

Vacancy Announcement

POSITION: Field Technical Officer – Full Performance

OPENING DATE: 7 November 2016

CLOSING DATE: 25 November 2016

WORK HOURS: Full Time; 40 hours/week

Position Grade: LHS-10

The US Embassy/Annex is seeking a creative and skillful Field Technical Officer (FTO) to provide both engineering and systems administration services.

This position offers career opportunities, competitive salary and benefits package, including paid holidays/sick leave.

QUALIFICATIONS AND SKILLS

REQUIRED:

- Education: Bachelor of Science or Engineering degree or equivalent work experience in applicable technical field (i.e. electrical engineering, computer engineering, computer science, information systems, telecommunications, or a similar degree).
- Prior Work Experience: A minimum of five to seven years of increasing responsibility and experience supporting Microsoft operating systems, Lotus Notes, Local and Wide area networks, customer help desks or related field.
- Language Proficiency: Level IV (fluent) speaking and reading English is required.
- Knowledge: Broad knowledge of a wide range telecommunications system including satellite collection, television, radio, computers, interference suppressors, ETL switch, Harris Router, Fiber optics (cable Transmit and Receive) and distribution/recording equipment.
- The applicant should have working knowledge in at least one but preferably three or five of the IT support duties. These include:
 - a. Microsoft operating systems: Server 2000 & 2003, active directory
 - b. SharePoint and O365: Administration and database administration and development
 - c. LAN/WAN: Cisco routers and switches, CCNA, firewalls, VoIP,
 - d. Project Management: principles and techniques
 - e. Amazon Web Services (AWS): Administration, support, and services

DESIRED:

- Ability to work collaboratively and effectively in a fast-paced, multicultural team environment
- Ability to clearly communicate technical information to non-technical users orally and in writing
- Ability to gather information and use critical thinking skills to solve problems
- Ability to share knowledge and skills with other colleagues
- Ability to perform a wide variety of tasks, change focus quickly, and adapt work habits/schedule to meet requirements

- Ability to use time management and organizational skills to complete work requirements in a timely manner
- Ability to continually update and acquire new knowledge and skills
- Ability to install and troubleshoot a wide range of computer, telecommunications equipment

SPECIAL REQUIREMENTS:

The FTO may be required to work extended hours, weekends, and holidays and be on-call and will be required to undertake occasional worldwide travel. Also, FTO must be able to lift at least 32 kilos.

TO APPLY:

Interested applicants should send a cover letter and a current resume or curriculum vitae electronically to the following e-mail address: **vacanciesnicosia@state.gov** before the deadline. Late applications will not be considered, subject line should read "**Application-FTO**".

CLOSING DATE FOR THIS POSITION: 25 November 2016

Only short-listed candidates will be contacted for further testing; that includes:

- English Language Test
- Technical Exam
- Interviews

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