



*Embassy of the United States of America
Phnom Penh, Cambodia*

August 28, 2014

General Services Office
#1, Street 96,
Phnom Penh, Cambodia
Tel: 023 728 000
Fax: 023 728 400

Dear Prospective Offerors:

SUBJECT: Solicitation SCB60014Q0014 – Request for Quotation for “The Supply of Air Conditioners and Water Heaters for US Embassy Phnom Penh”

The U.S. Embassy Phnom Penh invites you to submit a quotation for “The Supply of Air Conditioners and Water Heaters for US Embassy Phnom Penh.” A detailed list of the equipment is enclosed.

Your quotation must be submitted in a sealed envelope marked " The Supply of Air Conditioners and Heat Water for US Embassy Phnom Penh," GSO-Procurement Section, # 1, Street 96, Phnom Penh, Cambodia or be sent by email to PhnomPenhProcurement@state.gov on or before **4:00 PM on September 12, 2014**. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-18
2. Specifications and brand name/model of the products offered.

Late quotations will not be accepted and the evaluation method is the lowest price, technically acceptable (LPTA) method.

Direct any questions regarding this solicitation to PhnomPenhProcurement@state.gov during regular business hours.

Sincerely,

Rebecca C Raman
General Services Officer

REQUEST FOR QUOTATIONS <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ [] IS [x] IS NOT A SMALL BUSINESS-SMALL PURCHASE SET-ASIDE (52.219-4)	PAGE 2	OF 1	PAGES 4
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1. REQUEST NO. SCB60014Q0014	2. DATE ISSUED August 28, 2014	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5A. ISSUED BY American Embassy Phnom Penh # 1, St. 96, Sangkat Wat Phnom, Phnom Penh	6. DELIVER BY (Date) 4 – 6 weeks after issuing order
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5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)		7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION OTHER (See Schedule)
NAME Rebecca C Raman phnompenhprocurement@state.gov	TELEPHONE NUMBER AREA CODE 023 728 000	

8. TO:	9. DESTINATION
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a. NAME	b. COMPANY U.S Embassy Phnom Penh	a. NAME OF CONSIGNEE U.S Embassy Phnom Penh
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c. STREET ADDRESS	b. STREET ADDRESS # 1, St. 96, Wat Phnom
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d. CITY	e. STATE	f. ZIP CODE	c. CITY Phnom Penh, Cambodia
			d. STATE e. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) September 12, 2014 @ 4.00 PM	IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter
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11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	Air Conditioner 2400 BTU Inverter (In + Out Door)	20	Set		
2	Air Conditioner 1800 BTU Inverter (In + Out Door)	30	Set		
3	Air Conditioner 1200 BTU Inverter (In + Out Door)	20	Set		
4	Water Heater 50L	30	Set		
(Details specification enclosed)					

12 DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER %
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NOTE: Additional provisions and representations [X] are [] are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15 DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER Rebecca C Raman	
b. STREET ADDRESS				b. TELEPHONE
c. COUNTY			a. NAME (Type or print) Rebecca C Raman	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print) General Services Officer	AREA CODE NUMBER

Specifications of Laboratory Equipments:

No.	Required Technical Specifications		Unit
1	Air Conditioner	2400 BTU Inverter (In + Out Door)	20 Set
2	Air Conditioner	1800 BTU Inverter (In + Out Door)	30 Set
3	Air Conditioner	1200 BTU Inverter (In + Out Door)	20 Set
4	Water Heater	Capacity: 50L	30 Set

Special Requirements:

- *Quotation will be evaluated **Item-by-Item**.*
- *Quotation shall be provided the detail technical specification offered by including product brochure or / catalog for each item.*
- ***Payment Terms:** Full payment will be made within 30 days upon receipt of the products and invoices.*
- ***Invoice:** Invoice should be clearly stated Purchase Order (PO) reference number and send to:
Financial Management Officer
1, St. 96, Sangkat Wat Phnom, Daun Penh
Phnom Penh, Cambodia
Email: PHPVoucher@state.gov*