

BUSINESS VISA PROGRAM

U.S. Embassy Bogota/Consular Section/Nonimmigrant Visa Unit
BusinessBogota@state.gov

APPLICATION FORM

Thank you for your inquiry regarding our Business Visa Program (BVP). We appreciate your interest. The BVP is designed to facilitate business travel between Colombia and the USA. In order to consider your company for the program, we need to know more about your firm and the reasons for your company's interest in the BVP. Please answer the questions below and on the following pages

I. Contact Information

Full Business Name: _____

Address: _____

Phone Number(s): _____

Fax Number(s): _____

Website Address: _____

BVP Signatories names, dates of birth, and emails (Printed):

(1) _____

(2) _____

(3) _____

(4) _____

BVP Signatories Signatures:

(1) _____

(2) _____

(3) _____

(4) _____

II. Overview of Your Company and Board of Directors

Describe the principal business activities of your company within the United States:

Location of Head Office:

(1) Name, (2) date of birth, (3) place of birth, and (4) national I.D. (cedula) of each and every member of the Board of Directors (Junta Directiva) that appears on the Chamber of Commerce Certificate whether Colombian or foreign, including auditors (please also submit a copy of the Chamber of Commerce Certificate with this form):

Number of employees:

III. Description of Your Company's Work and Structure

If your company is a member of any Chambers of Commerce or trade associations in Colombia, please give their name and address:

Please list any subsidiary companies of your firm:

Please explain your hiring procedures (how you hire people, what average starting salaries are, what degrees and qualifications are needed for new employees):

IV. Company Travel to the United States

For what business purposes does your company generally send staff to the United States?

List your company's major clients or customers in the United States:

How many employees did you send to the United States in the last 12 months?

Of these employees, how many traveled on –

B1/B2 visas:

H1B visas

L1 visas:

J1 visas:

How many employees do you expect to travel to the U.S. in the next year on company business?

V. Please include any additional information about your company that was not covered in the previous questions in the space provided below.

Please attach the following supplementary documentation to your application:

- 1) Business letterhead sample with original signatures of the four proposed Business Visa Program signatories.**
- 2) Chamber of Commerce Certificate**

Please note that we do not accept photocopied or stamped signatures.

Once this form, the letterhead sample with original signatures, and the Chamber of Commerce Certificate are collected, please email the documents to BusinessBogota@state.gov