



*Embassy of the United States of America
Bogotá, D.C., Colombia
Narcotics Affair Section- NAS*

August 25, 2011

To: Prospective Vendors

Subject: Request for Quotations number **SCO150-11-Q-N022**

Enclosed is a Request for Quotations (RFQ) for NAS/NAU Air Conditioners maintenance service to include repair, replacement and preventive.

If you would like to submit a quotation, follow the instructions provided in the attached solicitation package. Complete the required portion on the SF1449, section 17a (contractor/offeree) and submit it in a sealed envelope to the following address:

**US Embassy –
GSO/NAS Contracting/Procurement Unit
Bogotá, Colombia
Carrera 45 No.24B-26**

Interested parties are given the opportunity to submit proposals considering different geographic areas based on the attached documents included in this package. This will ensure that more than one vendor have the opportunity to compete in order to satisfy this requirement.

If you have questions concerning this RFQ, please send them in writing to dominguej@state.gov or antolineza@state.gov no later than September 9, 2011.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotation is due by September 30, 2011.

Sincerely,

GSO/NAS
Contracting Officer