

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE 1 OF 2 PAGES	
2. AMENDMENT/MODIFICATION NO. A001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. Embassy – Canada General Services Office P.O. Box 866, Station B Ottawa, ON K1P 5T1			CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
8. NAME AND ADDRESS OF CONTRACTOR (NO., street,city,county,State,and ZIP Code)				x	9a. AMENDMENT OF SOLICITATION NO. SCA52515Q0063	
					9b. DATED (SEE ITEM 11) December 1, 2014	
					10a. MODIFICATION OF CONTRACT/ORDER NO.	
					10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment;(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or© By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. ACCOUNTING AND APPROPRIATION DATA (If required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)						
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return ___ copies to the issuing office.						
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) RFQ No. SCA52515Q0063, Gardening and Snow Removal Services The purpose of this amendment is to reflect changes as follows:						
1) Section 1.3.5, GROUNDS MAINTENANCE PLAN, is hereby amended to delete requirements for bark mulching and shall read as follows:						
- next page -						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.						
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME OF CONTRACTING OFFICER MARY OLIVER			
15B. NAME OF CONTRACTOR/OFFEROR BY (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY /signed (Signature of Contracting Officer)		16C. DATE SIGNED 12/11/14	

1.3.5. GROUNDS MAINTENANCE PLAN. The Contractor shall submit an annual Grounds Maintenance Plan that reflects the proposed frequency for meeting the requirements of this contract. **The Grounds Maintenance Plan must also include details for flower bed care (pruning, edging), and seasonal maintenance and clean up including but not limited to moss treatment.** The Grounds Maintenance Plan will be developed to fit the requirements of local conditions, types of vegetation, and climate factors. The Contractor shall submit the Grounds Maintenance Plan to the COR for approval within 15 days after contract award.

- 2) The submission due date and time of January 12, 2015, no later than 4:00 P.M. remains the same.
- 3) All other terms and conditions remain in full force and effect.
- 4) Replace existing page 10 with the attached revised page 10, marked A001.

1.3.3. QUALITY CONTROL. The Contractor shall be responsible for quality control. The Contractor shall perform inspection visits to the work site on a regular basis. The Contractor shall coordinate these visits with the COR. These visits shall be surprise inspections to those working on the contract.

1.3.4 TECHNICAL GUIDANCE. The Contractor shall have the services of a trained horticulturist with experience in the climate and soil conditions found locally to give technical guidance to the Contractor's work force and to develop and guide the Contractor's programs for lawn and tree care.

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1.4 GARDENING SERVICES FOR CMR – 500 LISGAR ROAD, ROCKCLIFFE PARK, OTTAWA

1.4.1 LAWN CARE

1.4.1.1 GRASS CUTTING. (Reserved)

1.4.1.2 EDGING. (Reserved)

1.4.1.3 TRIMMING. (Reserved)

1.4.1.4 WEEDING. The Contractor shall weed, cultivate, aerate and remove dead heads and plants out of the main garden on a continuous basis to prevent the growth of weeds into landscapes. The gardens shall be free of weeds throughout the growing season. The Contractor shall maintain an edge along the main garden bed.

1.4.1.5 The method, frequencies, and dates of hedging, trimming and weeding shall be part of the Contractor's Grounds Maintenance Plan.

1.4.2 PRUNING. The Contractor shall perform grounds pruning in accordance with the Grounds Maintenance Plan.

1.4.3 LEAF REMOVAL. The Contractor shall perform grounds leaf removal in accordance with the Grounds Maintenance Plan.

1.4.4 RECYCLED MATERIALS (Reserved)

1.4.5 REMOVAL OF DEBRIS. The Contractor shall perform removal of debris at the end of each workday.