



*Embassy of the United States of America  
Phnom Penh, Cambodia*

August 27, 2013

General Services Office  
#1, Street 96,

Phnom Penh, Cambodia  
Tel: 023 728 000  
Fax: 023 728 400

Dear Prospective Offerors:

SUBJECT: Solicitation SCB600-13-Q-0017 – Request for Quotation for “Security Supplies for the U.S. Embassy Phnom Penh.”

The U.S. Embassy Phnom Penh invites you to submit a quotation for “Security Supplies”.  
A detailed list of the security supplies is in the enclosure.

Your quotation must be submitted in a sealed envelope marked "Quotation for the Security Supplies for the U.S. Embassy in Phnom Penh" to GSO-Procurement Section, # 1, Street 96, Phnom Penh, CAMBODIA or be sent by email to [PhnomPenhProcurement@state.gov](mailto:PhnomPenhProcurement@state.gov) on or before **5:00 PM on September 3, 2013**. However, we urge you to submit quote as soon as possible. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-18
2. Item description and order quantity

Late quotations will not be accepted and evaluation method is the lowest price, technically acceptable (LPTA) method.

The Embassy is likely to apply multiple awards to the maximum extent practicable by making awards to more than one vendor who are able to supply as many items as possible to ensure all required items are acquired under this solicitation.

Direct any questions regarding this solicitation to [PhnomPenhProcurement@state.gov](mailto:PhnomPenhProcurement@state.gov) during regular business hours.

Sincerely,  
Dianne Syrvalin  
Contracting Officer

<b>REQUEST FOR QUOTATIONS</b> <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ [ ] IS [x] IS NOT A SMALL BUSINESS-SMALL PURCHASE SET-ASIDE (52.219-4)	PAGE 1	OF 1	PAGES 3
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1. REQUEST NO. <b>SCB600-13-Q-0017</b>	2. DATE ISSUED <b>August 27, 2013</b>	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5A. ISSUED BY <b>American Embassy Phnom Penh # 1, St. 96, Sangkat Wat Phnom, Phnom Penh</b>	6. DELIVER BY (Date) <b>1-2 weeks after issuing order</b>
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5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)		7. DELIVERY
NAME <b>Dianne Syrvalin phnompenhprocurement@state.gov</b>	TELEPHONE NUMBER AREA CODE <b>023 728 000</b>	<input checked="" type="checkbox"/> FOB DESTINATION OTHER (See Schedule)

8. TO:	9. DESTINATION
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a. NAME	b. COMPANY <b>U.S Embassy Phnom Penh</b>
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c. STREET ADDRESS	b. STREET ADDRESS <b>C/O Lincoln Moving &amp; Storage</b>
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d. CITY <b>Washington</b>	e. STATE	f. ZIP CODE	c. CITY <b>Washington</b>	d. STATE <b>DC</b>	e. ZIP CODE <b>98031</b>
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10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>September 3, 2013</b>	<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter
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11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
01	Please see detail item description and order quantity in enclosure.				

12 DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER %
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NOTE: Additional provisions and representations [X] are [ ] are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15 DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER <b>Dianne Syrvalin</b>	b. TELEPHONE
b. STREET ADDRESS				
c. COUNTY			a. NAME (Type or print) <b>Dianne Syrvalin</b>	AREA CODE NUMBER
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print) <b>Contracting Officer</b>	

STANDARD FORM-18

**Item Description and Ordered Quantity:**

No.	Description	UOM	Qty
1	Pepper spray first defense MK-3 fast acting foam	Bottle	153
2	Pepper spray case, Blackhawk Industries	Each	173
3	Stream light ultra stinger light with AC charger	Each	84
4	ASP extend baton	Each	10
5	ASP extend baton and holder	Each	20
6	Security wallet	Each	2
7	Ballistic helmet	Each	15
8	Ballistic vest (L=10, XL=9)	Each	19
9	LawPro lite security officer shield badge	Each	403
10	LawPro deluxe security officer 7 pt star badge	Each	40
11	LawPro coat metal rank insignia corporal	Each	58
12	LawPro collar metal rank insignia sergeant	Each	20
13	LawPro coat metal rank insignia lieutenant	Each	30
14	Rain coat, jacket and pants Color: Black Size: S=245, M=67, L=50	Each	362
15	Body Armor Extra Carrier for PACA MAXX RTH Color: Navy Size: L=40; XL=40	Each	80
16	LawPro hi gloss garrison belt Color: Black Size: 30=110, 32=70, 34=70, 36=45, 38=23, 40=20 and 42=15	Each	353

**Shipping address:**

American Embassy Phnom Penh  
Attn: GSO/Receiving

C/O Lincoln Moving & Storage, 8420 S. 190<sup>th</sup> St. Kent, WA 98031  
(425) 251 5900

**Submission of Invoices**

Payment term: Full payment will be made via EFT within 30 days upon receipt of the products and invoices.

Invoice: Invoice should be clearly stated Purchase Order (PO) reference number and send to:  
Financial Management Officer

# 1, St. 96, Sangkat Wat Phnom, Daun Penh

Phnom Penh, Cambodia

Email: [PHPVoucher@state.gov](mailto:PHPVoucher@state.gov)