March 13, 2015

SUBJECT: Request for Quotation Solicitation Number S-CY600-15-Q-0013
Just-In-Time Expendable Office Supplies

Dear Prospective Quoter:

The Embassy of the United States of America invites you to submit a quotation for Just-In-Time Expendable Office Supplies for the U.S. Embassy Nicosia, Cyprus.

The Embassy intends to conduct a pre-quotation conference, and all prospective quoters who have received a solicitation package are invited to attend. See Section 3, of the attached Request for Quotation (RFQ).

Please submit your quotation in a sealed envelope marked "Proposal S-CY600-15-Q-0013" to the Contracting Officer, on or before 1000 hours, on April 14, 2015, to the following address:

American Embassy Nicosia
General Services Office
Metochiou & Ploutarchou Streets
2407 Engomi, Nicosia

Potential Contractors shall be in possession of all required permits and licenses to perform these services in Cyprus. Communication, correspondence and documentation **must** be in the English language.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Block 23
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 4, Evaluation Factors

An authorized representative of your company **must** sign all documents or the proposal may be considered non-responsive. This will be a firm-fixed-price contract and will not be adjusted due to fluctuations in the currency exchange rates.

NOTE TO OFFERORS:

NOTE: System for Award Management (see Pages 46 and 56), is a mandatory requirement to be considered for award. Offerors may obtain information on registration and manual confirmation requirements via Internet as stipulated in the Clauses.

Please note that no advance payments are authorized under this RFQ or subsequent contract.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable proposal at the lowest price. We intend to award a contract based on initial proposals, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Please direct any questions regarding this Solicitation in writing in English, to Aliki Evangelidou, Contracting Assistant, by e-mail to NicosiaContracting@state.gov

Sincerely,

Rita Bopp
Contracting Officer

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
			S-CY600-15-Q-0013	**March 13, 2015**

7. FOR SOLICITATION INFORMATION CALL: ▶	a. NAME	b. TELEPHONE NUMBER (No collect calls)	8. OFFER DUE DATE/ LOCAL TIME
	Aliki Evangelidou	**+357-22-393574** c. E-MAIL **NicosiaContracting@state.gov**	**April 14, 2015 at 1000 hours**

9. ISSUED BY CODE

American Embassy
General Services Officer
Metochiou & Ploutarchou Streets
Engomi 2407, Nicosia, Cyprus

10. THIS ACQUISITION IS
- ☒ UNRESTRICTED OR
- ☐ SET ASIDE:____ % FOR:
- ☐ SMALL BUSINESS
- ☐ WOMEN-OWNED SMALL BUSINESS
- ☐ HUBZONE SMALL BUSINESS
- ☐ (WOSB) ELLIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS:
- ☐ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS
- ☐ EDWOSB
- ☐ 8 (A) SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
☐ SEE SCHEDULE

12. DISCOUNT TERMS

☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☒ RFQ ☐ IFB ☐ RFP

15. DELIVER TO CODE

16. ADMINISTERED BY CODE

17a. CONTRACTOR/ OFFERER CODE FACILITY CODE

TELEPHONE NO.

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18a. PAYMENT WILL BE MADE BY CODE

American Embassy
Financial Management Center
Metochiou & Ploutarchou Streets Engomi
2407, Nicosia, Cyprus
NicosiaVoucherUnit@state.gov

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Just-In-Time Expendable Supplies for one, base-year and two, one-year option periods. **Base Year** **Option Year One** **Option Year Two** *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Govt. Use Only)*

☐ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☒ ARE ☐ ARE NOT ATTACHED

☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED

☐ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

☐ 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER *(Type or print)*	31c. DATE SIGNED

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- Continuation To SF-1449, RFQ Number S-CY600-15-Q-0015, Schedule Of Supplies/Services, Block 20 Description/Specifications/Work Statement
- Attachment 1 to Description/Specifications/Statement of Work, Government Furnished Property

Section 2 - Contract Clauses

- Contract Clauses
- Addendum to Contract Clauses - FAR and DOSAR Clauses not Prescribed in Part 12

Section 3 - Solicitation Provisions

- Solicitation Provisions
- Addendum to Solicitation Provisions - FAR and DOSAR Provisions not Prescribed in Part 12

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- Evaluation Factors
- Addendum to Evaluation Factors - FAR and DOSAR Provisions not Prescribed in Part 12

Section 5 - Offeror Representations and Certifications

- Offeror Representations and Certifications
- Addendum to Offeror Representations and Certifications - FAR and DOSAR Provisions not Prescribed in Part 12

SECTION 1 - THE SCHEDULE
CONTINUATION TO SF-1449
RFQ NUMBER S-CY600-15-Q-0013
PRICES, BLOCK 23

1.1. Scope of Services

A. The Contractor shall supply and deliver office supplies to ordering entities at the American Embassy in Nicosia in accordance with the specifications and terms and conditions set forth herein.

B. The contract type will be a Firm Fixed-Price, Indefinite Delivery/Indefinite Quantity (IDIQ) type of contract for the core-items listed in the pricing below. Fixed discount percentage shall apply to other items listed in the Contractor's catalogue not identified as core items. Orders may be placed online by approximately sixty (60) different ordering individuals. The quantities set forth in the pricing section are estimates only for evaluation purposes. The Government does not guarantee that such quantities will be ordered.

C. The prices listed below shall include all labor, materials, overhead, profit, and transportation necessary to deliver the required items to the delivery locations at the American Embassy Nicosia in Cyprus.

D. All prices shall be quoted in Euro.

E. VALUE ADDED TAX. Value Added Tax (VAT) is not applicable to this contract and shall not be included in the CLIN rates or invoices, as the U.S. Embassy is VAT exempt from the host government.

1.2. Prices

1.2.1 Base Year Prices

CLIN	DESCRIPTION OF ITEM	EST QTY	UNIT	UNIT COST EURO	TOTAL COST EURO
0001	"A" FLOOR SHOWCASE/"A" FRAME CLIPBOARD	1	EA		
0002	"SIGN HERE" STICKERS	25	SET		
0003	A7 WIREBOUND NOTE BOOK RULED 102.5X72.5MM	25	EA		
0004	ACRYLIC CARD HOLDER	5	EA		
0005	ACRYLIC DISPLAY STAND CLEAR	4	EA		

0006	ACRYLIC PAPER HOLDER 31.5X24CM	5	EA		
0007	ACRYLIC TABLE TOP NAME HOLDER CLEAR	10	EA		
0008	AIR DUSTER SPRAY (FOR CLEANING CPU'S & KEYBOARDS)	5	EA		
0009	BALLPOINT PENS, BLACK	200	EA		
0010	BALLPOINT PENS, BLUE	200	EA		
0011	BALLPOINT PENS, RED	200	EA		
0012	BASIC MANUAL DESK CALCULATOR	10	EA		
0013	BATTERIES 9V	10	EA		
0014	BATTERIES AA	400	EA		
0015	BATTERIES AAA	5400	EA		
0016	BATTERIES C	50	EA		
0017	BATTERIES D	50	EA		
0018	BINDER CLIPS BLACK, LARGE	10	BX		
0019	BINDER CLIPS BLACK, MEDIUM	10	BX		
0020	BINDER CLIPS BLACK, SMALL	10	BX		
0021	BLUE TACK	10	EA		
0022	BOX FILE 75MM MARBLE	10	EA		
0023	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 200MM X 320 MM	50	EA		
0024	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 250MM X 390 MM	50	EA		
0025	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 290MM X 420 MM	50	EA		
0026	BUSINESS CARD HOLDERS A4 WITH POCKETS	5	EA		
0027	CANISTER SHARPENER	0	EA		
0028	CARD WHITE 3"X5"	10	PG		
0029	CARDBOARD FOLDER	30	EA		

0030	CARDBOARD FOLDER WITH ELASTIC CORNER FASTENING STRAP	30	EA		
0031	CARDBOARD POCKET FILE	30	EA		
0032	CD RECORDABLE	40	EA		
0033	CD/DVD CASES	2	PG		
0034	CHALKS ASSORTED	10	EA		
0035	CLASSIC MINI PAD	10	EA		
0036	CLASSIC PADFOLIO	10	EA		
0037	CLASSIC TABLET HOLDER	10	EA		
0038	CLOCK WALL	10	EA		
0039	COIN TRAY COLLECTOR	1	EA		
0040	COMB BINDING COVERS	2	PG		
0041	COMB BINDING MACHINE	1	EA		
0042	COMB BINDING SPINES	2	PG		
0043	CONFERENCE PAD A4 WHITE RULED & HEAD BOUND GLUED	100	EA		
0044	COPIER PAPER A3	5	RM		
0045	CORRECTION FLUID	10	EA		
0046	CORRECTION PENS	10	EA		
0047	CORRECTION TAPE	50	EA		
0048	DESK MATS	10	EA		
0049	DESK TAPE DISPENSER FOR TAPE SIZE 33M	3	EA		
0050	DESK TAPE DISPENSER FOR TAPE SIZE 66M	3	EA		
0051	DVD RECORDABLE	40	EA		
0052	ENVELOPE PLAIN BROWN 6" 1/2X9" 1/2	700	EA		
0053	ENVELOPE PLAIN BROWN 8" 1/2X12" 1/2	210	EA		

0054	ENVELOPE WHITE PLAIN 4" 1/2X6" 1/2	20	EA		
0055	ENVELOPE WHITE PLAIN 6"X9"	60	EA		
0056	ERASER	20	EA		
0057	EXECUTIVE FOLDER	10	EA		
0058	FELLOWES WIRE STEP FILE ORGANIZER	20	EA		
0059	FILE DIVIDER ALPHABETICAL	4	SET		
0060	FILE DIVIDER NUMERICAL	15	SET		
0061	FILE DIVIDER WITH DIFFERENT COLOURS PLAIN	200	SET		
0062	FIRST AID METAL BOX	2	EA		
0063	FLIPCHART PAPER PADS	2	EA		
0064	FOOT REST COMFORT	5	EA		
0065	GEL ROLLERBALL 0.7MM PEN, BLACK	200	EA		
0066	GEL ROLLERBALL 0.7MM PEN, BLUE	200	EA		
0067	GEL ROLLERBALL 0.7MM PEN, RED	200	EA		
0068	GLUE STICKS	20	EA		
0069	HEAD WIREBOUND NOTEBOOKS WHITE 127X204MM	100	EA		
0070	HEAVY DUTY STAPLER	4	EA		
0071	HIGHLIGHTER, BLUE	100	EA		
0072	HIGHLIGHTER, GREEN	100	EA		
0073	HIGHLIGHTER, PINK	100	EA		
0074	HIGHLIGHTER, YELLOW	100	EA		
0075	HOLE REINFORCING RINGS	5	PG		
0076	KEY HOLDER SHOWCASES	2	EA		
0077	KEY RINGS STANDARD ASSORTED	20	SET		

0078	KEYBOARD WRIST REST GEL	4	EA		
0079	LAMINATING MACHINE	1	EA		
0080	LAMINATING POUCHES	3	BX		
0081	LASER BUSINESS CARDS 5371	15	PG		
0082	LEADS FOR MECHANICAL PENCILS	20	SET		
0083	LETTER OPENER	10	EA		
0084	LETTER TRAYS	20	EA		
0085	LEVER ARCH FILE, BLUE, A4/75MM	100	EA		
0086	MAGAZINE FILING UNITS A4	5	EA		
0087	MAGNETIC MOBILE FLIPCHART EASEL	1	EA		
0088	MAGNETIC TRIPOD FLIPCHART EASEL	1	EA		
0089	MAGNETIC WHITEBOARD ERASER	10	EA		
0090	MAGNETIC WHITEBOARD, APPROXIMATELY 100CM X 100CM	4	EA		
0091	MAGNIFYING GLASS	5	EA		
0092	MATHEMATICAL SET (RULER, TRIANGLE, PROTRACTOR & COLOR COMPASS)	2	EA		
0093	MECHANICAL PENCIL	20	EA		
0094	METAL BOOKENDS WITH HEIGHT 22,5CM	4	EA		
0095	METAL CASH BOXES	5	EA		
0096	METAL SHARPENER	10	EA		
0097	MINI CARDS 100X55MM	10	EA		
0098	MOUSE PADS	10	EA		
0099	OFFWHITE CARDBOARD SHEETS A4	50	SHE		
0100	OIL FOR SHREDDER	5	EA		

0101	ORGANIZER TRAYS	20	EA		
0102	ORGANIZING BOARDS	5	EA		
0103	PAGE MARKER COLOURED STICKERS	100	PG		
0104	PAPER A4 GREEN	25	RM		
0105	PAPER CLIPS SILVER, 30MM	40	BX		
0106	PAPER CLIPS SILVER, 50MM	40	BX		
0107	PAPER CUTTERS	10	EA		
0108	PEN DESK SET	20	EA		
0109	PENCIL	0	EA		
0110	PENCIL POT	20	EA		
0111	PERMANENT MARKERS, BLACK	20	EA		
0112	PERMANENT MARKERS, BLUE	20	EA		
0113	PERMANENT MARKERS, RED	20	EA		
0114	PINS STANDARD ASSORTED	10	BX		
0115	PLAIN PLASTIC POCKET A4 CLEAR OPEN ON TOP & RIGHT HAND SIDE	800	EA		
0116	PLASTIC POCKET FILE A4 FOR BINDER	50	EA		
0117	PLASTIC RULLER	15	EA		
0118	POST IT 1 1/2X2" SMALL	100	EA		
0119	POST IT 3X3" MEDIUM	100	EA		
0120	POST IT 3X5" LARGE	50	EA		
0121	POST-IT LABELING & COVER-UP TAPE WHITE 25.4MMX17.7M	10	EA		
0122	PRINTING CALCULATOR	2	EA		
0123	PRINTING PAPER WHITE 8" 1/2X11" 80gr	730	RM		
0124	PUNCH PAPER 1-HOLE	5	EA		

0125	PUNCH PAPER 2-HOLE, EUROPEAN	20	EA		
0126	PUNCH PAPER 3-HOLE	5	EA		
0127	REPLACEMENT OF INK CARTRDIGE OF STAMPS	5	EA		
0128	RING BINDER A4/15MM	10	EA		
0129	RING BINDER A4/25MM	10	EA		
0130	RING BINDER A4/50MM	10	EA		
0131	RING BINDER A4/75MM	10	EA		
0132	RING BINDER A4/80MM	10	EA		
0133	RUBBER BANDS, 60MM X 1.4MM	10	PG		
0134	RUBBER BANDS, 80MM X 4MM	10	PG		
0135	RULER WOODEN 12"	25	EA		
0136	SCISSOR, APPROXIMATELY 18CM	10	EA		
0137	SCOTCH 2-SIDED FOAM TAPE WHITE 19MMX1.5M	10	EA		
0138	SCOTCH 2-SIDED TAPE CLEAR 12.7MMX32.9M	10	EA		
0139	SCOTCH CRYSTAL TAPE CLEAR 19MMX33M	10	EA		
0140	SCOTCH DESKTOP TAPE DISPENSER FOR TAPE SIZE 19MMX33M	3	EA		
0141	SCOTCH INVISIBLE TAPE CLEAR 12MMX33MM	10	EA		
0142	SCOTCH INVISIBLE TAPE CLEAR 19MMX33MM	10	EA		
0143	SCOTCH MASKING TAPE CREAM 19MMX50M	10	EA		
0144	SCOTCH MASKING TAPE CREAM 25MMX50M	10	EA		
0145	SCOTCH MASKING TAPE CREAM 50MMX50M	10	EA		
0146	SCOTCH PACKAGING TAPE BROWN 48MMX50M	10	EA		
0147	SCOTCH PACKAGING TAPE CLEAR 48MMX50M	10	EA		

0148	SCOTCH REMOVABLE TAPE CLEAR 19MMX33MM	10	EA		
0149	SCOTCH TAPE DISPENSER FOR TAPE SIZE 19MMX7,62M	3	EA		
0150	SCOTCH TAPE HONEY 12MMX33M	10	EA		
0151	SCOTCH TAPE HONEY 12MMX66M	10	EA		
0152	SCOTCH TAPE HONEY 15MMX33M	10	EA		
0153	SCOTCH TAPE HONEY 15MMX66M	10	EA		
0154	SCOTCH TAPE HONEY 19MMX33M	10	EA		
0155	SCOTCH TAPE HONEY 19MMX66M	10	EA		
0156	SIDE WIREBOUND NOTEBOOK A6 RULED 45X102.5MM	25	EA		
0157	SPINE LABELS FOR BOX FILES	5	PG		
0158	SPONGE CUP, 75MM DIAMETER	3	EA		
0159	STAND FOR FILES	10	EA		
0160	STANDARD CLIPBOARD A4	40	EA		
0161	STAPLE REMOVER	20	EA		
0162	STAPLER STANDARD	30	EA		
0163	STAPLES, HEAVY DUTY	80	PG		
0164	STAPLES, STANDARD	70	PG		
0165	STENOGRAPHERS NOTE BOOK	100	EA		
0166	STORAGE RODS CLEAR	2	PG		
0167	SUPER GLUE GEL	5	EA		
0168	SUPER GLUE STICKS	5	EA		
0169	TACKING MAGNETS	10	PG		
0170	TAPE CALCULATOR 2-1/4" DIAL	40	EA		
0171	TONER 3502 GESTETNER	2	EA		

0172	TONER BROTHER MFC 9970 CDW TN320 BLACK	2	EA		
0173	TONER BROTHER MFC 9970 CDW TN320 CYAN	2	EA		
0174	TONER BROTHER MFC 9970 CDW TN320 MAGENTA	2	EA		
0175	TONER BROTHER MFC 9970 CDW TN320 YELLOW	2	EA		
0176	TONER FOR EPSON B510DN (BLACK, CYAN, MAGENTA, YELLOW)	8	EA		
0177	TONER FOR HP BUSINESS INKJET 2800 (BLACK,YELLOW,MAGENTA,CYAN)	8	EA		
0178	TONER FOR HP LASEJET 2025 CC533A MAGENTA	10	EA		
0179	TONER FOR HP LASERJET 1505	2	EA		
0180	TONER FOR HP LASERJET 2025 CC530A BLACK	5	EA		
0181	TONER FOR HP LASERJET 2025 CC531A CYAN	5	EA		
0182	TONER FOR HP LASERJET 2025 CC532A YELLOW	5	EA		
0183	TONER FOR HP LASERJET 2430	4	EA		
0184	TONER FOR HP LASERJET 3005	10	EA		
0185	TONER FOR HP LASERJET 4050	4	EA		
0186	TONER FOR HP LASERJET P2035N	10	EA		
0187	TONER FOR HP LASERJET P3015	20	EA		
0188	TONER FOR HP LASERJET PRO 200 MFP	2	EA		
0189	TONER FOR HPDESIGNJET T1300 (CYAN,YELLOW,MAGENTA,MATTEBLACK, PHOTO BLACK,GRAY)	12	EA		
0190	TONER FOR LASERJET 2300	10	EA		
0191	TONER FOR LEXMARK X654de	30	EA		
0192	TONER FOR LEXMARK X736DE BLACK	4	EA		
0193	TONER FOR LEXMARK X736DE CYAN	4	EA		
0194	TONER FOR LEXMARK X736DE MAGENTA	4	EA		

0195	TONER FOR LEXMARK X736DE YELLOW	4	EA		
0196	TONER FOR LEXMARK X748 BLACK	3	EA		
0197	TONER FOR LEXMARK X748 CYAN	3	EA		
0198	TONER FOR LEXMARK X748 MAGENTA	3	EA		
0199	TONER FOR LEXMARK X748 YELLOW	3	EA		
0200	TONER FOR OFFICEJET 5400 BLACK	3	EA		
0201	TONER FOR OFFICEJET 5400 CYAN	3	EA		
0202	TONER FOR OFFICEJET 5400 MAGENTA	3	EA		
0203	TONER FOR OFFICEJET 5400 YELLOW	3	EA		
0204	TONER FOR XEROX PHASER 3250	4	EA		
0205	TONER FOR XEROX PHASER 3600	4	EA		
0206	TONER FOR XEROX PHASER 8560 BLACK	3	EA		
0207	TONER FOR XEROX PHASER 8560 CYAN	3	EA		
0208	TONER FOR XEROX PHASER 8560 MAGENTA	3	EA		
0209	TONER FOR XEROX PHASER 8560 YELLOW	3	EA		
0210	TONER HP LASERJET PRO 400 M451DN BLACK	2	EA		
0211	TONER HP LASERJET PRO 400 M451DN CYAN	2	EA		
0212	TONER HP LASERJET PRO 400 M451DN MAGENTA	2	EA		
0213	TONER HP LASERJET PRO 400 M451DN YELLOW	2	EA		
0214	TONER LEXMARK E360DN E460DN	15	EA		
0215	TONER MP4500 GESTETNER	2	EA		
0216	TZE STANDARD ADHESIVE LAMINATED LABELING	10	EA		
0217	WALL/DESKTOP DISPLAYS CLEAR A4+	2	EA		
0218	WASTE PAPER BASKETS	5	EA		

0219	WET & DRY WIPES FOR SCREEN CLEANING	40	PG		
0220	WHITE CARDBOARD SHEETS A4	750	SHE		
0221	WHITE COPIER PAPER A4	15	RM		
0222	WHITE LABELS AVERY 3665	15	PG		
0223	WHITEBOARD MARKERS, BLACK	15	EA		
0224	WHITEBOARD MARKERS, BLUE	15	EA		
0225	WHITEBOARD MARKERS, GREEN	15	EA		
0226	WHITEBOARD MARKERS, RED	15	EA		
0227	WIPES WHICH EASILY ERASE PERMANENT MARKER INK FROM WHITEBOARD	10	PG		

ESTIMATED NET TOTAL AMOUNT FOR CORE ITEMS FOR BASE YEAR (a)	

BASE YEAR PRICES FOR NON-CORE ITEMS AVAILABLE ON THE CONTRACTOR'S ONLINE CATALOGUE			
	Estimated Order Value	**Discount Percentage**	**Total Price Euro**
CLIN 0200 NON-CORE ITEMS	$3,000.00	**%**	
ESTIMATED NET TOTAL AMOUNT FOR NON-CORE ITEMS FOR BASE YEAR (b)			

ESTIMATED TOTAL FOR THE BASE YEAR (CORE AND NON-CORE ITEMS) a + b _____

1.2.2 First Option Year Prices

CLIN	DESCRIPTION OF ITEM	EST QTY	UNIT	UNIT COST EURO	TOTAL COST EURO
0001	"A" FLOOR SHOWCASE/"A" FRAME CLIPBOARD	1	EA		
0002	"SIGN HERE" STICKERS	75	SET		
0003	A7 WIREBOUND NOTE BOOK RULED 102.5X72.5MM	25	EA		
0004	ACRYLIC CARD HOLDER	5	EA		
0005	ACRYLIC DISPLAY STAND CLEAR	4	EA		
0006	ACRYLIC PAPER HOLDER 31.5X24CM	5	EA		
0007	ACRYLIC TABLE TOP NAME HOLDER CLEAR	10	EA		
0008	AIR DUSTER SPRAY (FOR CLEANING CPU'S & KEYBOARDS)	10	EA		
0009	BALLPOINT PENS, BLACK	200	EA		
0010	BALLPOINT PENS, BLUE	200	EA		
0011	BALLPOINT PENS, RED	200	EA		
0012	BASIC MANUAL DESK CALCULATOR	10	EA		
0013	BATTERIES 9V	10	EA		
0014	BATTERIES AA	500	EA		
0015	BATTERIES AAA	5500	EA		
0016	BATTERIES C	210	EA		
0017	BATTERIES D	80	EA		
0018	BINDER CLIPS BLACK, LARGE	15	BX		
0019	BINDER CLIPS BLACK, MEDIUM	15	BX		
0020	BINDER CLIPS BLACK, SMALL	15	BX		
0021	BLUE TACK	10	EA		

0022	BOX FILE 75MM MARBLE	10	EA		
0023	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 200MM X 320 MM	50	EA		
0024	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 250MM X 390 MM	50	EA		
0025	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 290MM X 420 MM	50	EA		
0026	BUSINESS CARD HOLDERS A4 WITH POCKETS	10	EA		
0027	CANISTER SHARPENER	10	EA		
0028	CARD WHITE 3"X5"	10	PG		
0029	CARDBOARD FOLDER	30	EA		
0030	CARDBOARD FOLDER WITH ELASTIC CORNER FASTENING STRAP	30	EA		
0031	CARDBOARD POCKET FILE	30	EA		
0032	CD RECORDABLE	40	EA		
0033	CD/DVD CASES	2	PG		
0034	CHALKS ASSORTED	10	EA		
0035	CLASSIC MINI PAD	10	EA		
0036	CLASSIC PADFOLIO	10	EA		
0037	CLASSIC TABLET HOLDER	10	EA		
0038	CLOCK WALL	10	EA		
0039	COIN TRAY COLLECTOR	1	EA		
0040	COMB BINDING COVERS	2	PG		
0041	COMB BINDING MACHINE	1	EA		
0042	COMB BINDING SPINES	2	PG		
0043	CONFERENCE PAD A4 WHITE RULED & HEAD BOUND GLUED	100	EA		
0044	COPIER PAPER A3	5	RM		
0045	CORRECTION FLUID	10	EA		

0046	CORRECTION PENS	10	EA		
0047	CORRECTION TAPE	50	EA		
0048	DESK MATS	10	EA		
0049	DESK TAPE DISPENSER FOR TAPE SIZE 33M	3	EA		
0050	DESK TAPE DISPENSER FOR TAPE SIZE 66M	3	EA		
0051	DVD RECORDABLE	40	EA		
0052	ENVELOPE PLAIN BROWN 6" 1/2X9" 1/2	700	EA		
0053	ENVELOPE PLAIN BROWN 8" 1/2X12" 1/2	210	EA		
0054	ENVELOPE WHITE PLAIN 4" 1/2X6" 1/2	20	EA		
0055	ENVELOPE WHITE PLAIN 6"X9"	60	EA		
0056	ERASER	20	EA		
0057	EXECUTIVE FOLDER	10	EA		
0058	FELLOWES WIRE STEP FILE ORGANIZER	20	EA		
0059	FILE DIVIDER ALPHABETICAL	4	SET		
0060	FILE DIVIDER NUMERICAL	15	SET		
0061	FILE DIVIDER WITH DIFFERENT COLOURS PLAIN	200	SET		
0062	FIRST AID METAL BOX	2	EA		
0063	FLIPCHART PAPER PADS	2	EA		
0064	FOOT REST COMFORT	5	EA		
0065	GEL ROLLERBALL 0.7MM PEN, BLACK	250	EA		
0066	GEL ROLLERBALL 0.7MM PEN, BLUE	250	EA		
0067	GEL ROLLERBALL 0.7MM PEN, RED	250	EA		
0068	GLUE STICKS	20	EA		
0069	HEAD WIREBOUND NOTEBOOKS WHITE 127X204MM	100	EA		

0070	HEAVY DUTY STAPLER	4	EA		
0071	HIGHLIGHTER, BLUE	100	EA		
0072	HIGHLIGHTER, GREEN	100	EA		
0073	HIGHLIGHTER, PINK	100	EA		
0074	HIGHLIGHTER, YELLOW	100	EA		
0075	HOLE REINFORCING RINGS	5	PG		
0076	KEY HOLDER SHOWCASES	2	EA		
0077	KEY RINGS STANDARD ASSORTED	20	SET		
0078	KEYBOARD WRIST REST GEL	4	EA		
0079	LAMINATING MACHINE	1	EA		
0080	LAMINATING POUCHES	3	BX		
0081	LASER BUSINESS CARDS 5371	15	PG		
0082	LEADS FOR MECHANICAL PENCILS	20	SET		
0083	LETTER OPENER	10	EA		
0084	LETTER TRAYS	20	EA		
0085	LEVER ARCH FILE, BLUE, A4/75MM	100	EA		
0086	MAGAZINE FILING UNITS A4	5	EA		
0087	MAGNETIC MOBILE FLIPCHART EASEL	1	EA		
0088	MAGNETIC TRIPOD FLIPCHART EASEL	1	EA		
0089	MAGNETIC WHITEBOARD ERASER	10	EA		
0090	MAGNETIC WHITEBOARD, APPROXIMATELY 100CM X 100CM	4	EA		
0091	MAGNIFYING GLASS	5	EA		
0092	MATHEMATICAL SET (RULER, TRIANGLE, PROTRACTOR & COLOR COMPASS)	2	EA		

0093	MECHANICAL PENCIL	20	EA		
0094	METAL BOOKENDS WITH HEIGHT 22,5CM	4	EA		
0095	METAL CASH BOXES	5	EA		
0096	METAL SHARPENER	10	EA		
0097	MINI CARDS 100X55MM	10	EA		
0098	MOUSE PADS	10	EA		
0099	OFFWHITE CARDBOARD SHEETS A4	50	SHE		
0100	OIL FOR SHREDDER	5	EA		
0101	ORGANIZER TRAYS	20	EA		
0102	ORGANIZING BOARDS	5	EA		
0103	PAGE MARKER COLOURED STICKERS	100	PG		
0104	PAPER A4 GREEN	50	RM		
0105	PAPER CLIPS SILVER, 30MM	40	BX		
0106	PAPER CLIPS SILVER, 50MM	40	BX		
0107	PAPER CUTTERS	10	EA		
0108	PEN DESK SET	20	EA		
0109	PENCIL	150	EA		
0110	PENCIL POT	20	EA		
0111	PERMANENT MARKERS, BLACK	20	EA		
0112	PERMANENT MARKERS, BLUE	20	EA		
0113	PERMANENT MARKERS, RED	20	EA		
0114	PINS STANDARD ASSORTED	10	BX		
0115	PLAIN PLASTIC POCKET A4 CLEAR OPEN ON TOP & RIGHT HAND SIDE	800	EA		
0116	PLASTIC POCKET FILE A4 FOR BINDER	50	EA		

0117	PLASTIC RULLER	15	EA		
0118	POST IT 1 1/2X2" SMALL	250	EA		
0119	POST IT 3X3" MEDIUM	250	EA		
0120	POST IT 3X5" LARGE	200	EA		
0121	POST-IT LABELING & COVER-UP TAPE WHITE 25.4MMX17.7M	10	EA		
0122	PRINTING CALCULATOR	2	EA		
0123	PRINTING PAPER WHITE 8" 1/2X11" 80gr	1300	RM		
0124	PUNCH PAPER 1-HOLE	5	EA		
0125	PUNCH PAPER 2-HOLE, EUROPEAN	20	EA		
0126	PUNCH PAPER 3-HOLE	5	EA		
0127	REPLACEMENT OF INK CARTRDIGE OF STAMPS	5	EA		
0128	RING BINDER A4/15MM	10	EA		
0129	RING BINDER A4/25MM	10	EA		
0130	RING BINDER A4/50MM	10	EA		
0131	RING BINDER A4/75MM	10	EA		
0132	RING BINDER A4/80MM	10	EA		
0133	RUBBER BANDS, 60MM X 1.4MM	10	PG		
0134	RUBBER BANDS, 80MM X 4MM	10	PG		
0135	RULER WOODEN 12"	25	EA		
0136	SCISSOR, APPROXIMATELY 18CM	20	EA		
0137	SCOTCH 2-SIDED FOAM TAPE WHITE 19MMX1.5M	10	EA		
0138	SCOTCH 2-SIDED TAPE CLEAR 12.7MMX32.9M	10	EA		
0139	SCOTCH CRYSTAL TAPE CLEAR 19MMX33M	10	EA		
0140	SCOTCH DESKTOP TAPE DISPENSER FOR TAPE SIZE 19MMX33M	3	EA		

0141	SCOTCH INVISIBLE TAPE CLEAR 12MMX33MM	10	EA		
0142	SCOTCH INVISIBLE TAPE CLEAR 19MMX33MM	10	EA		
0143	SCOTCH MASKING TAPE CREAM 19MMX50M	10	EA		
0144	SCOTCH MASKING TAPE CREAM 25MMX50M	10	EA		
0145	SCOTCH MASKING TAPE CREAM 50MMX50M	10	EA		
0146	SCOTCH PACKAGING TAPE BROWN 48MMX50M	10	EA		
0147	SCOTCH PACKAGING TAPE CLEAR 48MMX50M	10	EA		
0148	SCOTCH REMOVABLE TAPE CLEAR 19MMX33MM	10	EA		
0149	SCOTCH TAPE DISPENSER FOR TAPE SIZE 19MMX7,62M	3	EA		
0150	SCOTCH TAPE HONEY 12MMX33M	10	EA		
0151	SCOTCH TAPE HONEY 12MMX66M	10	EA		
0152	SCOTCH TAPE HONEY 15MMX33M	10	EA		
0153	SCOTCH TAPE HONEY 15MMX66M	10	EA		
0154	SCOTCH TAPE HONEY 19MMX33M	10	EA		
0155	SCOTCH TAPE HONEY 19MMX66M	10	EA		
0156	SIDE WIREBOUND NOTEBOOK A6 RULED 45X102.5MM	25	EA		
0157	SPINE LABELS FOR BOX FILES	5	PG		
0158	SPONGE CUP, 75MM DIAMETER	3	EA		
0159	STAND FOR FILES	10	EA		
0160	STANDARD CLIPBOARD A4	40	EA		
0161	STAPLE REMOVER	20	EA		
0162	STAPLER STANDARD	30	EA		
0163	STAPLES, HEAVY DUTY	30	PG		

0164	STAPLES, STANDARD	80	PG		
0165	STENOGRAPHERS NOTE BOOK	300	EA		
0166	STORAGE RODS CLEAR	2	PG		
0167	SUPER GLUE GEL	5	EA		
0168	SUPER GLUE STICKS	5	EA		
0169	TACKING MAGNETS	10	PG		
0170	TAPE CALCULATOR 2-1/4" DIAL	40	EA		
0171	TONER 3502 GESTETNER	2	EA		
0172	TONER BROTHER MFC 9970 CDW TN320 BLACK	2	EA		
0173	TONER BROTHER MFC 9970 CDW TN320 CYAN	2	EA		
0174	TONER BROTHER MFC 9970 CDW TN320 MAGENTA	2	EA		
0175	TONER BROTHER MFC 9970 CDW TN320 YELLOW	2	EA		
0176	TONER FOR EPSON B510DN (BLACK, CYAN, MAGENTA, YELLOW)	8	EA		
0177	TONER FOR HP BUSINESS INKJET 2800 (BLACK,YELLOW,MAGENTA,CYAN)	8	EA		
0178	TONER FOR HP LASEJET 2025 CC533A MAGENTA	10	EA		
0179	TONER FOR HP LASERJET 1505	2	EA		
0180	TONER FOR HP LASERJET 2025 CC530A BLACK	10	EA		
0181	TONER FOR HP LASERJET 2025 CC531A CYAN	10	EA		
0182	TONER FOR HP LASERJET 2025 CC532A YELLOW	10	EA		
0183	TONER FOR HP LASERJET 2430	4	EA		
0184	TONER FOR HP LASERJET 3005	10	EA		
0185	TONER FOR HP LASERJET 4050	4	EA		
0186	TONER FOR HP LASERJET P2035N	10	EA		

0187	TONER FOR HP LASERJET P3015	20	EA		
0188	TONER FOR HP LASERJET PRO 200 MFP	2	EA		
0189	TONER FOR HPDESIGNJET T1300 (CYAN,YELLOW,MAGENTA,MATTEBLACK, PHOTO BLACK,GRAY)	12	EA		
0190	TONER FOR LASERJET 2300	10	EA		
0191	TONER FOR LEXMARK X654de	30	EA		
0192	TONER FOR LEXMARK X736DE BLACK	4	EA		
0193	TONER FOR LEXMARK X736DE CYAN	4	EA		
0194	TONER FOR LEXMARK X736DE MAGENTA	4	EA		
0195	TONER FOR LEXMARK X736DE YELLOW	4	EA		
0196	TONER FOR LEXMARK X748 BLACK	3	EA		
0197	TONER FOR LEXMARK X748 CYAN	3	EA		
0198	TONER FOR LEXMARK X748 MAGENTA	3	EA		
0199	TONER FOR LEXMARK X748 YELLOW	3	EA		
0200	TONER FOR OFFICEJET 5400 BLACK	3	EA		
0201	TONER FOR OFFICEJET 5400 CYAN	3	EA		
0202	TONER FOR OFFICEJET 5400 MAGENTA	3	EA		
0203	TONER FOR OFFICEJET 5400 YELLOW	3	EA		
0204	TONER FOR XEROX PHASER 3250	4	EA		
0205	TONER FOR XEROX PHASER 3600	3	EA		
0206	TONER FOR XEROX PHASER 8560 BLACK	3	EA		
0207	TONER FOR XEROX PHASER 8560 CYAN	3	EA		
0208	TONER FOR XEROX PHASER 8560 MAGENTA	3	EA		
0209	TONER FOR XEROX PHASER 8560 YELLOW	3	EA		

0210	TONER HP LASERJET PRO 400 M451DN BLACK	2	EA		
0211	TONER HP LASERJET PRO 400 M451DN CYAN	2	EA		
0212	TONER HP LASERJET PRO 400 M451DN MAGENTA	2	EA		
0213	TONER HP LASERJET PRO 400 M451DN YELLOW	2	EA		
0214	TONER LEXMARK E360DN E460DN	15	EA		
0215	TONER MP4500 GESTETNER	2	EA		
0216	TZE STANDARD ADHESIVE LAMINATED LABELING	10	EA		
0217	WALL/DESKTOP DISPLAYS CLEAR A4+	2	EA		
0218	WASTE PAPER BASKETS	10	EA		
0219	WET & DRY WIPES FOR SCREEN CLEANING	40	PG		
0220	WHITE CARDBOARD SHEETS A4	750	SHE		
0221	WHITE COPIER PAPER A4	15	RM		
0222	WHITE LABELS AVERY 3665	15	PG		
0223	WHITEBOARD MARKERS, BLACK	15	EA		
0224	WHITEBOARD MARKERS, BLUE	15	EA		
0225	WHITEBOARD MARKERS, GREEN	15	EA		
0226	WHITEBOARD MARKERS, RED	15	EA		
0227	WIPES WHICH EASILY ERASE PERMANENT MARKER INK FROM WHITEBOARD	10	PG		
ESTIMATED NET TOTAL AMOUNT FOR CORE ITEMS FOR FIRST OPTION YEAR (a)					

FIRST OPTION YEAR PRICES FOR NON-CORE ITEMS AVAILABLE ON THE CONTRACTOR'S ONLINE CATALOGUE	**Estimated Order Value**	**Discount Percentage**	**Total Price Euro**
CLIN 0200 NON-CORE ITEMS	$3,000.00	**%**	
ESTIMATED NET TOTAL AMOUNT FOR NON-CORE ITEMS FOR FIRST OPTION YEAR (b)			

ESTIMATED TOTAL FOR THE FIRST OPTION YEAR (CORE AND NON-CORE ITEMS) a + b _____

1.2.3 Second Option Year Prices

CLIN	DESCRIPTION OF ITEM	EST QTY	UNIT	UNIT COST EURO	TOTAL COST EURO
0001	"A" FLOOR SHOWCASE/"A" FRAME CLIPBOARD	1	EA		
0002	"SIGN HERE" STICKERS	75	SET		
0003	A7 WIREBOUND NOTE BOOK RULED 102.5X72.5MM	25	EA		
0004	ACRYLIC CARD HOLDER	5	EA		
0005	ACRYLIC DISPLAY STAND CLEAR	4	EA		
0006	ACRYLIC PAPER HOLDER 31.5X24CM	5	EA		
0007	ACRYLIC TABLE TOP NAME HOLDER CLEAR	10	EA		
0008	AIR DUSTER SPRAY (FOR CLEANING CPU'S & KEYBOARDS)	10	EA		
0009	BALLPOINT PENS, BLACK	200	EA		
0010	BALLPOINT PENS, BLUE	200	EA		
0011	BALLPOINT PENS, RED	200	EA		
0012	BASIC MANUAL DESK CALCULATOR	10	EA		

0013	BATTERIES 9V	10	EA		
0014	BATTERIES AA	500	EA		
0015	BATTERIES AAA	5500	EA		
0016	BATTERIES C	210	EA		
0017	BATTERIES D	80	EA		
0018	BINDER CLIPS BLACK, LARGE	15	BX		
0019	BINDER CLIPS BLACK, MEDIUM	15	BX		
0020	BINDER CLIPS BLACK, SMALL	15	BX		
0021	BLUE TACK	10	EA		
0022	BOX FILE 75MM MARBLE	10	EA		
0023	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 200MM X 320 MM	50	EA		
0024	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 250MM X 390 MM	50	EA		
0025	BUBBLE ENVELOPES, WITH ADHESIVE STRIP, 290MM X 420 MM	50	EA		
0026	BUSINESS CARD HOLDERS A4 WITH POCKETS	10	EA		
0027	CANISTER SHARPENER	10	EA		
0028	CARD WHITE 3"X5"	10	PG		
0029	CARDBOARD FOLDER	30	EA		
0030	CARDBOARD FOLDER WITH ELASTIC CORNER FASTENING STRAP	30	EA		
0031	CARDBOARD POCKET FILE	30	EA		
0032	CD RECORDABLE	40	EA		
0033	CD/DVD CASES	2	PG		
0034	CHALKS ASSORTED	10	EA		
0035	CLASSIC MINI PAD	10	EA		
0036	CLASSIC PADFOLIO	10	EA		

0037	CLASSIC TABLET HOLDER	10	EA		
0038	CLOCK WALL	10	EA		
0039	COIN TRAY COLLECTOR	1	EA		
0040	COMB BINDING COVERS	2	PG		
0041	COMB BINDING MACHINE	1	EA		
0042	COMB BINDING SPINES	2	PG		
0043	CONFERENCE PAD A4 WHITE RULED & HEAD BOUND GLUED	100	EA		
0044	COPIER PAPER A3	5	RM		
0045	CORRECTION FLUID	10	EA		
0046	CORRECTION PENS	10	EA		
0047	CORRECTION TAPE	50	EA		
0048	DESK MATS	10	EA		
0049	DESK TAPE DISPENSER FOR TAPE SIZE 33M	3	EA		
0050	DESK TAPE DISPENSER FOR TAPE SIZE 66M	3	EA		
0051	DVD RECORDABLE	40	EA		
0052	ENVELOPE PLAIN BROWN 6" 1/2X9" 1/2	700	EA		
0053	ENVELOPE PLAIN BROWN 8" 1/2X12" 1/2	210	EA		
0054	ENVELOPE WHITE PLAIN 4" 1/2X6" 1/2	20	EA		
0055	ENVELOPE WHITE PLAIN 6"X9"	60	EA		
0056	ERASER	20	EA		
0057	EXECUTIVE FOLDER	10	EA		
0058	FELLOWES WIRE STEP FILE ORGANIZER	20	EA		
0059	FILE DIVIDER ALPHABETICAL	4	SET		
0060	FILE DIVIDER NUMERICAL	15	SET		

0061	FILE DIVIDER WITH DIFFERENT COLOURS PLAIN	200	SET		
0062	FIRST AID METAL BOX	2	EA		
0063	FLIPCHART PAPER PADS	2	EA		
0064	FOOT REST COMFORT	5	EA		
0065	GEL ROLLERBALL 0.7MM PEN, BLACK	250	EA		
0066	GEL ROLLERBALL 0.7MM PEN, BLUE	250	EA		
0067	GEL ROLLERBALL 0.7MM PEN, RED	250	EA		
0068	GLUE STICKS	20	EA		
0069	HEAD WIREBOUND NOTEBOOKS WHITE 127X204MM	100	EA		
0070	HEAVY DUTY STAPLER	4	EA		
0071	HIGHLIGHTER, BLUE	100	EA		
0072	HIGHLIGHTER, GREEN	100	EA		
0073	HIGHLIGHTER, PINK	100	EA		
0074	HIGHLIGHTER, YELLOW	100	EA		
0075	HOLE REINFORCING RINGS	5	PG		
0076	KEY HOLDER SHOWCASES	2	EA		
0077	KEY RINGS STANDARD ASSORTED	20	SET		
0078	KEYBOARD WRIST REST GEL	4	EA		
0079	LAMINATING MACHINE	1	EA		
0080	LAMINATING POUCHES	3	BX		
0081	LASER BUSINESS CARDS 5371	15	PG		
0082	LEADS FOR MECHANICAL PENCILS	20	SET		
0083	LETTER OPENER	10	EA		
0084	LETTER TRAYS	20	EA		

0085	LEVER ARCH FILE, BLUE, A4/75MM	100	EA		
0086	MAGAZINE FILING UNITS A4	5	EA		
0087	MAGNETIC MOBILE FLIPCHART EASEL	1	EA		
0088	MAGNETIC TRIPOD FLIPCHART EASEL	1	EA		
0089	MAGNETIC WHITEBOARD ERASER	10	EA		
0090	MAGNETIC WHITEBOARD, APPROXIMATELY 100CM X 100CM	4	EA		
0091	MAGNIFYING GLASS	5	EA		
0092	MATHEMATICAL SET (RULER, TRIANGLE, PROTRACTOR & COLOR COMPASS)	2	EA		
0093	MECHANICAL PENCIL	20	EA		
0094	METAL BOOKENDS WITH HEIGHT 22,5CM	4	EA		
0095	METAL CASH BOXES	5	EA		
0096	METAL SHARPENER	10	EA		
0097	MINI CARDS 100X55MM	10	EA		
0098	MOUSE PADS	10	EA		
0099	OFFWHITE CARDBOARD SHEETS A4	50	SHE		
0100	OIL FOR SHREDDER	5	EA		
0101	ORGANIZER TRAYS	20	EA		
0102	ORGANIZING BOARDS	5	EA		
0103	PAGE MARKER COLOURED STICKERS	100	PG		
0104	PAPER A4 GREEN	50	RM		
0105	PAPER CLIPS SILVER, 30MM	40	BX		
0106	PAPER CLIPS SILVER, 50MM	40	BX		
0107	PAPER CUTTERS	10	EA		

0108	PEN DESK SET	20	EA		
0109	PENCIL	150	EA		
0110	PENCIL POT	20	EA		
0111	PERMANENT MARKERS, BLACK	20	EA		
0112	PERMANENT MARKERS, BLUE	20	EA		
0113	PERMANENT MARKERS, RED	20	EA		
0114	PINS STANDARD ASSORTED	10	BX		
0115	PLAIN PLASTIC POCKET A4 CLEAR OPEN ON TOP & RIGHT HAND SIDE	800	EA		
0116	PLASTIC POCKET FILE A4 FOR BINDER	50	EA		
0117	PLASTIC RULLER	15	EA		
0118	POST IT 1 1/2X2" SMALL	250	EA		
0119	POST IT 3X3" MEDIUM	250	EA		
0120	POST IT 3X5" LARGE	200	EA		
0121	POST-IT LABELING & COVER-UP TAPE WHITE 25.4MMX17.7M	10	EA		
0122	PRINTING CALCULATOR	2	EA		
0123	PRINTING PAPER WHITE 8" 1/2X11" 80gr	1300	RM		
0124	PUNCH PAPER 1-HOLE	5	EA		
0125	PUNCH PAPER 2-HOLE, EUROPEAN	20	EA		
0126	PUNCH PAPER 3-HOLE	5	EA		
0127	REPLACEMENT OF INK CARTRDIGE OF STAMPS	5	EA		
0128	RING BINDER A4/15MM	10	EA		
0129	RING BINDER A4/25MM	10	EA		
0130	RING BINDER A4/50MM	10	EA		
0131	RING BINDER A4/75MM	10	EA		

0132	RING BINDER A4/80MM	10	EA		
0133	RUBBER BANDS, 60MM X 1.4MM	10	PG		
0134	RUBBER BANDS, 80MM X 4MM	10	PG		
0135	RULER WOODEN 12"	25	EA		
0136	SCISSOR, APPROXIMATELY 18CM	20	EA		
0137	SCOTCH 2-SIDED FOAM TAPE WHITE 19MMX1.5M	10	EA		
0138	SCOTCH 2-SIDED TAPE CLEAR 12.7MMX32.9M	10	EA		
0139	SCOTCH CRYSTAL TAPE CLEAR 19MMX33M	10	EA		
0140	SCOTCH DESKTOP TAPE DISPENSER FOR TAPE SIZE 19MMX33M	3	EA		
0141	SCOTCH INVISIBLE TAPE CLEAR 12MMX33MM	10	EA		
0142	SCOTCH INVISIBLE TAPE CLEAR 19MMX33MM	10	EA		
0143	SCOTCH MASKING TAPE CREAM 19MMX50M	10	EA		
0144	SCOTCH MASKING TAPE CREAM 25MMX50M	10	EA		
0145	SCOTCH MASKING TAPE CREAM 50MMX50M	10	EA		
0146	SCOTCH PACKAGING TAPE BROWN 48MMX50M	10	EA		
0147	SCOTCH PACKAGING TAPE CLEAR 48MMX50M	10	EA		
0148	SCOTCH REMOVABLE TAPE CLEAR 19MMX33MM	10	EA		
0149	SCOTCH TAPE DISPENSER FOR TAPE SIZE 19MMX7,62M	3	EA		
0150	SCOTCH TAPE HONEY 12MMX33M	10	EA		
0151	SCOTCH TAPE HONEY 12MMX66M	10	EA		
0152	SCOTCH TAPE HONEY 15MMX33M	10	EA		
0153	SCOTCH TAPE HONEY 15MMX66M	10	EA		
0154	SCOTCH TAPE HONEY 19MMX33M	10	EA		

0155	SCOTCH TAPE HONEY 19MMX66M	10	EA		
0156	SIDE WIREBOUND NOTEBOOK A6 RULED 45X102.5MM	25	EA		
0157	SPINE LABELS FOR BOX FILES	5	PG		
0158	SPONGE CUP, 75MM DIAMETER	3	EA		
0159	STAND FOR FILES	10	EA		
0160	STANDARD CLIPBOARD A4	40	EA		
0161	STAPLE REMOVER	20	EA		
0162	STAPLER STANDARD	30	EA		
0163	STAPLES, HEAVY DUTY	30	PG		
0164	STAPLES, STANDARD	80	PG		
0165	STENOGRAPHERS NOTE BOOK	300	EA		
0166	STORAGE RODS CLEAR	2	PG		
0167	SUPER GLUE GEL	5	EA		
0168	SUPER GLUE STICKS	5	EA		
0169	TACKING MAGNETS	10	PG		
0170	TAPE CALCULATOR 2-1/4" DIAL	40	EA		
0171	TONER 3502 GESTETNER	2	EA		
0172	TONER BROTHER MFC 9970 CDW TN320 BLACK	2	EA		
0173	TONER BROTHER MFC 9970 CDW TN320 CYAN	2	EA		
0174	TONER BROTHER MFC 9970 CDW TN320 MAGENTA	2	EA		
0175	TONER BROTHER MFC 9970 CDW TN320 YELLOW	2	EA		
0176	TONER FOR EPSON B510DN (BLACK, CYAN, MAGENTA, YELLOW)	8	EA		
0177	TONER FOR HP BUSINESS INKJET 2800 (BLACK,YELLOW,MAGENTA,CYAN)	8	EA		
0178	TONER FOR HP LASEJET 2025 CC533A MAGENTA	10	EA		

0179	TONER FOR HP LASERJET 1505	2	EA		
0180	TONER FOR HP LASERJET 2025 CC530A BLACK	10	EA		
0181	TONER FOR HP LASERJET 2025 CC531A CYAN	10	EA		
0182	TONER FOR HP LASERJET 2025 CC532A YELLOW	10	EA		
0183	TONER FOR HP LASERJET 2430	4	EA		
0184	TONER FOR HP LASERJET 3005	10	EA		
0185	TONER FOR HP LASERJET 4050	4	EA		
0186	TONER FOR HP LASERJET P2035N	10	EA		
0187	TONER FOR HP LASERJET P3015	20	EA		
0188	TONER FOR HP LASERJET PRO 200 MFP	2	EA		
0189	TONER FOR HPDESIGNJET T1300 (CYAN,YELLOW,MAGENTA,MATTEBLACK, PHOTO BLACK,GRAY)	12	EA		
0190	TONER FOR LASERJET 2300	10	EA		
0191	TONER FOR LEXMARK X654de	30	EA		
0192	TONER FOR LEXMARK X736DE BLACK	4	EA		
0193	TONER FOR LEXMARK X736DE CYAN	4	EA		
0194	TONER FOR LEXMARK X736DE MAGENTA	4	EA		
0195	TONER FOR LEXMARK X736DE YELLOW	4	EA		
0196	TONER FOR LEXMARK X748 BLACK	3	EA		
0197	TONER FOR LEXMARK X748 CYAN	3	EA		
0198	TONER FOR LEXMARK X748 MAGENTA	3	EA		
0199	TONER FOR LEXMARK X748 YELLOW	3	EA		
0200	TONER FOR OFFICEJET 5400 BLACK	3	EA		
0201	TONER FOR OFFICEJET 5400 CYAN	3	EA		

0202	TONER FOR OFFICEJET 5400 MAGENTA	3	EA		
0203	TONER FOR OFFICEJET 5400 YELLOW	3	EA		
0204	TONER FOR XEROX PHASER 3250	4	EA		
0205	TONER FOR XEROX PHASER 3600	3	EA		
0206	TONER FOR XEROX PHASER 8560 BLACK	3	EA		
0207	TONER FOR XEROX PHASER 8560 CYAN	3	EA		
0208	TONER FOR XEROX PHASER 8560 MAGENTA	3	EA		
0209	TONER FOR XEROX PHASER 8560 YELLOW	3	EA		
0210	TONER HP LASERJET PRO 400 M451DN BLACK	2	EA		
0211	TONER HP LASERJET PRO 400 M451DN CYAN	2	EA		
0212	TONER HP LASERJET PRO 400 M451DN MAGENTA	2	EA		
0213	TONER HP LASERJET PRO 400 M451DN YELLOW	2	EA		
0214	TONER LEXMARK E360DN E460DN	15	EA		
0215	TONER MP4500 GESTETNER	2	EA		
0216	TZE STANDARD ADHESIVE LAMINATED LABELING	10	EA		
0217	WALL/DESKTOP DISPLAYS CLEAR A4+	2	EA		
0218	WASTE PAPER BASKETS	10	EA		
0219	WET & DRY WIPES FOR SCREEN CLEANING	40	PG		
0220	WHITE CARDBOARD SHEETS A4	750	SHE		
0221	WHITE COPIER PAPER A4	15	RM		
0222	WHITE LABELS AVERY 3665	15	PG		
0223	WHITEBOARD MARKERS, BLACK	15	EA		
0224	WHITEBOARD MARKERS, BLUE	15	EA		
0225	WHITEBOARD MARKERS, GREEN	15	EA		

0226	WHITEBOARD MARKERS, RED	15	EA		
0227	WIPES WHICH EASILY ERASE PERMANENT MARKER INK FROM WHITEBOARD	10	PG		
ESTIMATED NET TOTAL AMOUNT FOR CORE ITEMS FOR SECOND OPTION YEAR (a)					

SECOND OPTION YEAR PRICES FOR NON-CORE ITEMS AVAILABLE ON THE CONTRACTOR'S ONLINE CATALOGUE	**Estimated Order Value**	**Discount Percentage**	**Total Price Euro**
CLIN 0200 NON-CORE ITEMS	$3,000.00	**%**	
ESTIMATED NET TOTAL AMOUNT FOR NON-CORE ITEMS FOR SECOND OPTION YEAR (b)			

ESTIMATED TOTAL FOR THE SECOND OPTION YEAR (CORE AND NON-CORE ITEMS) a + b _____

PRICING SUMMARY

Base Year _____

First Option Year _____

Second Option Year _____

Estimated Total Contract Amount for One Base Year and Two Option Years _____

CONTINUATION TO SF-1449,
RFQ NUMBER S-CY600-15-Q-0013
SCHEDULE OF SUPPLIES/SERVICES, BLOCK 20
DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

1.3 General Information

American Embassy Nicosia currently has a supply section that purchases, stocks, and delivers office supplies. The Embassy plans to streamline the delivery of supplies to their users by outsourcing this service to a company with internet interfaces, account management techniques, and direct delivery. This is current commercial business practice.

American Embassy Nicosia intends to purchase office supplies (approximately sixty (60) separate ordering individuals) via a web based interface for delivery to the Embassy. The minimum order amount is Euro 20.00 per online order.

This is a Fixed-Price Indefinite Quantity/Indefinite Delivery (IDIQ) type contract for core items and Fixed-Price with a fixed discount off of the commercial list price for other office supplies in the Contractor's catalog not identified as core items.

Value Added Tax (VAT) is not included in the CLIN rates. The Contractor shall not show Value Added Tax (VAT) as a separate item on invoices submitted for payment. The Government is exempt from VAT and shall prepare a VAT Exemption Certificate for the Contractor.

For each effective year of the contract, the Government will issue a delivery order against which orders may be placed online by the ordering individuals/alternate.

Where a funded delivery order is issued, it is the Contractor‘s responsibility to ensure that the monetary value of online orders placed against the funded delivery order does not exceed available funding.

For the effective period of this contract, the Contractor is responsible for tracking the aggregate value of all orders placed against the contract to the extent that its claim to the Government shall not at any time exceed the contract threshold under section1.6.

For each effective period of a delivery order, the Contractor is responsible for tracking the value of individual orders by the ordering individuals against the delivery order to the extent that its claim to the Government shall not at any time exceed funds made available under that delivery order.

Individual account holders will place supply orders on-line against delivery orders awarded by post's contracting office. Any such delivery order will clearly define the delivery location, specific delivery conditions and provide the name of the appointed COR. The Contractor will create cost centers in accordance with the instructions it receives from the COR.

1.4 Project Performance Requirements

A. Invoicing

The Contractor shall send monthly electronic invoices to the Financial Management Center (FMC) of the U.S. Embassy, by e-mail to NicosiaVoucherUnit@state.gov and cc the ordering office and the COR. The receiving officers at these locations will respond electronically to the FMC and cc the COR that the items were received.

In order to ensure delivery and streamline payment of invoices, each box or package shall have a packing slip affixed containing, as a minimum, a list of the items shipped and the account of the customer who ordered the items.

Only delivered items may be invoiced. No backordered items may be invoiced until delivered.

B. Website

The website used to order supplies by the U.S. Embassy Nicosia shall meet the following specifications:

- The language must be English. If a local language site is also available, this would be useful, but is not mandatory.
- Ability to set up different cost centers; up to thirty (30). Within each cost center the ability to set up, up to three (3) individual users within each cost center.
- Ability to set up a primary and alternate approver within any user group. This shall include the ability to require approval based on unit price and total order value.
- Ability to set per item value limits for any cost center.
- Web based administration function.
- Ability to assign an individual delivery address to each user group.
- Where available, show in real time 1) if an item is in stock and 2) anticipated replenishment date if an item is out of stock.
- Ability to change or cancel requests in real time. Where the option(s) is not available, Contractor shall have mechanisms in place to ensure swift return of incorrectly ordered items, at no cost to the Government.
- Ability to retrieve statistical reports. This shall include summaries and detailed reports by cost center based on ordering activities over customer-defined periods. As a minimum, the global report shall contain the following details:

  a) Delivery order number

  b) Values of transactions in the given period

  c) Name of the ordering entity/agency (if available).

Where the foregoing reports are not available online, Contractor shall email relevant copies to the individuals mentioned above.

- The Contractor shall be responsible for providing initial training to the U.S. Embassy Nicosia on how to use the interface software website. The COR will determine when and who gets this initial training.

C. Delivery

In-stock office supplies ordered through the website must be delivered to the American Embassy Nicosia on Mondays, Wednesdays and Fridays. Orders must be placed by 1400 hours on the previous working day of the scheduled delivery day. Orders placed after 1400 hours will be delivered on the next, plus one scheduled delivery day. Back-order items shall be delivered within five (5) working days. Office supplies must be packed individually by user group and delivered to the to the mailroom of the American Embassy. Desk delivery is not required.

D. Returns

In the event wrong items or defective items were delivered, the Government reserves the right to return the goods back to the Contractor at the Contractor's cost. The ordering individual at post shall contact the Contractor, who prepares a Return Merchandise Authorization (RMA) and sends a return shipping label. Ordering individuals/alternates return items in the original carton to the designated point of contact at post. Contractor's designated courier service picks up the package when it is delivering other supplies. The returns shall be credited on the monthly invoice.

1.5 Brand name or equal

The buyer is allowing sellers to submit bids for alternate products as long as the bid specification 'meets or exceeds' the requested specification. If the offeror is offering a product other than specifically listed, the offeror MUST enter exactly what product/brand name they are bidding (including make, model, and description) and provide descriptive literature, drawings, illustrations, photos etc.

1.6 Minimum/Maximum Quantities

For each effective year of the contract, the U.S. Government guarantees a minimum order of Euro 2,500.00 under this contract. The maximum amount ordered under each year of the purchase order will not exceed Euro 500,000.00.

The Government makes no guarantee as to the number of orders or actual amount of services that will be requested above the guaranteed minimum of Euro 2,500.00. The Contractor must submit an invoice for the guaranteed minimum if no delivery orders or delivery orders for less than Euro 2,500.00 are awarded to them during each effective year of the of the contract.

Orders may be issued orally by the Contracting Officer, but will be confirmed in writing within three (3) business days of the date the order is placed.

1.7 Delivery Location and Time

A. The Contractor shall deliver all ordered items to the mailroom of the American Embassy Nicosia. The detailed addresses will be provided on issuance of delivery orders against the contract. The Contractor shall prepare an Excel spreadsheet or a similar tool identifying details such as names of ordering and alternate individuals and approvers.

B. Any Contractor personnel involved with the delivery of the items shall comply with standard U.S. Embassy regulations for receiving supplies. The Contracting Officer's Representative (COR) will be responsible for instructing Contractor personnel at the time deliveries are made. Prior notice will not be required.

C. Delivery to the American Embassy Nicosia shall be made from Monday to Friday between the hours of 0830 hours and 1500 hours.

1.8 Price Adjustment

The price of the Non-Core Items is based on a set percentage off of the vendor‘s commercial price list stated under section 1.2 Prices. This price list must be a commercial price list being used by all customers of the Contractor. The price list may be updated as long as the change applies to all commercial customers. The percentage off of the list price will remain fixed.

1.9 Period of Performance

The base period of this contract starts on date of award and continues for twelve (12) months, with two (2) Options to renew.

1.10 Quality Assurance And Surveillance Plan (QASP)

This plan provides an effective method to promote satisfactory Contractor performance. The QASP provides a method for the Contracting Officer's Representative (COR) to monitor Contractor performance, advise the Contractor of unsatisfactory performance, and notify the Contracting Officer of continued unsatisfactory performance. The Contractor, not the Government, is responsible for management and quality control to meet the terms of the contract. The role of the Government is to monitor quality to ensure that contract standards are achieved.

Performance Objective	Scope of Work Para	Performance Threshold
Services. Performs all furnish and delivery services set forth in the scope of work.	1.1 thru 1.9.	All required services are performed and no more than one (1) customer complaint is received per month.

SECTION 2 - CONTRACT CLAUSES

FAR 52.212-4 CONTRACT TERMS AND CONDITIONS – COMMERICAL ITEMS (DEC 2014), is incorporated by reference. (See SF-1449, block 27a).

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (MAR 2015)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004)(Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[*Contracting Officer check as appropriate*.]

_X_ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

__ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509)).

__ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

_X_ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Jul 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

__ (5) [Reserved].

__ (6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

__ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

_X_ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug 2013) (31 U.S.C. 6101 note).

__ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).

__ (10) [Reserved].

__ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).

__ (ii) Alternate I (Nov 2011) of 52.219-3.

__ (12)(i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

__ (ii) Alternate I (JAN 2011) of 52.219-4.

__ (13) [Reserved]

__ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2011) (15 U.S.C. 644).

__ (ii) Alternate I (Nov 2011).

__ (iii) Alternate II (Nov 2011).

__ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-7.

__ (iii) Alternate II (Mar 2004) of 52.219-7.

__ (16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).

__ (17)(i) 52.219-9, Small Business Subcontracting Plan (Oct 2014) (15 U.S.C. 637(d)(4)).

__ (ii) Alternate I (Oct 2001) of 52.219-9.

__ (iii) Alternate II (Oct 2001) of 52.219-9.

__ (iv) Alternate III (Oct 2014) of 52.219-9.

__ (18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011)(15 U.S.C. 644(r)).

__ (19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).

__ (20) 52.219-16, Liquidated Damages—Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

__ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f).

__ (22) 52.219-28, Post Award Small Business Program Rerepresentation (Jul 2013) (15 U.S.C. 632(a)(2)).

__ (23) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (Jul 2013) (15 U.S.C. 637(m)).

__ (24) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (Jul 2013) (15 U.S.C. 637(m)).

__ (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

_X_ (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Jan 2014) (E.O. 13126).

__ (27) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

__ (28) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

__ (29) 52.222-35, Equal Opportunity for Veterans (Jul 2014)(38 U.S.C. 4212).

__ (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

__ (31) 52.222-37, Employment Reports on Veterans (JUL 2014) (38 U.S.C. 4212).

__ (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

_X_ (33)(i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

__ (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

__ (34) 52.222-54, Employment Eligibility Verification (AUG 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

__ (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (36)(i) 52.223-13, Acquisition of EPEAT®-Registered Imaging Equipment (JUN 2014) (E.O.s 13423 and 13514).

__ (ii) Alternate I (Jun 2014) of 52.223-13.

__ (37)(i) 52.223-14, Acquisition of EPEAT®-Registered Televisions (JUN 2014) (E.O.s 13423 and 13514).

__ (ii) Alternate I (Jun 2014) of 52.223-14.

__ (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b).

__ (39)(i) 52.223-16, Acquisition of EPEAT®-Registered Personal Computer Products (JUN 2014) (E.O.s 13423 and 13514).

__ (ii) Alternate I (Jun 2014) of 52.223-16.

_X_ (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (AUG 2011) (E.O. 13513).

__ (41) 52.225-1, Buy American—Supplies (May 2014) (41 U.S.C. chapter 83).

__ (42)(i) 52.225-3, Buy American—Free Trade Agreements—Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

__ (ii) Alternate I (May 2014) of 52.225-3.

__ (iii) Alternate II (May 2014) of 52.225-3.

__ (iv) Alternate III (May 2014) of 52.225-3.

__ (43) 52.225-5, Trade Agreements (NOV 2013) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).

__ (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

__ (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

__ (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

__ (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

_X_ (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

__ (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

_X_ (50) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (Jul 2013) (31 U.S.C. 3332).

__ (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).

__ (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).

__ (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

__ (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

__ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[*Contracting Officer check as appropriate.*]

__ (1) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).

__ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

__ (3) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

__ (4) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards—Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

__ (5) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (May 2014) (41 U.S.C. chapter 67).

__ (6) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services—Requirements (May 2014) (41 U.S.C. chapter 67).

__ (7) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O.13495).

__ (8) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792).

__ (9) 52.237-11, Accepting and Dispensing of $1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

__ (10) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (Executive Order 13658).

(d) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds $650,000 ($1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Jul 2014) (38 U.S.C. 4212).

(vi) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(vii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212)

(viii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(ix) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).

(x)

__(A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O 13627).

__(B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O 13627).

(xi) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xiii) 52.222-54, Employment Eligibility Verification (AUG 2013).

(xiv) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xv) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xvi) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(xvii) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (Executive Order 13658).

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

ADDENDUM TO CONTRACT CLAUSES
FAR AND DOSAR CLAUSES NOT PRESCRIBED IN PART 12

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at: *http://acquisition.gov/far/index.html or http://farsite.hill.af.mil/vffara.htm.*

These addresses are subject to change. If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition website at *http://www.statebuy.state.gov* to see the links to the FAR. You may also use an Internet "search engine" (for example, Google, Yahoo or Excite) to obtain the latest location of the most current FAR.

The following Federal Acquisition Regulation clauses are incorporated by reference:

CLAUSE	TITLE AND DATE
52.204-12	DATA UNIVERSAL NUMBERING SYSTEM NUMBER MAINTENANCE (DEC 2012)
52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (JUL 2013)
52.225-14	INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT (FEB 2000)
52.228-5	INSURANCE - WORK ON A GOVERNMENT INSTALLATION (JAN 1997)
52.229-6	FOREIGN FIXED PRICE CONTRACTS (FEB 2013)
52.232-39	UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (JUNE 2013)
52.204-9	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (JAN 2011)

The following FAR clauses are provided in full text:

52.216-18 ORDERING (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from date of award through base period or option periods if exercised.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

52.216-19 ORDER LIMITATIONS (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than Euro 20.00, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor—

(1) Any order for a single item in excess of Euro 500,000.00*;*
(2) Any order for a combination of items in excess of than Euro 500,000.00*;* or
(3) A series of orders from the same ordering office within one (1) day that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirement clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within than one (1) days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

52.216-22 INDEFINITE QUANTITY (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified and effective for the period stated in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the “maximum.” The Government shall order at least the quantity of supplies or services designated in the Schedule as the “minimum.”

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; *provided*, that the Contractor shall not be required to make any deliveries under this contract after one year beyond the contract's effective period.

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the performance period of the contract.

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within the performance period of the contract or within 30 days after funds for the option year become available, whichever is later.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed three (3) years and six (6) months.

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond September 30 of the current calendar year. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond September 30 of the current calendar year, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

The following DOSAR clauses are provided in full text:

CONTRACTOR IDENTIFICATION (JULY 2008)

Contract performance may require Contractor personnel to attend meetings with government personnel and the public, work within government offices, and/or utilize government email.

Contractor personnel must take the following actions to identify themselves as non-federal employees:

(1) Use an email signature block that shows name, the office being supported and company affiliation (e.g. "John Smith, Office of Human Resources, ACME Corporation Support Contractor");

(2) Clearly identify themselves and their contractor affiliation in meetings;

(3) Identify their contractor affiliation in Departmental e-mail and phone listings whenever Contractor personnel are included in those listings; and

(4) Contractor personnel may not utilize Department of State logos or indicia on business cards.

(End of clause)

652.216-70 ORDERING - INDEFINITE-DELIVERY CONTRACT (APR 2004)

The Government shall use one of the following forms to issue orders under this contract:

(a) The Optional Form 347, *Order for Supplies or Services*, and Optional Form 348, *Order for Supplies or Services Schedule - Continuation*; or,

(b) The DS-2076, *Purchase Order, Receiving Report and Voucher*, and DS-2077, *Continuation Sheet*.

652.232-70 PAYMENT SCHEDULE AND INVOICE SUBMISSION (FIXED-PRICE) (AUG 1999)

(a) General. The Government shall pay the Contractor as full compensation for all work required, performed, and accepted under this contract the firm fixed-price stated in this contract.

(b) Invoice Submission. The Contractor shall submit invoices in an original and two (2) copies to the office identified in Block 18b of the SF-1449. To constitute a proper invoice, the invoice must include all items per FAR 52.232-25, "Prompt Payment."

(c) Contractor Remittance Address. The Government will make payment to the Contractor's address stated on the cover page of this contract, unless a separate remittance address is shown below:

652.237-72 OBSERVANCE OF LEGAL HOLIDAYS AND ADMINISTRATIVE LEAVE (APR 2004)

All work shall be performed during 0830 – 1500 hours, Monday through Friday, except for the holidays identified below. Other hours may be approved by the Contracting Officer's Representative. Notice must be given 24 hours in advance to COR who will consider any deviation from the hours identified above.

(a) The Department of State observes the following days as holidays:

New Year's Day
Martin Luther King's Birthday
Washington's Birthday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

Any other day designated by Federal law, Executive Order, or Presidential Proclamation.

(b) When any such day falls on a Saturday or Sunday, the following Monday is observed. Observance of such days by Government personnel shall not be cause for additional period of performance or entitlement to compensation except as set forth in the contract. If the Contractor's personnel work on a holiday, no form of holiday or other premium compensation will be reimbursed either as a direct or indirect cost, unless authorized pursuant to an overtime clause elsewhere in this contract.

(c) The Embassy will observe in addition to (a) above the below listed holidays in 2015.

Epiphany Day
Kathara Deftera
Annunciation Day
Good Friday
Easter Monday
Labor Day
Holy Spirit
Cyprus Independence Day
28th of October
Christmas Eve

652.242-70 CONTRACTING OFFICER'S REPRESENTATIVE (COR) (AUG 1999)

(a) The Contracting Officer may designate in writing one or more Government employees, by name or position title, to take action for the Contracting Officer under this contract. Each designee shall be identified as a Contracting Officer's Representative (COR). Such designation(s) shall specify the scope and limitations of the authority so delegated; provided, that the designee shall not change the terms or conditions of the contract, unless the COR is a warranted Contracting Officer and this authority is delegated in the designation.

(b) The COR for this contract is Property & Supply Supervisor.

652.225-71 SECTION 8(A) OF THE EXPORT ADMINISTRATION ACT OF 1979, as amended (AUG 1999)

(a) Section 8(a) of the U.S. Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)), prohibits compliance by U.S. persons with any boycott fostered by a foreign country against a country which is friendly to the United States and which is not itself the object of any form of boycott pursuant to United States law or regulation. The Boycott of Israel by Arab League countries is such a boycott, and therefore, the following actions, if taken with intent to comply with, further, or support the Arab League Boycott of Israel, are prohibited activities under the Export Administration Act:

(1) Refusing, or requiring any U.S. person to refuse to do business with or in Israel, with any Israeli business concern, or with any national or resident of Israel, or with any other person, pursuant to an agreement of, or a request from or on behalf of a boycotting country;

(2) Refusing, or requiring any U.S. person to refuse to employ or otherwise discriminating against any person on the basis of race, religion, sex, or national origin of that person or of any owner, officer, director, or employee of such person;

(3) Furnishing information with respect to the race, religion, or national origin of any U.S. person or of any owner, officer, director, or employee of such U.S. person;

(4) Furnishing information about whether any person has, has had, or proposes to have any business relationship (including a relationship by way of sale, purchase, legal or

commercial representation, shipping or other transport, insurance, investment, or supply) with or in the State of Israel, with any business concern organized under the laws of the State of Israel, with any Israeli national or resident, or with any person which is known or believed to be restricted from having any business relationship with or in Israel;

(5) Furnishing information about whether any person is a member of, has made contributions to, or is otherwise associated with or involved in the activities of any charitable or fraternal organization which supports the State of Israel; and,

(6) Paying, honoring, confirming, or otherwise implementing a letter of credit which contains any condition or requirement against doing business with the State of Israel.

(b) Under Section 8(a), the following types of activities are not forbidden ``compliance with the boycott," and are therefore exempted from Section 8(a)'s prohibitions listed in paragraphs (a)(1)-(6) above:

(1) Complying or agreeing to comply with requirements:

(i) Prohibiting the import of goods or services from Israel or goods produced or services provided by any business concern organized under the laws of Israel or by nationals or residents of Israel; or,

(ii) Prohibiting the shipment of goods to Israel on a carrier of Israel, or by a route other than that prescribed by the boycotting country or the recipient of the shipment;

(2) Complying or agreeing to comply with import and shipping document requirements with respect to the country of origin, the name of the carrier and route of shipment, the name of the supplier of the shipment or the name of the provider of other services, except that no information knowingly furnished or conveyed in response to such requirements may be stated in negative, blacklisting, or similar exclusionary terms, other than with respect to carriers or route of shipments as may be permitted by such regulations in order to comply with precautionary requirements protecting against war risks and confiscation;

(3) Complying or agreeing to comply in the normal course of business with the unilateral and specific selection by a boycotting country, or national or resident thereof, of carriers, insurance, suppliers of services to be performed within the boycotting country or specific goods which, in the normal course of business, are identifiable by source when imported into the boycotting country;

(4) Complying or agreeing to comply with the export requirements of the boycotting country relating to shipments or transshipments of exports to Israel, to any business concern of or organized under the laws of Israel, or to any national or resident of Israel;

(5) Compliance by an individual or agreement by an individual to comply with the immigration or passport requirements of any country with respect to such individual or any member of such individual's family or with requests for information regarding requirements of employment of such individual within the boycotting country; and,

(6) Compliance by a U.S. person resident in a foreign country or agreement by such person to comply with the laws of that country with respect to his or her activities exclusively therein, and such regulations may contain exceptions for such resident complying with the laws or regulations of that foreign country governing imports into such country of

trademarked, trade named, or similarly specifically identifiable products, or components of products for his or her own use, including the performance of contractual services within that country, as may be defined by such regulations.

652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)

(a) The Contractor warrants the following:

(1) That is has obtained authorization to operate and do business in the country or countries in which this contract will be performed;

(2) That is has obtained all necessary licenses and permits required to perform this contract; and,

(3) That it shall comply fully with all laws, decrees, labor standards, and regulations of said country or countries during the performance of this contract.

(b) If the party actually performing the work will be a subcontractor or joint venture partner, then such subcontractor or joint venture partner agrees to the requirements of paragraph (a) of this clause.

652.229-70 EXCISE TAX EXEMPTION STATEMENT FOR CONTRACTORS WITHIN THE UNITED STATES (JUL 1988)

This is to certify that the item(s) covered by this contract is/are for export solely for the use of the U.S. Foreign Service Post identified in the contract schedule.

The Contractor shall use a photocopy of this contract as evidence of intent to export. Final proof of exportation may be obtained from the agent handling the shipment. Such proof shall be accepted in lieu of payment of excise tax.

SECTION 3 - SOLICITATION PROVISIONS

FAR 52.212-1, INSTRUCTIONS TO OFFERORS -- COMMERCIAL ITEMS (APR 2014), is incorporated by reference (See SF-1449, block 27a).

ADDENDUM TO 52.212-1

A. Summary of instructions. Each offer must be submitted in the English language, in an original and two copies, and consist of the following:

A.1. A completed solicitation, in which the SF-1449 cover page (blocks 12, 17, 19-24, and 30 as appropriate), and Section 1 has been filled out.

A.2. Information demonstrating the offeror's/quoter's ability to perform, including:

(1) Name of a Project Manager (or other liaison to the Embassy) who understands written and spoken English;

(2) Evidence that the offeror/quoter operates an established business with a permanent address and telephone listing;

(3) List of clients over the past three (3) years, demonstrating prior experience with relevant past performance information and references (provide dates of contracts, places of performance, value of contracts, contact names, telephone and fax numbers and email addresses). If the offeror has not performed comparable services in Cyprus then the offeror shall provide its international experience. Offerors are advised that the past performance information requested above may be discussed with the client's contact person. In addition, the client's contact person may be asked to comment on the offeror's:

- Quality of services provided under the contract;
- Compliance with contract terms and conditions;
- Effectiveness of management;
- Willingness to cooperate with and assist the customer in routine matters, and when confronted by unexpected difficulties; and
- Business integrity / business conduct.

The Government will use past performance information primarily to assess an offeror's capability to meet the solicitation performance requirements, including the relevance and successful performance of the offeror's work experience. The Government may also use this data to evaluate the credibility of the offeror's proposal. In addition, the Contracting Officer may use past performance information in making a determination of responsibility.

(4) Evidence that the offeror/quoter can provide the necessary personnel, equipment, and financial resources needed to perform the work;

(5) The offeror shall address its plan to obtain all licenses and permits required by local law (see DOSAR 652.242-73 in Section 2). If offeror already possesses the locally required licenses and permits, a copy shall be provided.

(6) The Internet Web site will be evaluated to ensure it is simple, easy to use and allows for easy access.

(7) Products proposed will be evaluated to ensure they meet the quality required in the solicitation. Unacceptable substitutions may be reason for the proposal to be found unacceptable.

(8) Promised delivery time will be evaluated to ensure the company can meet the delivery requirements listed in this solicitation. A full explanation of how the Government can be sure of your company meeting the time frames is expected.

(9) Experience and past performance will be evaluated to ensure the offeror has operated a direct to the customer delivery system and has maintained multiple financial accounts for their clients. The Government will evaluate the offeror's experience over the past three years in the web-based interface area with similar functions. The Government reserves the right to consider information obtained from sources other than the offeror when evaluating past performance.

Any other written information that will provide proof of technical and financial responsibility of the company**.**

A.3 Offeror shall submit their proposals in three volumes;

Volume 1 - Price Quotations

Volume 2 - SF-1499 and Section 5

Volume 3 - Technical Information - Statement of Work

ADDENDUM TO SOLICITATION PROVISIONS
FAR AND DOSAR PROVISIONS NOT PRESCRIBED IN PART 12

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at:
http://acquisition.gov/far/index.html/ or *http://farsite.hill.af.mil/search.htm.*

These addresses are subject to change. IF the FAR is not available at the locations indicated above, use of an Internet "search engine" (for example, Google, Yahoo or Excite) is suggested to obtain the latest location of the most current FAR provisions.

The following Federal Acquisition Regulation solicitation provisions are incorporated by reference:

PROVISION	TITLE AND DATE
52.204-7	SYSTEM FOR AWARD MANAGEMENT (JUL 2013)
52.214-34	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE (APR 1991)
52.225-25	PROHIBITION ON CONTRACTING WITH ENTITIES ENGAGING IN CERTAIN ACTIVITIES OR TRANSACTIONS RELATING TO IRAN—REPRESENTATION AND CERTIFICATIONS (DEC 2012)

A pre-proposal conference to discuss the requirements of this solicitation will be held on **March 17, 2015 at 1000 hours** at the American Embassy Nicosia, Corner Metochiou & Ploutarchou Streets, Engomi, Nicosia 2047, Cyprus. Offerors interested in attendance should contact the following individual:

Mr. Savvas Kissopodas at telephone number +357-22-393381 to make appropriate arrangements. Fax number +357-22-266642 or e-mail **NicosiaContracting@state.gov**

Offerors are urged to submit written questions at least three days before the scheduled pre-proposal conference date, by faxing or e-mailing the questions to the above fax number or e-mail address, marked to the attention of the above-named individual.

Attendees may also bring written questions to the proposal conference; however, if the answer requires research, there is no guarantee that the question will be able to be answered at the conference.

The Government's statements at the pre-proposal conference shall not be considered to be a change to the solicitation unless a written amendment is issued.

Following the conference, all prospective offerors who received a copy of the solicitation will be provided a copy of all questions presented in writing prior to the conference, along with answers. If the answer requires a change to the solicitation, a solicitation amendment will also be issued.

The following DOSAR provisions are provided in full text:

652.206-70 COMPETITION ADVOCATE/OMBUDSMAN (AUG 1999) (DEVIATION)

(a) The Department of State's Competition Advocate is responsible for assisting industry in removing restrictive requirements from Department of State solicitations and removing barriers to full and open competition and use of commercial items. If such a solicitation is considered competitively restrictive or does not appear properly conducive to competition and commercial practices, potential offerors are encouraged to first contact the contracting office for the respective solicitation. If concerns remain unresolved, contact the Department of State Competition Advocate on (703) 516-1696, by fax at (703) 875-6155, or write to:

Competition Advocate
U.S. Department of State
A/OPE
SA-15, Room 1060
Washington, DC 20522-1510

(b) The Department of State's Acquisition Ombudsman has been appointed to hear concerns from potential offerors and contractors during the pre-award and post-award phases of this acquisition. The role of the ombudsman is not to diminish the authority of the Contracting Officer, the Technical Evaluation Panel or Source Evaluation Board, or the selection official. The purpose of the ombudsman is to facilitate the communication of concerns, issues, disagreements, and recommendations of interested parties to the appropriate Government personnel, and work to resolve them. When requested and appropriate, the ombudsman will maintain strict confidentiality as to the source of the concern. The ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of formal contract disputes. Interested parties are invited to contact the contracting activity ombudsman Mr. R. Chance Sullivan, at telephone number +357-22-393374 and fax number +357-22-780944. For a U.S. Embassy or overseas post, refer to the numbers below for the Department Acquisition Ombudsman. Concerns, issues, disagreements, and recommendations which cannot be resolved at a contracting activity level may be referred to the Department of State Acquisition Ombudsman at (703) 516-1696, by fax at (703) 875-6155, or write to:

Acquisition Ombudsman
U.S. Department of State
A/OPE
SA-15, Room 1060
Washington, DC 20522-1510

(End of clause)

SECTION 4 - EVALUATION FACTORS

- Award will be made to the lowest priced, acceptable, responsible quoter. The quoter shall submit a completed solicitation, including Sections 1 and 5.

- The Government reserves the right to reject proposals that are unreasonably low or high in price.

- The lowest price will be determined by multiplying the offered prices times the estimated quantities in “Prices - Continuation of SF-1449, block 23”, and arriving at a grand total, including all options, if any.

- The Government will determine quoter acceptability will be determined by assessing the quoter's compliance with the terms of the RFQ.

- The Government will determine quoter responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:

    - adequate financial resources or the ability to obtain them;
    - ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
    - satisfactory record of integrity and business ethics;
    - necessary organization, experience, and skills or the ability to obtain them;
    - necessary equipment and facilities or the ability to obtain them; and
    - be otherwise qualified and eligible to receive an award under applicable laws and regulations.

ADDENDUM TO EVALUATION FACTORS
FAR AND DOSAR PROVISION(S) NOT PRESCRIBED IN PART 12

The following FAR provisions are provided in full text:

52.217-5 EVALUATION OF OPTIONS (JUL 1990)

The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

SECTION 5 - REPRESENTATIONS AND CERTIFICATIONS

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS—COMMERCIAL ITEMS (Mar 2015)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically via the System for Award Management (SAM) website accessed through http://www.acquisition.gov. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (p) of this provision.

(a) *Definitions*. As used in this provision—

"Economically disadvantaged women-owned small business (EDWOSB) concern" means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Highest-level owner" means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

"Immediate owner" means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

"Inverted domestic corporation", means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

"Manufactured end product" means any end product in product and service codes (PSCs) 1000-9999, except—

(1) PSC 5510, Lumber and Related Basic Wood Materials;

(2) Product or Service Group (PSG) 87, Agricultural Supplies;

(3) PSG 88, Live Animals;

(4) PSG 89, Subsistence;

(5) PSC 9410, Crude Grades of Plant Materials;

(6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;

(7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;

(8) PSC 9610, Ores;

(9) PSC 9620, Minerals, Natural and Synthetic; and

(10) PSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

"Sensitive technology"—

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

"Service-disabled veteran-owned small business concern"—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

"Small disadvantaged business concern", consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that—

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by—

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding $750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13.CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

"Subsidiary" means an entity in which more than 50 percent of the entity is owned—

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation.

"Veteran-owned small business concern" means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

"Women-owned small business concern" means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned small business (WOSB) concern eligible under the WOSB Program" (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

(1) *Annual Representations and Certifications*. Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the SAM website.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through http://www.acquisition.gov. After reviewing the SAM database information, the offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____.

[*Offeror to identify the applicable paragraphs at (c) through (p) of this provision that the offeror has completed for the purposes of this solicitation only, if any.*

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern*. The offeror represents as part of its offer that it o is, o is not a small business concern.

(2) *Veteran-owned small business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents as part of its offer that it o is, o is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern*. [*Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision*.] The offeror represents as part of its offer that it o is, o is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents, that it o is, o is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) *Women-owned small business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents that it o is, o is not a women-owned small business concern.

(6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that—

(i) It o is, o is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It o is, o is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: _____.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror represents that—

(i) It o is, o is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It o is, o is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [*The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture:* _____.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(8) *Women-owned business concern (other than small business concern*). [*Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents that it o is a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns*. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:_____

(10) *HUBZone small business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents, as part of its offer, that—

(i) It o is, o is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It o is, o is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: _____.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Representations required to implement provisions of Executive Order 11246—

(1) Previous contracts and compliance. The offeror represents that—

(i) It o has, o has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It o has, o has not filed all required compliance reports.

(2) *Affirmative Action Compliance*. The offeror represents that—

(i) It o has developed and has on file, o has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 cfr parts 60-1 and 60-2), or

(ii) It o has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352)*. (Applies only if the contract is expected to exceed $150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Certificate*. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American—Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item" "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American—Supplies."

(2) Foreign End Products:

Line Item No.	**Country of Origin**
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American—Free Trade Agreements—Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements–Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	**Country of Origin**
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I*. If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Canadian End Products:

Line Item No.

_____

_____

_____

[*List as necessary*]

(3) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II*. If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____

_____ _____

[*List as necessary*]

(4) *Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate III*. If Alternate III to the clause at 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	**Country of Origin**
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(5) *Trade Agreements Certificate*. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	**Country of Origin**
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689*). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) o Are, o are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) o Have, o have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) o Are, o are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) o Have, o have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds $3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined*. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment*. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples*.

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency.

This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for *Listed End Products (Executive Order 13126)*. [*The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b)*.]

(1) *Listed end products*.

Listed End Product	**Listed Countries of Origin**
_____	_____
_____	_____

(2) *Certification*. [*If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block*.]

[ ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[ ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as

listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) o In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) o Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Labor Standards*(Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [*The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.*]

[ ] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror o does o does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[ ] (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror o does o does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer Identification Number (TIN) (*26 U.S.C. 6109*, 31 U.S.C. 7701)*. (Not applicable if the offeror is required to provide this information to the SAM database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN).*

o TIN: _____.

o TIN has been applied for.

o TIN is not required because:

o Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

o Offeror is an agency or instrumentality of a foreign government;

o Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization*.

o Sole proprietorship;

o Partnership;

o Corporate entity (not tax-exempt);

o Corporate entity (tax-exempt);

o Government entity (Federal, State, or local);

o Foreign government;

o International organization per 26 CFR 1.6049-4;

o Other _____.

(5) *Common parent*.

o Offeror is not owned or controlled by a common parent;

o Name and TIN of common parent:

Name _____.

TIN _____.

(m) *Restricted business operations in Sudan*. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations.

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) *Representation*. By submission of its offer, the offeror represents that—

(i) It is not an inverted domestic corporation; and

(ii) It is not a subsidiary of an inverted domestic corporation.

(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.

(1) The offeror shall e-mail questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(2) *Representation and Certifications*. Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror—

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds $3,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at http://www.treasury.gov/ofac/downloads/t11sdn.pdf).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—

(i) This solicitation includes a trade agreements certification (*e.g.*, 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) Ownership or Control of Offeror. (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a DUNS Number in the solicitation.

(1) The Offeror represents that it o has or o does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates "has" in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code: _____.

Immediate owner legal name: _____.

(Do not use a "doing business as" name)

Is the immediate owner owned or controlled by another entity: o Yes or o No.

(3) If the Offeror indicates "yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code: _____.

Highest-level owner legal name: _____.

(Do not use a "doing business as" name)

(End of provision)

ADDENDUM TO REPRESENTATIONS AND CERTIFICATIONS
FAR AND DOSAR PROVISION(S) NOT PRESCRIBED IN PART 12

The following DOSAR provision is provided in full text:

652.225-70 ARAB LEAGUE BOYCOTT OF ISRAEL (AUG 1999)

(a) Definitions. As used in this provision:

Foreign person means any person other than a United States person as defined below.

United States person means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern which is controlled in fact by such domestic concern, as provided under the Export Administration Act of 1979, as amended.

(b) Certification. By submitting this offer, the offeror certifies that it is not:

(1) Taking or knowingly agreeing to take any action, with respect to the boycott of Israel by Arab League countries, which Section 8(a) of the Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)) prohibits a United States person from taking; or,

(2) Discriminating in the award of subcontracts on the basis of religion.

(End of provision)

652.209-79 REPRESENTATION BY CORPORATION REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CRIMINAL CONVICTION UNDER ANY FEDERAL LAW (SEPT 2014) (DEVIATION per PIB 2014-21)

(a) In accordance with section 7073 of Division K of the Consolidated Appropriations Act, 2014 (Public Law 113-76) none of the funds made available by that Act may be used to enter into a contract with any corporation that –

(1) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency has direct knowledge of the conviction, unless the agency has considered, in accordance with its procedures, that this further action is not necessary to protect the interests of the Government; or

(2) Has any unpaid Federal tax liability that has been assessed for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency has direct knowledge of the unpaid tax liability, unless the Federal agency has considered, in accordance with its procedures, that this further action is not necessary to protect the interests of the Government.

For the purposes of section 7073, it is the Department of State's policy that no award may be made to any corporation covered by (1) or (2) above, unless the Procurement Executive has made a written determination that suspension or debarment is not necessary to protect the interests of the Government.

(b) Offeror represents that—

(1) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(2) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

(End of provision)

Note to bidder/offeror: If the bidder/offeror has indicated "yes" in blocks (a)(1), (2), or (3) of the following provision, the bidder/offeror shall include Defense Base Act (DBA) insurance costs covering those employees in their proposed prices. The bidder/offeror may obtain DBA insurance directly from any Department of Labor approved providers at the DOL website at *http://www.dol.gov/owcp/dlhwc/lscarrier.htm*.]

652.228-70 DEFENSE BASE ACT – COVERED CONTRACTOR EMPLOYEES (JUNE 2006)

(a) Bidders/offerors shall indicate below whether or not any of the following categories of employees will be employed on the resultant contract, and, if so, the number of such employees:

Category	Yes/No	Number	
(1) United States citizens or residents			
(2) Individuals hired in the United States, regardless of citizenship			
(3) Local nationals or third country nationals where contract performance takes place in a country where there are no local workers' compensation laws		local nationals:	
		third-country nationals:	
(4) Local nationals or third country nationals where contract performance takes place in a country where there are local workers' compensation laws		local nationals:	
		third-country nationals:	

(b) The Contracting Officer has determined that for performance in the country of Cyprus.

✓ Workers' compensation laws exist that will cover local nationals and third country nationals.

☐ Workers' compensation laws do not exist that will cover local nationals and third country nationals.

(c) If the bidder/offeror has indicated "yes" in block (a)(4) of this provision, the bidder/offeror shall not purchase Defense Base Act insurance for those employees. However, the bidder/offeror shall assume liability toward the employees and their beneficiaries for war-hazard injury, death, capture, or detention, in accordance with the clause at FAR 52.228-4.