



**U.S. EMBASSY ZAGREB – PUBLIC AFFAIRS OFFICE**  
**in cooperation with**  
**US ALUMNI COMMUNITY OF CROATIA**

**ALUMNI GRANTS PROGRAM 2015**

U.S. Embassy Zagreb, in cooperation with the U.S. Alumni Community of Croatia, is opening a call for Alumni Grants for 2015. Through this program, the Embassy invites alumni of U.S. Government-sponsored programs to apply for funding of small-scale projects, workshops and seminars. Grants are awarded to individual alumni/ae. In projects where a group of alumni are coordinating, one individual must be listed as the project leader, thereby the recipient of all funds. Funds should be received through an Institution (usually grantee's employer) and if this is not possible, the grant will be administered by USACC. **The maximum amount for a grant is \$5000.**

The program aims to promote the application of knowledge acquired in the United States. Preference will be given to proposals that:

- clearly articulate the benefit of the project to Croatia as a whole;
- encourage US - Croatia scientific and professional exchange;
- include cost-sharing (part of funding for the project requested or secured from other sources);
- include a sound plan of follow-up activities and knowledge transfer to wider public.
- include a clearly written, detailed budget
- this year, priority will be given to projects that address one or more of the following themes: anti-corruption, youth empowerment, media literacy and/or empowerment of marginalized groups (i.e., minorities, people with disabilities, the elderly, etc.)

## **Application process**

### Project proposal must include:

- A one-paragraph overview of the project
- Description of the project activities, including follow-up activities (**max. 2 pages – the committee will not review proposals in which the description exceeds two pages**)
- Explanation of the relevance of the project with respect to this year's themes/importance for the alumni community (max. 1 page)
- Detailed budget in **US \$** not to exceed \$5000. Please include only the costs you are asking the Embassy to cover (**the committee will not review projects with budgets written in kuna**)
- CV for project leader(s) and U.S. guests, if applicable

### **Submission of proposals**

- Proposal must be written in English and submitted **by January 7, 2015** via e-mail to [zagrebalumnigrants@state.gov](mailto:zagrebalumnigrants@state.gov). Late submissions will not be considered.
- Proposals will be reviewed by a committee and decisions will be made by February 6. Applicants will receive emails regarding the results after that date.
- Grants will be issued by the Public Affairs Section of U.S. Embassy Zagreb.
- Every grantee will be required to submit a timely financial and narrative report. Due to the time required for grant processing, projects should not begin before April 1.
- Questions about the program can be addressed to [usacc@usaccroatia.com](mailto:usacc@usaccroatia.com) and Ms. Vanja Ratkovic at [ratkovicv@state.gov](mailto:ratkovicv@state.gov)