



*CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
MONTREAL, CANADA
1155 RUE ST-ALEXANDER
MONTREAL, QUÉBEC
H3B 3Z1, CANADA*

PACKET 3 FOR IMMIGRANT VISA APPLICANTS

INSTRUCTION MATERIALS

Packet 3 provides instruction materials for immigrant visa applicants once the case file has been received at the Consulate, but **before** an interview can be scheduled. If you have received a "Packet 3" letter from the U.S. Consulate General in Montreal, please follow the instructions below to send to the Consulate the required forms and checklist.

NOTE: you are NOT authorized to make an interview appointment at this time. All unauthorized appointments will be cancelled without notice.

If you are an immigrant visa (family, employment based, DV) applicant:

1. [DS-230](#) part I and part II – one copy per each applicant, including children
2. Below checklist of documents to gather for the interview – one copy per family is sufficient.
3. 2 color photographs ([Photograph Requirements](#))
4. Photocopy of the biographic data page of the applicant's passport

You may send the documents to the U.S. Consulate General in Montreal using courier services that are offered at no extra cost for the applicant. Please visit http://usvisa-info.com/en-CA/selfservice/us_courier_information and follow instructions for "**IV Applicant Who Need to Register for Loomis services**" and "**Sending Document to the Consular Section**". If you have any further inquiries about the courier services, please visit http://usvisa-info.com/en-CA/selfservice/us_service_options.

PACKET 3 CHECKLIST – IMMIGRANT VISA APPLICANTS

At this step of your immigrant visa application processing you are NOT authorized to schedule an immigrant visa interview. All unauthorized appointments will be cancelled without notice!

First, you have to acquire all the necessary documents and prepare for your interview. As you acquire the documents applicable to your case, please checkmark them on the list below. Once you have acquired all the documents, please sign, date, and return this checklist to the U.S. Consulate General in Montreal to notify us that you are ready for the next step.

Upon receipt of this checklist from you, the Consulate will send you a Packet 4 letter with instructions on how to get the medical exam done in Canada, and how to schedule your immigrant visa appointment.

By signing and dating this form, you acknowledge that you have gathered all the required documents listed below. You have originals and photocopies of the below documents (for each applicant) that you will bring with you to the interview:

- Passport valid for at least 6 months beyond the date you plan to enter the United States
- Birth certificate
- Adoptions decree (s)
- Marriage certificate (s)
- Death and/or divorce certificate(s)
- Police certificates from each country in which the applicant has resided for one year or longer. The certificate(s) must be issued within one year of the date of the visa appointment. NOTE: An applicant must present a police certificate from his/her country of current residence and country of nationality, if residence in such country exceeds 6 months
- Court records
- Military records
- Evidence of Petitioner's domicile in the United States
- Job offer letter (for employment-based visas)
- Affidavit of support (I-134) (for employment and DV visas)
- Evidence of support (I-864, Federal individual income tax return for the most recent tax year)
- Evidence of minimum education requirements or employment qualifications for (DV cases only)
- Two photographs (in color)
- I have read the information about Rights and Protections for Foreign-Citizen Fiancé(e)s and Spouses of U.S. Citizens and Spouses of Lawful Permanent Residents available here
http://travel.state.gov/visa/temp/pamphlet/pamphlet_5725.html

Case number MTL _____

Name _____

Courier Service Reference ID Number _____

Date _____

Signature _____