

**U.S. Embassy, Bogota
Consular Report of Birth Abroad**

APPLICATION CHECKLIST

YOUR APPLICATION WILL NOT BE PROCESSED IF THIS CHECKLIST IS NOT FILLED OUT

For forms and instructions, please see our website at: <http://bogota.usembassy.gov/service/births-abroad>

ALL APPLICANTS:

PLEASE CHECK THOSE ITEMS THAT ARE INCLUDED IN YOUR APPLICATION

- (REQUIRED)** E-mail address: _____ @ _____
- (REQUIRED)** Form DS 2029 (Application for Consular Report of Birth Abroad)
- (REQUIRED)** Parent(s)' proof of citizenship (two copies) (e.g. copies of photo page of U.S. passport(s))
- (REQUIRED)** Long-form birth certificate (two certified copies)
- (REQUIRED)** Mother and father's photo identification (two copies, may include passport photo page, cedula, driver's license, etc.)
- (REQUIRED)** Proof of physical presence in the United States (one copy, may include school transcripts, tax records, pay slips, lease agreements, etc.) ***NO ORIGINALS***
- (REQUIRED)** Form DS 11 (Application for a U.S. passport, must include one passport photo 5x5 white background)
- (REQUIRED)** Form SS-5 (Application for Social Security number)
- (REQUIRED)** Form DS 5507, **if applicant has only one U.S. citizen parent** (Affidavit of parentage, physical presence and support)
- (REQUIRED)** Marriage certificate, **if married** (one certified copy)
- (REQUIRED)** Divorce decree, **if divorced** (one copy)
- (REQUIRED)** Custody order, **if one parent has sole custody** (one copy)
- (REQUIRED)** Form DS 3053, **if more than one parent cannot attend the interview** (Statement of Consent or Special Circumstances: Issuance of a Passport to a Minor Under Age 16). Note: parent can also submit their own notarized consent, in English.

By submitting this checklist, you are acknowledging that you have read the requirements for submitting a Consular Report of Birth Abroad and your application is complete to the best of your knowledge