United States Embassy
Narcotics Affairs Section – NAS
Carrera 45 No.24B-27 Bogotá, D.C. COLOMBIA
Embassy phone: (571) 275-2203 Embassy fax: (571) 275-2007

June 5, 2012

SUBJECT: Solicitation Number SCO150-12-R-N013

The Embassy of the United States of America invites you to submit a proposal for a renovation project at Guaymaral.

If you are interested in submitting a proposal on this project, read the instructions in Section L of the attached Request for Proposals (RFP).

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. The Embassy intends to conduct a site visit (see L.6, 52.236-27) and hold a pre-proposal conference. All prospective offerors who have received a solicitation package are invited to attend. The conference will be held on **Wednesday, June 13, 2012 at 9:00am**. In order to attend the pre-proposal conference, please email Ivan Morales at moralesil@state.gov with your name, cedula number, cell phone number, e-mail, and the name of the company you represent by **Tuesday, June 12, at 2:00pm**. Submit any questions you may have concerning the solicitation documents in writing to storysw@state.gov by **Wednesday, June 27, 2012 at 2:00pm**. Responses will be sent in writing to all contractors on our list of interested parties.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed" to **Susan W. Story, GSO/NAS Contracting Officer, Carrera 45 No. 24B-27, Bogota, Colombia** on or before **2:00pm, local time** on **July 5, 2012**. No proposal will be accepted after this time.

Complete the OFFER portion of the Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

In order for a proposal to be considered, you must also complete and submit the following:

1. Section B and Attachment 2, Bidding Charts
2. Section K, Representations and Certifications;
3. Bar Chart illustrating sequence of work to be performed;
4. Additional information as required in Section L.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Please be advised that each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications. Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

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The construction completion time is 45 calendar days, commencing 10 days after the notice to proceed is issued. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of US $44.58 per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

Please direct any questions regarding this solicitation Susan Story by email at storysw@state.gov.

Sincerely,

Susan W Story

Susan W. Story
GSO/NAS Contracting Officer