

## **Modular Office Workstations - SYNOPSIS-PR5053903**

### **General Information**

**Posting Date: February 1, 2016**

**Category: Modular Office Furniture**

Contracting Office Address: U.S. Embassy – Bogota, General Services Office, Contracting & Procurement Unit, Carrera 45 No. 24B-27

### **Description**

This requirement is for reconfiguring, supplying, and installing twenty-nine (29) modular workstations plus supplemental office furniture for the U.S. Embassy - Bogota, located at Carrera 45 No. 24B-27, Bogota D.C., Colombia.

In order to be considered for evaluation and award, the anticipated starting date for this project is March 7, 2016 and the requested delivery date is May 6, 2016. The resultant award will be a firm fixed-price purchase order for delivery to the U.S. Embassy – Bogota, Carrera 45 No. 24B-27, Bogota D.C., Colombia.

The U.S. Embassy – Bogota intends to conduct a site visit/ pre-quotation conference to discuss the requirements of this RFQ which will be held on **February 5, 2016** at 1000 hours, local time, at Carrera 45 No. 24B-27. All prospective offerors should contact Adriana Gómez by E-Mail at [GomezAM1@state.gov](mailto:GomezAM1@state.gov) for additional information or to arrange entry to the building.

The request for quotation for this requirement is **PR5053903**. It is anticipated that the request for quotation document and related drawings by including specifications will be available for distribution on the date of the site visit. Also, the request for quotation will be posted on the Embassy site by accessing the following link:

<http://bogota.usembassy.gov/solicitation-contracting.html>

To be considered for award, vendors must submit their quotations by February 16, 2016, 1600 hours, local time. No quotations will be accepted after this date.

Any questions must be submitted in writing via e-mail on or before **February 10, 2016** to [GomezAM1@state.gov](mailto:GomezAM1@state.gov); [agudeloey@state.gov](mailto:agudeloey@state.gov)