



**VACANCY ANNOUNCEMENT FOR
FOREIGN NATIONAL STUDENT INTERN PROGRAM
U.S. Consulate General Vancouver
2015 Fall Internship Opportunity
ECONOMIC/COMMERCIAL INTERNSHIP
*UNPAID INTERNSHIP***

Open to: Non-U.S. Citizen Students*. Candidates must be enrolled half-time or more in a trade school, technical or vocational institute, college, university or comparable recognized educational institute in the field of business or international affairs or related areas.

Posting Date: June 16, 2015

Application Closing date: Open until filled

Duration: Fall 2015 semester

****American citizens are not eligible to apply for this internship. American students who are interested in internships should apply to the program found at <http://canada.usembassy.gov/about-us/human-resources/internships.html>.***

The U.S. Consulate General in Vancouver is offering internship opportunities for the Fall 2015 semester. These are unpaid internships; as such, the Interns will not be considered employees of the U.S. Government nor be entitled to payment for their services.

Duties of the Position: The U.S. Department of State places a priority on economic and commercial relationships in United States foreign policy. Candidate will work closely with U.S. Diplomats to draft reports on emerging political and economic issues and on projects relating to U.S./Canada trade development. Intern responsibilities may include: drafting briefing papers, bios, and talking points; conducting market research and preparing market reports; drafting replies to trade inquiries; promoting trade events and recruiting Canadian companies for the participation in trade events; and facilitating connections for U.S. companies seeking commercial opportunities in Canada.

Additional Selection Criteria:

- Applicant must be at least 18 years of age at the time of appointment;
- Applicant must be in good academic standing at current educational institute; and
- Applicant must be able to pass a medical exam and a U.S. non-sensitive security clearance and possess their own medical insurance.

To Apply:

Submit the following documentation prior to the closing date of the Vacancy Announcement:

- Completed Application form;
- Statement of Interest outlining objectives/motivations in seeking an internship and how one's academic courses and other experiences relate to the advertised position;
- Certified transcript and written permission from the educational institute; and
- If non-Canadian, copies of a valid study permit or other valid documents issued by Citizenship and Immigration Canada which provides a student with legal status in Canada to undertake an unpaid internship.

By Mail: Vancouver HR, #107 – 280 Nelson St. Vancouver, BC V6B 2E2

By Fax: 604-685-5285

By Email: vancouverhr@state.gov.

If you are applying for more than one internship opportunity, you must submit separate application for each position.

*Application documents can be found online at <http://canada.usembassy.gov/about-us/human-resources/internships-for-canadian-citizens-permanent-residents.html>

The U.S. Mission Canada is an equal opportunity employer.