



*CONSULATE GENERAL OF THE
UNITED STATES OF AMERICA
MONTREAL, CANADA
1155 RUE ST-ALEXANDER
MONTREAL, QUÉBEC
H3B 3Z1, CANADA*

PACKET 3 FOR IMMIGRANT VISA APPLICANTS INSTRUCTION MATERIALS

Packet 3 provides instruction materials for immigrant visa applicants once the case file has been received at the Consulate, but **before** an interview can be scheduled. If you are an immigrant visa applicant and have received a "Packet 3" letter from the U.S. Consulate General in Montreal, please follow the instructions below to send by e-mail to the U.S. Consulate General in Montreal the required form, checklist and document.

**NOTE: you are NOT authorized to make an interview appointment at this time.
All unauthorized appointments will be cancelled without notice.**

If you are an immigrant visa (family or employment based) applicant, you must send us the following documents by e-mail:

1. Confirmation receipt with barcode number from the completed [Form DS-260](#) – one copy per each applicant, including children that are accompanying you to the USA. The system will automatically generate the confirmation receipt after you submit the form online. Save the confirmation receipt and send it to us by e-mail. Please see <http://travel.state.gov/content/visas/english/forms/online-immigrant-visa-forms.html> for details.
2. Scanned copy of the below "Packet 3 checklist - Immigrant Visa Applicants" – ONE PAGE PER FAMILY IS SUFFICIENT
3. Color-scanned copy of the biographic data page of the applicant's passport

YOU NEED TO SEND THE ABOVE DOCUMENTS BY E-MAIL TO **MONTREAL-IV-DV@STATE.GOV**

WITH THE FOLLOWING SUBJECT LINE FORMAT "**CASE_NUMBER – DS-260 CEAC # BARCODE**"

e.g. "**MTL2015000001** – DS-260 CEAC # **AA003GU160**"

PACKET 3 CHECKLIST – IMMIGRANT VISA APPLICANTS

At this step of your immigrant visa application processing you are NOT authorized to schedule an immigrant visa interview. All unauthorized appointments will be cancelled without notice!

First, you have to acquire all the necessary documents and prepare for your interview. As you acquire the documents applicable to your case, please checkmark them on the list below. **Second**, once you have acquired all the documents, please sign, date, and return this checklist to the U.S. Consulate General in Montreal to notify us that you are ready for the next step.

Upon receipt of this checklist from you, the U.S. Consulate General in Montreal will send you a Packet 4 letter with instructions on how to get the medical exam done in Canada, and how to schedule your immigrant visa appointment. Do not get your medical exam in advance as it has a limited validity!

By signing and dating this form, you acknowledge that you have gathered all the required documents listed below. You have originals and photocopies of the below documents (for each applicant) that you will bring with you to the interview:

- Passport valid for at least 6 months beyond the date you plan to enter the United States
- Birth certificate
- Adoptions decree (s)
- Marriage certificate (s)
- Death and/or divorce certificate(s)
- Police certificates from each country in which the applicant has resided for one year or longer. The certificate(s) must be issued within one year of the date of the visa appointment. NOTE: An applicant must present a police certificate from his/her country of current residence and country of nationality, if residence in such country exceeds 6 months
- Court records
- Military records
- Evidence of Petitioner’s domicile in the United States
- Job offer letter (for employment-based visas)
- Affidavit of support (I-134) (for employment and DV visas)
- Evidence of support (I-864, Federal individual income tax return for the most recent tax year)
- Evidence of minimum education requirements or employment qualifications for (DV cases only)
- Two photographs (in color)
- I have read the information about Rights and Protections for Foreign-Citizen Fiancé(e)s and Spouses of U.S. Citizens and Spouses of Lawful Permanent Residents available here http://travel.state.gov/visa/temp/pamphlet/pamphlet_5725.html

Case number MTL _____

Name _____

Date _____

Signature _____