

United States Embassy, Visa Unit

No. 55 An Jia Lou Road, Beijing, China 100600

Fax: (86-10) 8531-3333

Visa Information Call Center: 4008-872-333

Website: <http://beijing.usembassy-china.org.cn>



INSTRUCTIONS FOR NONIMMIGRANT VISA INTERVIEW

Appointment is on _____ (mm/dd/yy) at ____:____(time). Appointment number is : _____.

What to Expect on Interview Day:

1. Arrive at the Embassy no more than 30 minutes before the appointment time.
2. Pass through the security checkpoint - cell phones, electronics, weapons, liquids, powders, large packages, briefcases and strollers are not permitted in the waiting room.
3. Enter the waiting room.
4. Submit your DS-160 application form confirmation page and materials at intake windows. Stay with your group, as instructed.
5. Wait to be called for fingerprint scanning at fingerprinting windows.
6. Wait to be called for interview with a visa officer at interview windows.
7. If your application is approved, the officer will give you a post office receipt. Take the receipt to the China Post Office near the Embassy to arrange for passport return.
8. If your application is not approved, read the letter you are given carefully.
9. Check your visa carefully as soon as you receive it. Report any errors immediately by fax to the Embassy - (86-10) 8531-3333. Errors could delay or prevent your entrance to the United States.

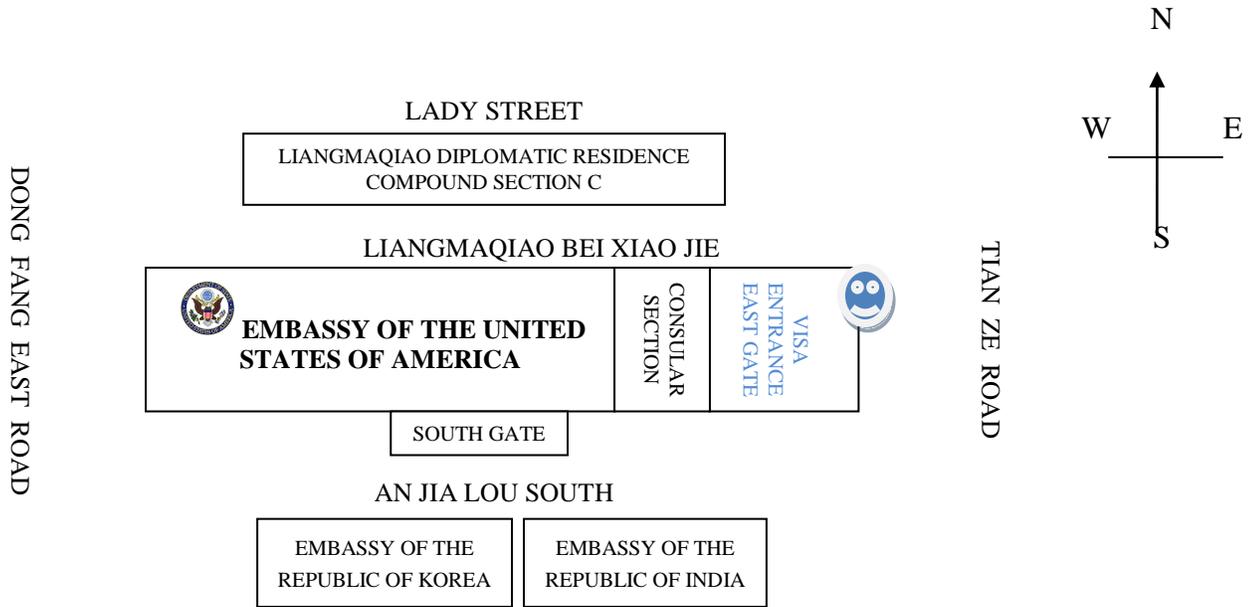
Required Documents for Your Visa Interview:

1. **The DS-160 application form confirmation page**, with the telecodes for your name, your name, home address, company name and company address written in Hanzi handwritten on your form.
2. **One photograph**: Two inches square (51mm x 51mm) color photograph, less than 6 months old, against a white background, full frontal view. Requirements can be found at http://beijing.usembassy-china.org.cn/photo_requirements2.html.
3. **The application fee bank receipt**, glued or taped onto the bottom of DS-160 form confirmation page.
4. **A passport** valid for at least six months beyond the intended stay in the United States.
5. **Passports** containing all previous U.S. visas, even if expired.
6. **Suggested supporting documents**, such as a resume in English. Check http://beijing.usembassy-china.org.cn/niv_visatypes.html for detailed information.

Please note: The only official partners of the Visa Unit of the U.S. Embassy are CITIC Bank, China Post, and the Visa Information Call Center. The Visa Unit is not affiliated with any other company that charges fees for providing visa information or services including the Chaoyang Government Visa Service Center. All of the forms and information needed to apply for a visa are available for free on our website.

Additional information and forms for U.S. visas are available free of charge at <http://travel.state.gov>.

U.S. EMBASSY LOCATION MAP



CONSULAR SECTION/VISA WAITING ROOM MAP

