



*Embassy of the United States of America  
Phnom Penh, Cambodia*

August 19, 2013

General Services Office  
#1, Street 96,

Phnom Penh, Cambodia  
Tel: 023 728 000  
Fax: 023 728 400

Dear Prospective Offerors:

SUBJECT: Solicitation SCB600-13-Q-0015 – Request for Quotation for “Repairing work of Portico for the U.S. Embassy Phnom Penh.”

The U.S. Embassy Phnom Penh invites you to submit a quotation for “Repairing work of Portico”.

A detailed scope of work and drawing are in the enclosure. We are conducting site survey on **August 22, 2013 at 10:00AM**. For preparations of site visit please contact Mr. Ouk Youra at 012 811 714 or via email [OukY@state.gov](mailto:OukY@state.gov) no later than **August 21, 2013**.

Your quotation must be submitted in a sealed envelope marked "Quotation for Repairing work of Portico for the U.S. Embassy in Phnom Penh" to GSO-Procurement Section, # 1, Street 96, Phnom Penh, CAMBODIA or be sent by email to [PhnomPenhProcurement@state.gov](mailto:PhnomPenhProcurement@state.gov) on or before **4:00 PM on August 26, 2013**. However, we urge you to submit quote as soon as possible. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-18
2. Scope of work
3. Drawing

Late quotations will not be accepted and evaluation method is the lowest price, technically acceptable (LPTA) method.

Direct any questions regarding this solicitation to [PhnomPenhProcurement@state.gov](mailto:PhnomPenhProcurement@state.gov) during regular business hours.

Sincerely,  
Dianne Syrvalin  
Contracting Officer

<b>REQUEST FOR QUOTATIONS</b> <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ [ ] IS [x] IS NOT A SMALL BUSINESS-SMALL PURCHASE SET-ASIDE (52.219-4)	PAGE 1	OF 1	PAGES 3
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1. REQUEST NO. <b>SCB600-13-Q-0015</b>	2. DATE ISSUED <b>August 19, 2013</b>	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5A. ISSUED BY <b>American Embassy Phnom Penh # 1, St. 96, Sangkat Wat Phnom, Phnom Penh</b>	6. DELIVER BY (Date) <b>4-8 weeks after issuing order</b>
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5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)		7. DELIVERY <b>X</b> FOB DESTINATION OTHER (See Schedule)
NAME <b>Dianne Syrvalin</b> phnompenhprocurement@state.gov	TELEPHONE NUMBER AREA CODE <b>023 728 000</b>	

8. TO:	9. DESTINATION
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a. NAME	b. COMPANY <b>US Embassy Phnom Penh</b>	a. NAME OF CONSIGNEE <b>US Embassy Phnom Penh</b>
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c. STREET ADDRESS	b. STREET ADDRESS <b>#1, St. 96</b>
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d. CITY	e. STATE	f. ZIP CODE	c. CITY <b>Phnom Penh, Cambodia</b>
			d. STATE e. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>August 26, 2013</b>	<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter
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11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
01	Portico repairs Scope of work is in attached enclosure	1	Lump sum		

12 DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER %
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NOTE: Additional provisions and representations [X] are [ ] are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15 DATE OF QUOTATION
a. NAME OF QUOTER			<b>Dianne Syrvalin</b>	
b. STREET ADDRESS				
c. COUNTY			16. SIGNER	
d. CITY	e. STATE	f. ZIP CODE	a. NAME (Type or print) <b>Contracting Officer</b>	b. TELEPHONE
			c. TITLE (Type or print) <b>Contracting Officer</b>	AREA CODE NUMBER

## **Scope of work:**

The general scope of this repair solicitation is to eliminate the constantly leak, and mildew and moisture built up on the ceiling of the portico at the CMR. The current designed structure of the roof slop, gutter and ceiling does not prevent the rain water leaking into the ceiling.

The work will require:

- Removing existing roof and ceiling structure, and components of the roof subject of this repair;
- Save the roof tiles and other metal frames if reused of existing components is feasible;
- Build 4 (8m x 30cm x 40cm) and 3 (9m x 30cm x 40cm) lintel beams with detail are shown in drawing sheet No. 7 while the rebar and beam detail are shown in sheet No. 8;
- Build concrete slab (cement/sand/gravel: 1/2/3), 9m x 8m x 10cm thick. The detail is shown in drawing sheet No. 8. Build uphill slop above the slab to prevent water standing on the concrete slab;
- Build 2 gutters along both side end of beam B1 with 10m long x 60cm wide. The slop of the water runways should be directed to main building wall. Provide two down sprout pipe (Ø100mm) at the ends of both water runways. The down sprout pipes should be hidden in the main building wall;
- Build front façade of the portico with the same deigned art and match the design in drawing;
- The designed art on 8 columns will be remained. Any damage to the columns during the construction is the responsibility of the contractor to repair to match original design;
- The contractor has to protect any damage to the existing building and floor;
- Re-build the roof following the design in drawing. The roof tile should be the same design of current roof tile design;
- Install the ceiling structure and ceiling panels.
- Paint should be matched the existing color for both ceiling and wall.

Interested parties must be familiar with US construction standards especially in terms of acceptable materials, dimensions and overall functionality and quality.

Proposals must include samples of proposed construction materials and paint samples. All materials must meet or exceed the quality of the materials currently in place. Failure to submit samples that are acceptable to Embassy technical evaluators will disqualify bidder from consideration.

## **Submission of Invoices**

Payment term: Full payment will be made via EFT within 30 days upon receipt of the products and invoices.

Invoice: Invoice should be clearly stated Purchase Order (PO) reference number and send to:

Financial Management Officer

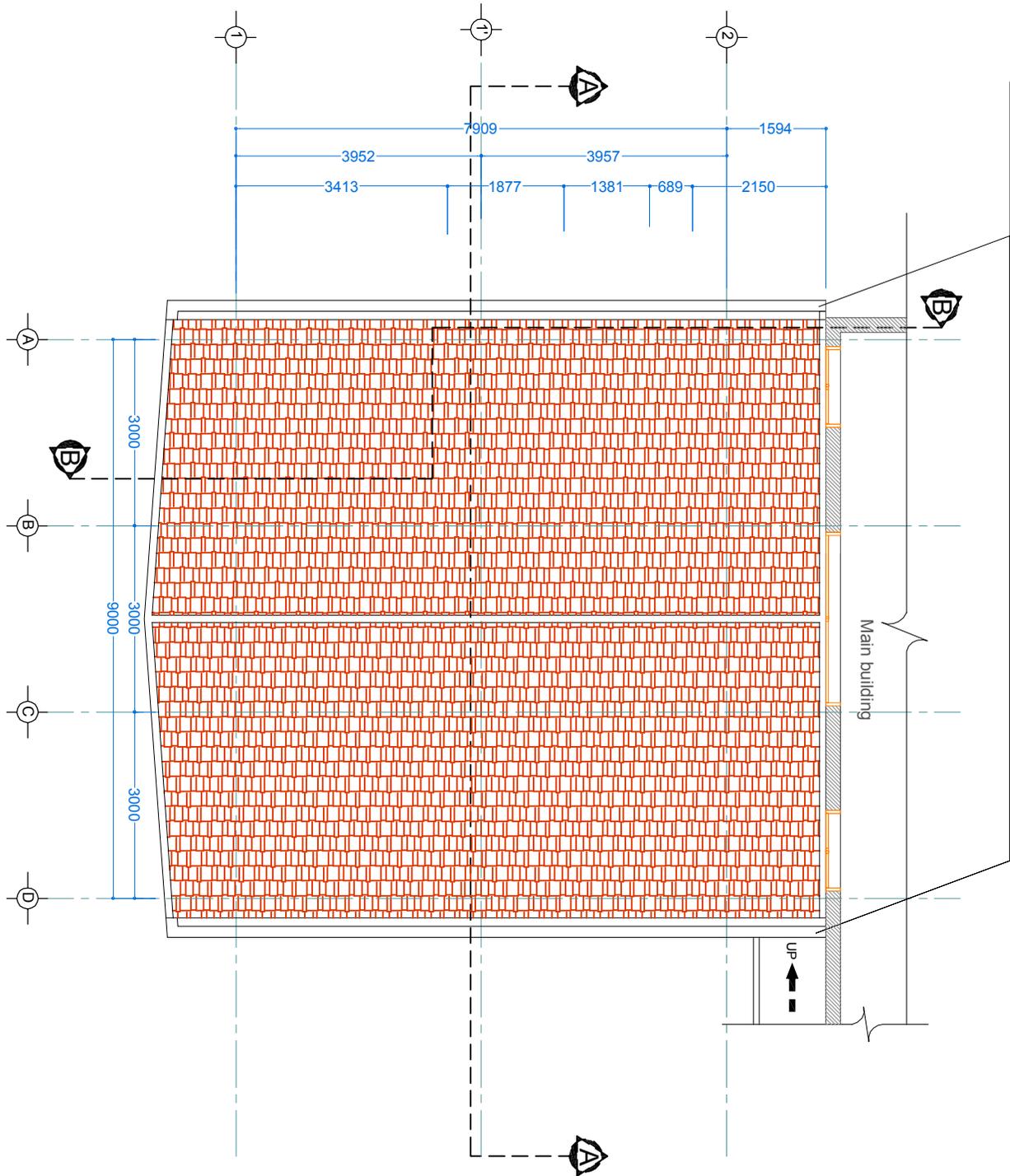
# 1, St. 96, Sangkat Wat Phnom, Daun Penh

Phnom Penh, Cambodia

Email: PHPVoucher@state.gov



Down sprout pipe at both end 100mm



PROJECT NAME :

CMR PORTICO REPAIR

PROJECT No.:

ADDRESS  
CMR # 96  
Street Norodom

LOCATION:  
CMR

DRAWING BY:  
Danna Nhim

APPROVED BY:

No. Note and Correction Date

No.	Note and Correction	Date

DRAWING NAME:  
Roof

Additional Information:  
Current layout Floor Plan

DATE: August 15, 2013

SCALE: None

NUMBER OF SHEET: 8

SHEET No.: 2

Unit: Millimeter

PROJECT NAME :

CMR PORTICO REPAIR

PROJECT No.:

ADDRESS CMR # 96  
Street Norodom

LOCATION: CMR

DRAWING BY: Darra Nhim

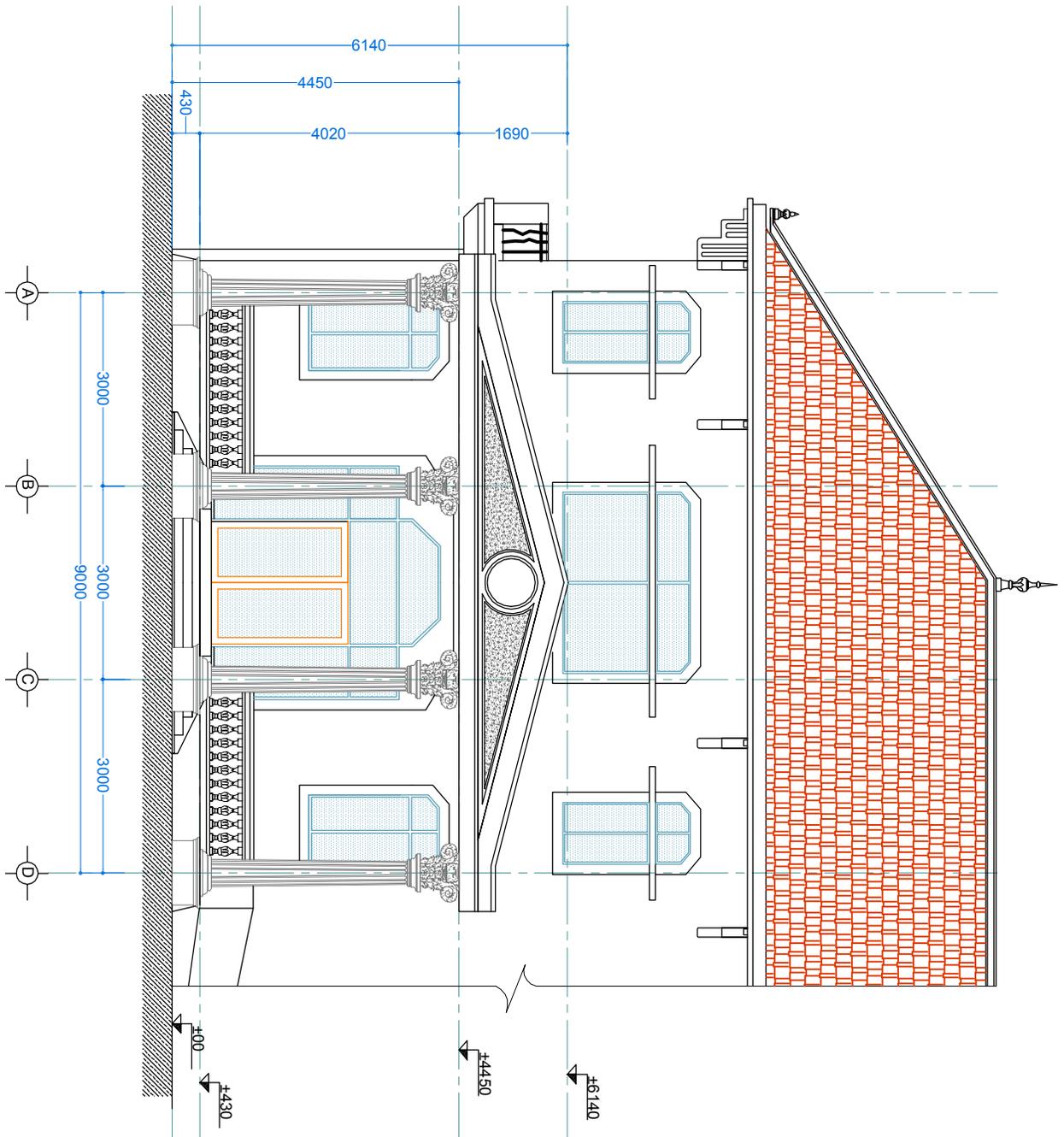
APPROVED BY:

No.	Note and Correction	Date

No.	Note and Correction	Date

DRAWINGS NAME: Front/West View

Additional Information



DATE: August 15, 2013

SCALE: None

NUMBER OF SHEET: 8

SHEET No.: 3

Unit: Millimeter



PROJECT NAME :

CMR PORTICO REPAIR

PROJECT No.:

ADDRESS  
CMR # 96  
Street Norodom

LOCATION: CMR

DRAWING BY: Damra Nhim

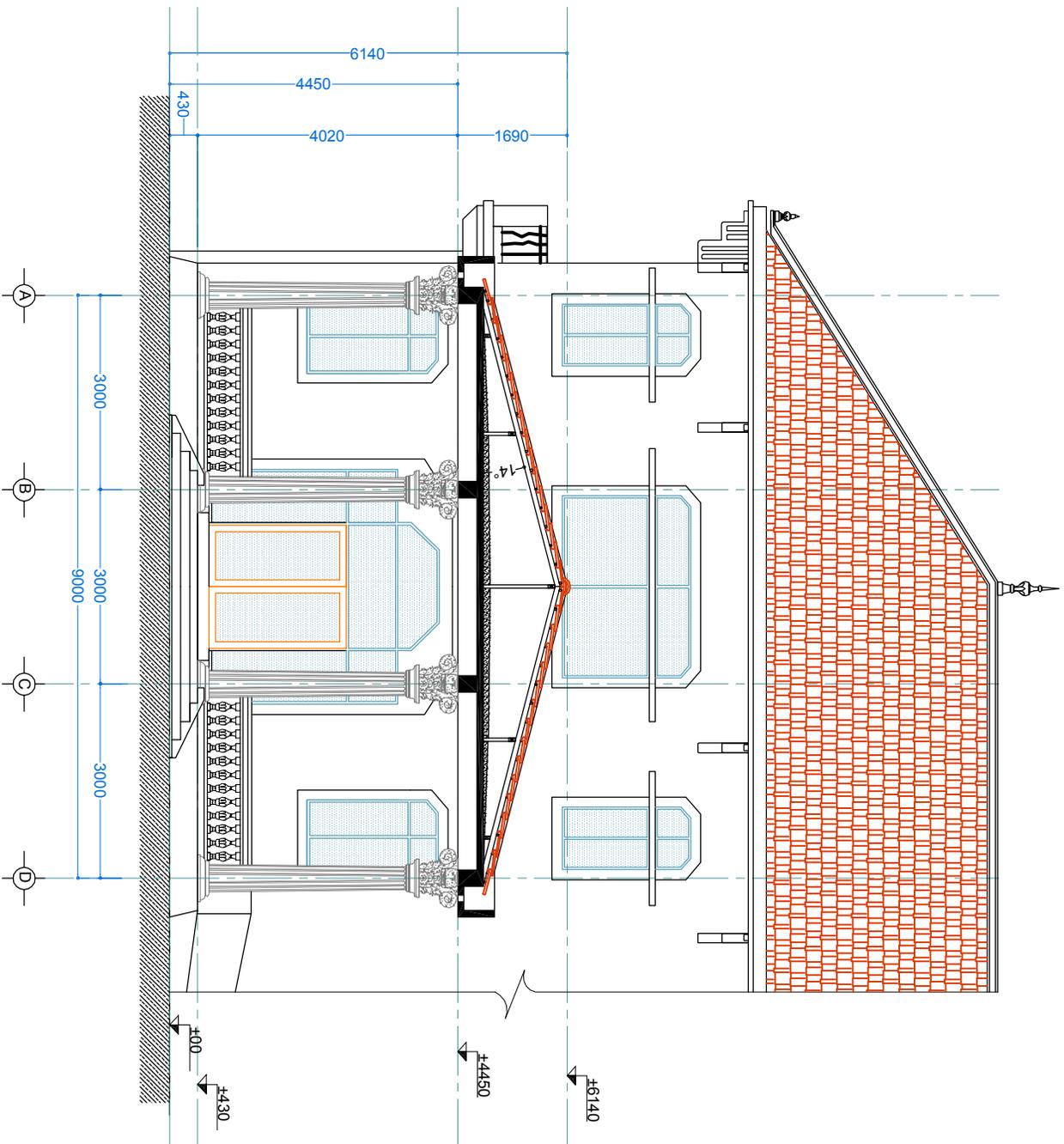
APPROVED BY:

No. Note and Correction Date

No.	Note and Correction	Date

DRAWINGS NAME: Section A-A

Additional Information:



DATE: August 15, 2013

SCALE: None

NUMBER OF SHEET: 8

SHEET No.: 5

UNIT: Millimeter



PROJECT NAME :

CMR PORTICO REPAIR

PROJECT No.:

ADDRESS  
CMR # 96  
Street Norodom

LOCATION: CMR

DRAWING BY: Damra Nhim

APPROVED BY:

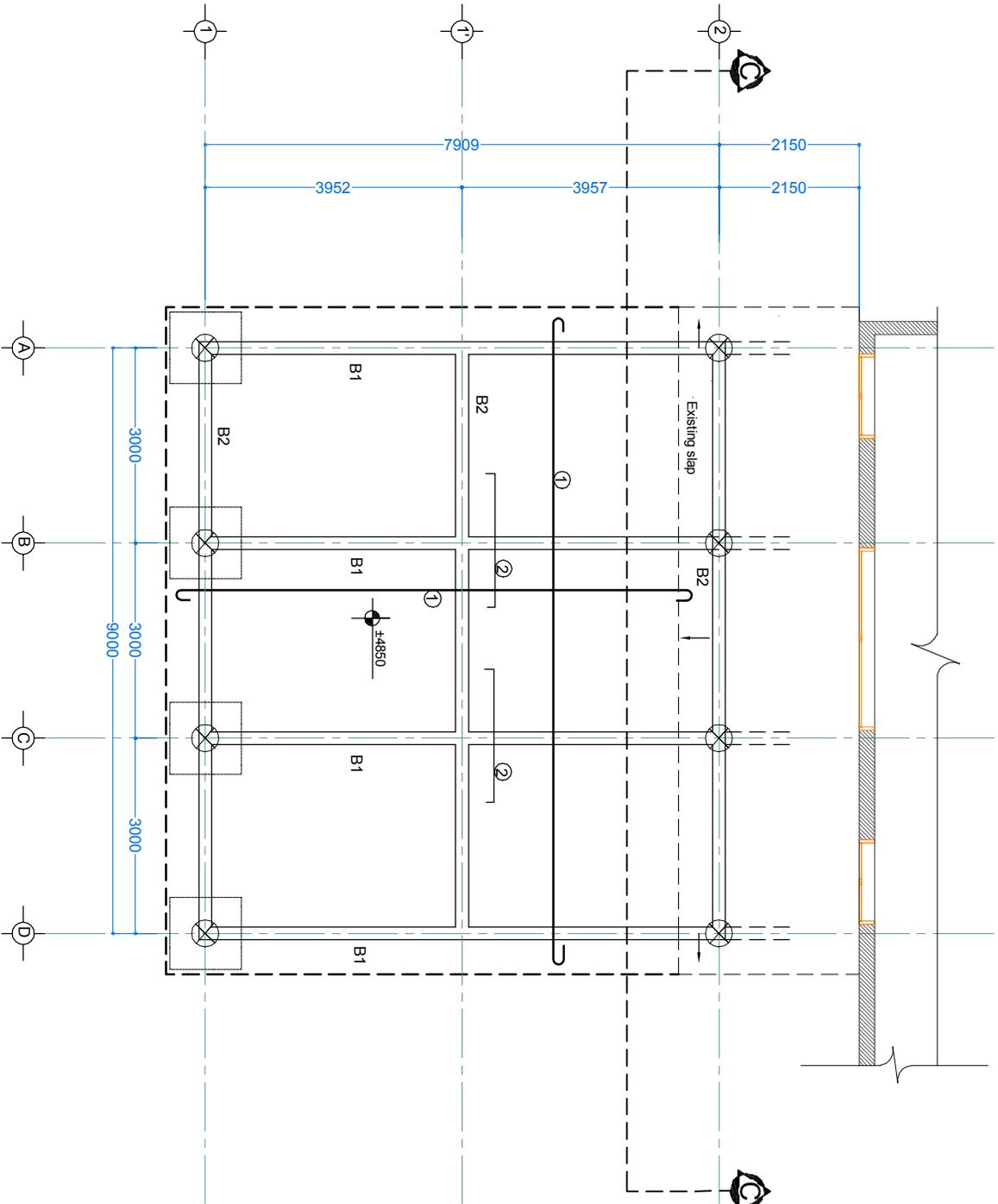
No.	Note and Correction	Date

No.	Note and Correction	Date

DRAWINGS NAME: Slab and Beam

Additional Information:

- ① Bottom re-bar  $\phi 10\text{mm}$  @ 100mm
- ② Top re-bar  $\phi 8\text{mm}$  @ 100mm at 1/4 around column or cross beam



DATE: August 15, 2013

SCALE: None

NUMBER OF SHEET: 8

SHEET No.: 7

UNIT: Millimeter

PROJECT NAME :

CMR PORTICO REPAIR

PROJECT No.:

ADDRESS  
CMR # 96  
Street Norodom

LOCATION:

CMR

DRAWING  
BY:

Danna Nhim

APPROVED  
BY:

No.

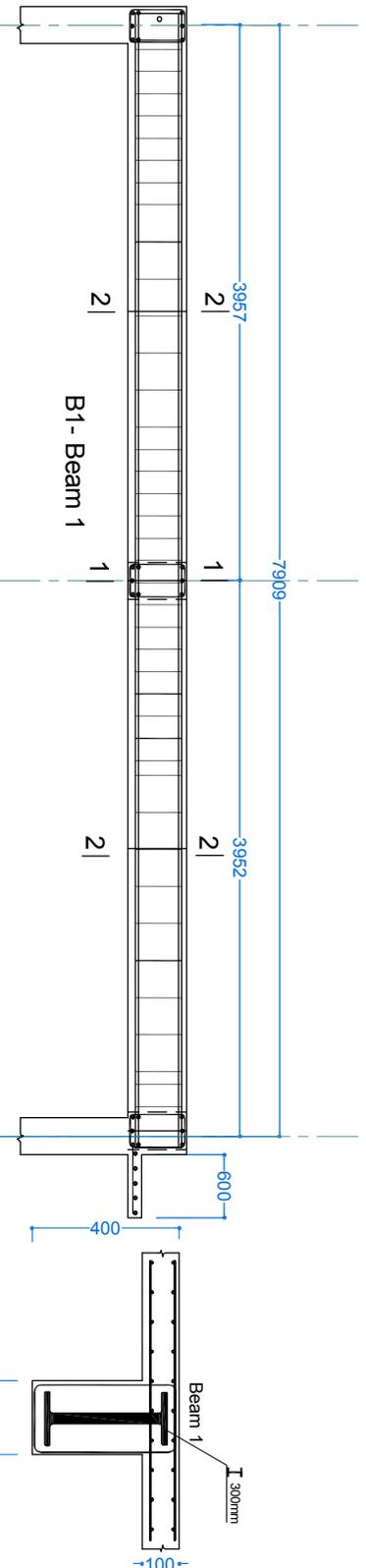
Note and Correction

Date

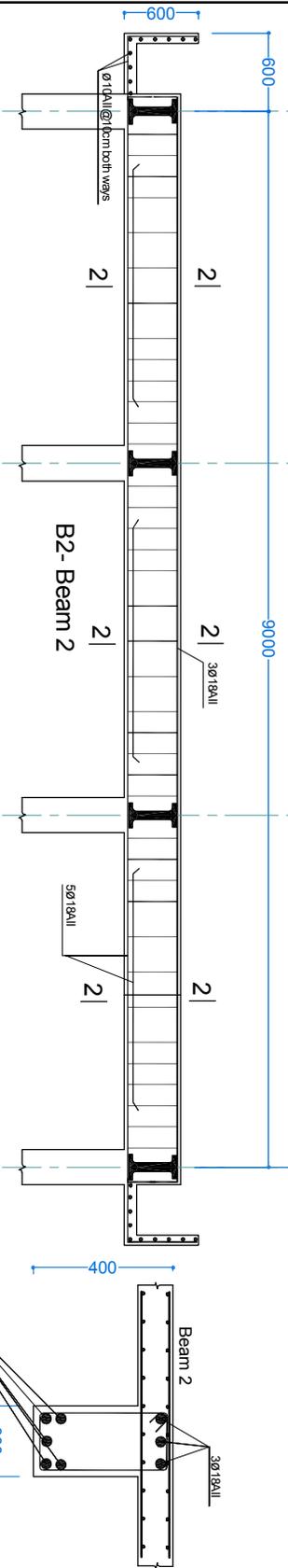
DRAWINGS  
NAME:

Beam and slab detail

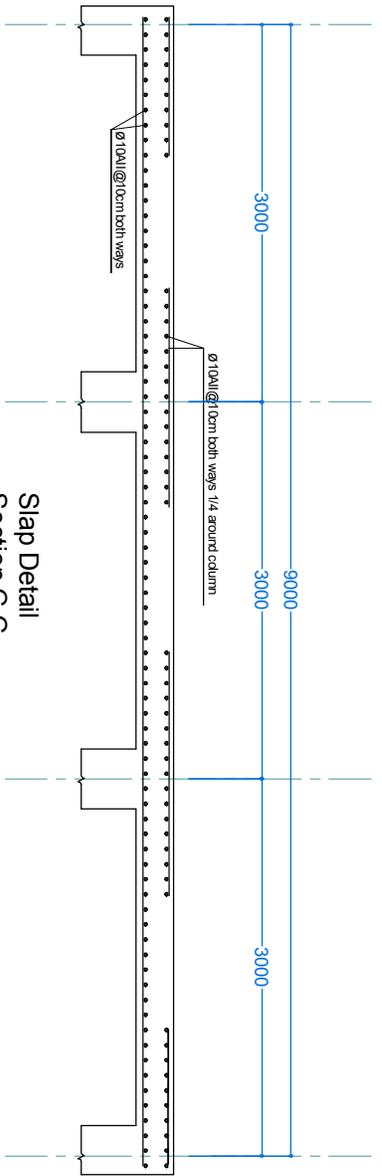
Additional Information



Section 1-1



Section 2-2



Slab Detail  
Section C-C

DATE:	August 15, 2013
SCALE:	None
NUMBER OF SHEET	8
SHEET No.:	8
Unit:	Millimeter