Embassy of the United States of America
Bogotá, D.C., Colombia
GSO Contracting Unit

August 29, 2016

To all Prospective Offerors

Subject: Solicitation number **S-CO200-16-Q-0015**

Enclosed is a Request for Quotation (RFQ) for ***Greenhouse & Recycling Area Repair Work-Phase II, located at Carrera 45 No. 24B-27, Bogotá D.C., Colombia.***

If you intend to submit a proposal, you should thoroughly examine all documents contained in the contract solicitation package. ***The Embassy intends to conduct a Site Visit at the Embassy at Carrera 45 No. 24B-27, on September 6, 2015 at 0830 hours, local time. Please provide names in full and ID numbers (cedula de ciudadanía) via-e-mail by close of business on August 30, 2016.***

Submission of any questions you may have concerning the solicitation documents must be done in writing (fax or e-mail) to the Contracting Officer before ***September 8, 2016*** so that a response can be provided by fax or e-mail. Questions received after this date will not be considered.

Note: In order for a proposal to be considered, you must submit/present your proposal in English and also complete and submit the following:

1. Standard Form SF-1442; Page 1 & 2, Blocks 14 through 20
2. Section A- Page; 4
3. Section G- Statement that insurances will be provided; Pages 9 through 13;
4. Section J- Quotation Information, qualifications of offerors; Performance schedule in the form of a " bar chart " and Business Management/Technical Proposal; Page 20 through 23;
5. Section L- Representations and Certifications; Page 25 through 30;
6. Attachment 1, Breakdown of Price by Division of Specifications; Page 31 through 33.

Your proposal must be submitted in a sealed envelope marked ***" Quotation Enclosed " to Nancy Brant, General Services Office, Carrera 45 #24B-27 on or before September 13, 2016 at 1600 hours, local time***. No proposal will be accepted after this time. You are encouraged to confirm receipt of your proposal by contacting either Sonia Rivera at 2 75-2077 or Hernando Castillo at 275-2291.

For clarification purposes, we are including information on the local equivalent in Colombia of the bonds required in the United States in Section G " Special requirements" ten (10) days after contract award, contractor is required to submit the following bonds, as stated in Section G of the Solicitation:

Social Security: All workers and subcontractors who are employed on the project should be registered with a Social Security System, which includes an E.P.S. (Health Entity) and an A.R.L. (Professional Risk Administrations Company), and that they are up to date with the respective payment. The Contractor should likewise take on responsibility for any damages or prejudices which might result from the said activity. The contractor should submit copies of payment tables during the first seven days of the month to the Facilities

Bonds: All policies, which are stipulated for these works, should be signed by the legal representative. The policies must name the U.S. Embassy - Bogota, NIT800.090.823-1, as the beneficiary. The full cost of all policies will be borne by the contractor, who should always submit the payment receipt for the respective premiums. The required policies are listed below:

1. **Compliance Policy.** Amounting to 30% of the value of the contract and with validity equal to the contract term plus two months.

2. **Wage payment and social benefits policy**. Amounting to 30% of the value of the contract with validity equal to the contract term plus three years. The Social benefits policy will not be necessary if a certification is issued swearing that all staff and personnel are duly registered in a social security scheme, covering accidents, death, hospitalization, and accidental death.

3. **Contractual and extra contractual liability insurance policy**. Amounting of 40% of the value of the contract and with validity equal to the contract term plus two months.

4. **Work quality and stability**. Amounting to 50% of the value of the contract and valid for three (3) years after completion of the work.

Please direct any questions regarding this solicitation to ***Nancy Brant*** by letter, by fax at **275-2152** or by e-mail at ***BrantNJ@state.gov***

Sincerely,

Nancy Brant

Nancy Brant
Contracting Officer
U.S. Embassy -Bogotá