

**Document Type:** Blanket Purchase Agreement (BPA)

**Action:** Invitation Notice

**Date:** 10/15

**Year:** 15

Department of State, Bureau of Western Hemisphere Affairs, American Embassy Canada

**Contracting Office Zip Code:** 20522

**Classification Code:** Q201– Medical – General Health Care

**NAICS Code:** 621491 – HMO Medical Centers  
621111 – Office of Physicians

**Contracting Office Address:**

U.S. Embassy Ottawa/GSO Procurement  
490 Sussex Drive  
Ottawa, Ontario K1N 1G8

**Subject:** U.S. Embassy Ottawa Locally Employed (LE) Pre-Employment Medical Examinations

**BPA Number:** To be provided upon acceptance of the BPA

**Opening and Closing Date:** November 30, 2015

**Contact point or Contracting Officer.**

Timothy H. Bullington, Senior General Services Officer  
Telephone No. 613-688-5250  
Fax No. 613-688-3091  
Email: BullingtonT@state.gov

Alma Andico, Procurement Agent  
Telephone No. 613-688-5310  
Fax No. 613-688-3091  
Email: AndicoA@state.gov

**Description:**

The U.S. Embassy Ottawa has a requirement to obtain the services of a medical physician(s) for the purpose of conducting pre-employment medical examination on local candidates. The U.S. Government intends to award multiple BPAs for these services. The BPA will become effective upon acceptance of the contractor and will be valid for 5 years.

All responsible sources who are interested to participate will be considered.

**Place of Contract Performance:** Ottawa, Ontario, Canada

**Note:** For this procurement action, prospective contractors must be registered within the Central Contractor Registration (CCR) which is now under System for Award Management (SAM) in order to receive an award. Refer to the following link for details on the registration process: <http://www.sam.gov>

Cleared by: Timothy H. Bullington, Contracting Officer