications.

If the offeror completes 52.212-3 Offeror Representation and Certifications - Commercial Items, electronically at the ORCA website, only paragraph (b) shall be completed. If the offeror does not complete this electronically paragraphs (c) through (o) shall be completed.

Page 43, 652.228-70 Defense Base Act -. Paragraph (a) Category 1, 2 and 4 shall be completed as appropriate with either Yes or No and the number of employees indicated in category.

6. Do you have the Pricing Tables that need to be completed in an excel format, or should we print the pdf file and complete this section by hand.

Please print the pdf file and complete this section manually.

7. We have sent the contract to our legal department for review and they are reluctant to submit a proposal because the clauses are under the US regulations, with which they are not familiar. Please advice.

All Federal Acquisition Regulations (FAR) compliant contracts are first dictated by US law not local law.

8. When do anticipate implementation of this contact?

We anticipate implementation of this contract on or about May 1, 2102.

9. On Page 27, Section A.2. (6) - Information on Connectivity within the Republic of Cyprus and Section A.2. (7) List of International Roaming Contracts. Is it acceptable if we provide our website link for this information?

The offeror's website link is acceptable provided that all the information requested is included in website.

10. How many copies of the quotation do you require to be submitted, e.g. original and one copy?

The offeror may submit an original and copy.

11. Can we please have the pricing table in pages 3-4? We will use this only for our own calculations. Otherwise we will need to write it again in excel form.

Offerors interested in receiving an excel document should send an e-mail to NicosiaContracting@state.gov requesting a soft copy of the "Pricing Table" spreadsheet.